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**State Council for Educator Effectiveness**

**Daniel’s Fund 101 Monroe St Denver, CO 80206**

**December 13th &14th 2012**

**Thursday December 13th from 10 a.m. – 3:15 p.m.**

| **Agenda Item** | **Time** | **Who** | **Purpose**  | **Preparation** |
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| **Welcome and Overview of Meeting Objectives**  | 10:00-10:15 | Katy and Alyssa | SCEE members review and agree upon meeting objectives.  |  |
| **Review SCEE Charge to Work Group**  | 10:15-10:30 | Alyssa | SCEE reviews charge from the November SCEE meeting to the OLP work group. |  |
| **Review of Meeting Materials** | 10:30-10:40 | Angela  | SCEE hears a high-level overview of packet materials and SCEE members orient with materials.  |  |
| **Professionals Formally Known As OLPs** | 10:40-11:00 | Jean Williams | SCEE Members:* Learn about the process of name selection;
* Review proposed new name for OLPs;
* Decide SCEE recommendation to State Board for new name for OLPs.
 | SCEE Meeting Packet  |
| **Definitions of Effectiveness**  | 11:00-12:00  | Jean, Courtney, Angela  | SCEE Members:* Learn about the process of revising definitions;
* Review revised overarching definition of effectiveness and specific definitions of effectiveness;
* Decide SCEE recommendation to State Board for new name for definitions of effectiveness.
 | SCEE Meeting Packet |
| **Working Lunch and Read Time** | 12:00-12:30 |  |  | SCEE Meeting Packet |
| **Standards and Elements** | 12:30-12:45 |  Courtney and Jean | SCEE Members:* Learn about the process of developing language;
* Review student growth language;
* Finalize standards and elements.
 | SCEE Meeting Packet |
| **Student Growth** | 12:45-1:45 | Angela | SCEE Members:* Learn about the development of growth language;
* Review the growth language;
* Finalize growth language.
 | SCEE Meeting Packet |
| **Break** | 1:45-2:00 |  |  |  |
| **Peer Evaluation**  | 2:00-3:00 | Angela  | SCEE Members:* Learn about the development of peer evaluator recommendations;
* Review the peer recommendations;
* Determine strategy for addressing peer evaluation within SCEE recommendations.
 | SCEE Meeting Packet |
| **Recap and Review Friday Agenda** | 3:00-3:15 | Alyssa | Prepare for the next day and address any remaining issues.  | SCEE Meeting Packet |
| **Staff Revise Draft SBE Language** | 3:15-5:00 | Angela, Jean and Courtney | Staff will draft language for SCEE SBE recommendations based on SCEE guidance and feedback to review on Friday.  | SCEE Meeting Packet |

**Friday December 14th from 9 a.m. – 4:00 p.m.**

| **Agenda Item** | **Time** | **Who** | **Purpose**  | **Preparation** |
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| **Welcome** | 9:00-9:05 | Matt |  |  |
| **Review Outcomes of Previous Day**  | 9:05-9:15 | Alyssa | SCEE members unable to attend on Thursday have an opportunity to hear an overview of progress and decisions made.  |  |
| **Overview of Objectives**  | 9:15-9:30 | Alyssa | SCEE members review and agree upon meeting objectives. |  |
| **Read and Review Draft Recommendation Language**  | 9:30-10:00 | Alyssa | SCEE members review the language developed by staff the previous day.  |  |
| **SCEE Recs to SBE** | 10:00-12:00 | Alyssa | SCEE members revise recommendation language. |  |
| **Lunch**  | 12:00-12:30  |  |  |  |
| **Break into Work Groups to Word Smith Recommendations**  | 12:30-2:00 | Alyssa | As needed, SCEE members break into work groups and word-smith recommendation language.  |  |
| **Public Comment** | 2:00-2:30 | Alyssa  | Members of the public have the opportunity to weigh-in on SCEE recommendations.  |  |
| **Finalize Recommendation Language** | 2:30-3:30 | Alyssa and Angela | Staff work with SCEE to finalize recommendation language. |  |
| **Next Steps** | 3:30-3:45 | Alyssa and Angela | SCEE decides what the need is for a January meeting. |  |
| **Closing Thoughts**  | 3:45-4:00 | Matt |  |  |