



COLORADO DEPARTMENT OF EDUCATION

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Transportation Fees Public School Finance Unit ISSUED APRIL 21st, 2011

Collecting transportation fees is happening with greater frequency statewide.

If your District is currently collecting transportation fees or is considering collecting transportation fees, the following bulleted items are brought to your attention as important aspects of the statutes that govern collecting transportation fees:

C.R.S. 22-32-113

- Local boards of education may impose and collect a fee for the payment of excess transportation costs pursuant to a fee schedule adopted by board resolution
 - “Excess transportation costs” means the current operating expenditures for pupil transportation (C.R.S. 22-51-102) minus any reimbursement entitlement: C.R.S. 22-51-102(4): Reimbursement entitlement means the amount of reimbursement to which the District is entitled: C.R.S. 22-51-104
- The board of education must hold a public meeting prior to adopting a resolution to collect fees
- The board must provide public notice of the meeting at least 30 days prior to the meeting
 - The meeting must take into account recommendations from the District’s accountability committee, teachers, parents and students
- Only those students who use the transportation service are required to pay the fee
- If the fee will be imposed on charter school students, the District must consult with the parents of charter school students prior to imposing transportation fees
- The District must deposit any revenues collected from imposing a fee in the Transportation Fund of the District: 22-45-103(1)(f)
 - The Transportation Fund is Fund 25, as set forth in the FPP Chart of Accounts
 - Source Code 1410 must be used for Transportation Fees from Individuals. Do not confuse Source 1410 with Source 1411 (Transportation Fees for Activities).
 - There will be ADE edits for the FY10-11 Financial collection period to ensure this is followed
- If transportation fees are imposed, the fees shall be waived for any student who is eligible for free and reduced costs meals

C.R.S. 22-45-103(1)(f)

- The revenue from a fee imposed for excess transportation costs must be deposited in the Transportation Fund of the District
- Expenditures are limited to transportation costs as authorized in the District’s budget
- Any moneys remaining in the fund at year-end must remain in the fund for future transportation costs

Questions concerning this notice may be directed to:

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