

Student October Duplicate Count Documentation List

The following is a list of documentation districts must upload to the School Auditing Office via Syncplicity for each student for whom they are requesting funding consideration during the duplicate count process. Please note this list is not exhaustive, and additional documentation may be requested by the School Auditing Office.

- District/School/Program Calendar
- School/Program Bell Schedule
- Household Demographic SIS printout
- Enrollment History
- Attendance Verification
- Student Schedule
- Student Scenario/Type Specific Documentation
 - In the event a student is submitted for funding based on an allowable exception, all documentation evidencing that the student meets the exception criteria are required. For a complete list of student types/scenarios, including descriptions and required documentation, please refer to the Student October Count Audit Resource Guide

http://www.cde.state.co.us/cdefinance/auditunit_pupilcount