**School District/Service Provider**

**VEHICLE DEFICIENCY REPORT**

Vehicle# \_\_\_\_\_\_\_\_\_\_ Driver’s Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Odometer \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_ Time \_\_\_\_\_\_\_\_ AM PM

CHECK BOX FOR DEFECT & DESCRIBE IN REMARKS SECTION

**Engine Compartment**

* Leaks
* Fluid Levels
* Engine components
* Belts/Hoses
* Transmission
* Steering components

**Under Vehicle**

* Suspension components
* Brake components
* Exhaust system
* Driveshaft
* Frame
* Fuel Tank/Cap/Leaks
* Splash guards

**Exterior**

* Lights/Lens/Reflectors
* Stop Arm
* Service Door
* Mirrors/ Mounts
* Tires- I/C/D
* Wheels/Lugs
* Hubs
* Batteries/Wiring
* Damage

**Interior-Passengers**

* Steps/Aisle/Handrail
* Seats
* Windows
* Emerg. Exits/Alarms
* W/C Lift

**In-Cab**

* Emerg. Equip.
* Mirror Adjustment
* Wipers/Washers
* Windshield
* Heater/Defroster
* Switches/Accessories
* Step/Interior Lights
* Seat Belt(s)
* Driver’s Seat
* Gauges
* Indicators
* Horn
* Air Brake Checks
* Service Brake
* Park Brake
* 2-way Radio
* Other Mechanical or Operational Problems

REMARKS:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Above Defect(s) Corrected
* Above Repairs Deferred. **BUS IS SAFE TO TRANSPORT STUDENTS**.

Mechanic’s Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_

* Deferred Defect(s) Repaired

Mechanic’s Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_

WORK ORDER# \_\_\_\_\_\_\_\_\_\_\_\_\_