**Office of Blended and Online Learning  
Application for Recognition**

**SINGLE DISTRICT ONLINE SCHOOL/PROGRAM COVER PAGE**

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| **Authorizer Information** | | |
| School District | District Code | |
| Superintendent | E-mail address | |
| Mailing Address | | |
| Phone/Fax Number | | Website |

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| --- | --- | --- | --- |
| **School Information** | | | |
| Name of Online School or Program | Opening Date of Operation | | |
| Online school/program Contact | Position Title | | Email Address |
| Mailing Address | | | |
| Phone/Fax Number | | Website | |

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| **Grade Levels Served (check all that apply)** | | | | | | | | | | | | |
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| **Calendar** | |
| School Schedule (Semester, Trimester, Quarter, Hexter). Please also attach a calendar. | Bell Equivalent Schedule |

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| **Definitions (*C.R.S. 22-30.7-102* et. al)** |

"**On-line school**" means a full-time, education school authorized pursuant to this article that delivers a sequential program of synchronous or asynchronous instruction directed by a teacher primarily through the use of online digital learning strategies that provide students choice over time, place, and path, and teacher-guided modality of learning. An on-line school has an assigned school code and operates with its own administrator, a separate budget, and a complete instructional program. An on-line school is responsible for fulfilling all reporting requirements and is held to state and federally mandated accountability processes.

“**On-line program**" means a full-time, education program authorized pursuant to this article that delivers a sequential program of synchronous or asynchronous instruction directed by a teacher primarily through online digital learning strategies that provide students choice over time, place, and path, and teacher-guided modality of learning. "On-line program" does not include a supplemental program. Accountability for each student in an on-line program is attributed back to a designated school that houses the on-line program. Notwithstanding any other provision of this subsection (9) to the contrary, an on-line program with one hundred or more students is considered an on-line school and not an on-line program.

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| **Description of School or Program In the space below, please address the following questions.** |

Provide an overview of the online school or program.

Describe how the school or program meets the statutory definition of “Online School or Program” below.

Who is responsible for providing instruction in the online school or program and what does that structure look like? Please include examples of teacher to student instruction.

Are the teachers subcontracted from a content provider? Are the teachers licensed in Colorado?

Describe any synchronous or asynchronous activities between the teacher(s) and student.

Describe the frequency of teacher to student interaction and instruction and the forms of technology that will be used for teacher to student interaction and instruction?

How will the online school or program address various student learning needs and provide support to identified students?

Describe the curriculum that will be utilized and the courses that will be available to students.

If the school or program will be a diploma granting institution, provide an outline of the graduation requirements.

As you begin program development for your single district online school, please review the *Quality Standards for Online Schools and Programs* within Section 3 of the Rules for the Administration, Certification, and Oversight of Colorado Online Programs which can be found at the link below.

<http://www.cde.state.co.us/onlinelearning/resources>

The Office of Blended & Online Learning can provide technical assistance and additional resources to help you reach your programmatic goals, or can refer you to an appropriate unit at CDE for assistance. We look forward to working with you to build quality online learning options for the students in your district.

Please submit this document to:

Renee Martinez

Online and Blended Learning Specialist  
[martinez\_r@cde.state.co.us](mailto:martinez_r@cde.state.co.us)

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