



**COLORADO**  
Department of Education

# SOCIAL WORKER LICENSURE

## OVERVIEW

Seeking licensure for social work in Colorado? The quick reference guide on the right side of this page offers an overview of the steps you'll need to take. This information, and additional details, can also be found on CDE's website:

[www.cde.state.co.us/cdeprof/endorsementrequirements](http://www.cde.state.co.us/cdeprof/endorsementrequirements)

The exam for clinical licensure is the Clinical or Advanced Generalist only exams through ASWB (Association of Social Work Boards):

<https://www.aswb.org/exam-candidates/>



## OUT-OF-STATE

Out of state Social Worker candidates have some additional requirements. Applicants who meet all other requirements for a Colorado Special Services Provider license with a School Social Worker endorsement except for the coursework in school and special education law, functional behavior assessment and behavior intervention plans may fulfill the requirements for licensure in the following ways:

### Colorado Requirements

1. Master's or higher degree in social work from a regionally accredited institution.
2. Documented evidence of completion of coursework in the areas of school and special education law, including content covering functional behavior assessment and the development of behavior intervention plans.
3. Successful completion of a supervised 900 clock-hour practicum in the field of social work, which shall have been completed in a school, social service agency, mental health clinic or facility and/or hospital
4. Successful completion of at least one field experience with school age children/students.
5. Passage of a Colorado-approved content exam or a valid Colorado DORA-issued LSW or LCSW license.

A. Complete this coursework:

- Colorado State University (SOWK 560) [Social Work Practice in Schools](#) (Contact Sarah Rudisill at [Sarah.Rudisill@colostate.edu](mailto:Sarah.Rudisill@colostate.edu))
- Metropolitan State University of Denver (SWKM 6635) [School-Based Social Work Practice](#)
- University of Denver (SOWK 4715) [School Social Work Interventions](#)

1. Upon completion of this coursework, obtain an official memo from the program director at the college/ university and a copy of an official transcript that reflects the completed coursework.
2. Request that your original social work program complete the approved program verification form. (They will indicate “no” for question #4 and/ or #7.)
3. Complete and submit an application for an initial special services provider license.
4. Upload the approved program verification form and the official memo together. This combination will sufficiently verify that you have met the program requirements.
5. Upload copies of your official master’s degree transcripts along with the official transcript reflecting the coursework just completed. This combination will sufficiently verify that you have met the coursework requirements.

B. If you have completed school and special education law coursework but need to fulfill the functional behavior assessment and behavior intervention plans requirement, you may do so by completing the 7-module online training provided by [Portland State University](#).

1. Upon completion of the module series, retain a copy of your verification of completion. Then follow steps 2 through 5 (above).

If you have a job lined up or are presently employed as a school social worker in a Colorado public school district or charter school yet still need to meet these coursework requirements as outlined above, or if you need to take and pass the Colorado State Board of Education-approved school social worker exam (i.e., ASWB clinical or advanced generalist exam), you will need to complete and submit a TEE (temporary educator eligibility) authorization application.

Upon approval, this authorization will allow you to serve as a school social worker while you pursue the coursework or pass the content exam. Your employing school district and the college/university through which you are completing the coursework will need to sign the TEE authorization form, which you will include in the application along with copies of your master’s degree transcripts. If you are making your way through the 7-module series or need only the content exam, you may leave section B of the form blank and upload a copy of a screen shot showing your progress through the modules or your exam registration verification.

The above information can be found on the CDE Webpage: <https://www.cde.state.co.us/cdeprof/sspsswaddendum>



[CDELicensing@cde.state.co.us](mailto:CDELicensing@cde.state.co.us)

**Phone:** 303-866-6628

**Fax:** 303-866-6722

## Location and Hours

### Educator Talent - Licensing Office

6000 E Evans Ave

Building #2, Suite 100

Denver, CO 80222

### Walk-In Hours

Mon-Thur, 8:30am-5pm

Fri, 8:30am-4pm

### Last Walk-In:

Mon-Thur: 4:30pm

Fri: 3:30pm

### Call Center Hours

Mon-Fri: 7:30am-12:30pm

Phone: 303-866-6628

*The call center will not be active after 12:30pm.*

For additional information or specific questions about the Licensure process for School Social Workers you can contact the Educator Talent-Licensing office at CDE.