# Adult Education Initiatives (AEI)

# Approved Distance Education Platforms

### Distance Education Platforms

AEI approves the following digital platforms for use by state Adult Education and Literacy Act (AELA and federal Adult Education and Family Literacy Act (AEFLA) grantees. Grantees must indicate platforms they intend to use on the grant application at the start of each grant cycle and on the Distance Education Assurance in subsequent years. AEI will verify platform usage annually. Grantees are responsible to thoroughly investigate each platform to ensure its alignment to Colorado’s state standards, effectiveness in providing rigorous instruction to adult learners, and ADA compliance. Platforms listed have costs ranging from free to per learner fees. Additional platform details are found [here](https://docs.google.com/spreadsheets/d/1XfOFyP4nuUP_HL6mRzQPU7IXEoU6-Gn7ocUgggEUqHU/edit?usp=sharing).

### Approved Platforms by Proxy Hour Reporting Model

**Clock Time Model**: Proxy hours assigned based on the time a learner is connected to, or engaged in, an online or stand-alone software program that tracks time. The software has business rules in place to time out/logout learners after a specified period of inactivity. Supplementary hard copy workbooks and/or other supplementary activities and materials provided by vendors and completed by students outside of the clock-time platform cannot be counted as proxy hours.

1. ACT WorkKeys
2. Aztec Learning
3. Burlington English
4. Ellii
5. EnGen
6. Essential Education (online only)
7. IXL
8. Khan Academy
9. Kurzweil 3000
10. Mango Languages
11. My ELT Stand Out Curriculum (online only)
12. Northstar Digital Literacy (state subscription)
13. Quill
14. Rosetta Stone
15. Step Forward (online only)
16. USA Learns

Clock Time LACES Reporting: All hours must be reported at the daily level. No more than 8 clock time model hours a day may be recorded for distance learners.

**Learner Mastery Model:** Proxy hours assigned based on the learner completing an instructional unit and demonstrating mastery via assessment. A high, or passing, percentage of correct answers (typically 70%-80%) earns the set credit hours attached to the instructional material. Credit hours must be validated by an outside vendor, not grantee program staff. Reporting learner mastery hours requires AEI approval.

1. Colorado Shines (Award vendor-set number of credit hours for 70% mastery.)
2. Smart Horizons Career Online High School (Award vendor-set number of credit hours for 70% mastery.)

Learner Mastery LACES Reporting: All hours may be reported in aggregate but must be reported no less than every 89 days.

### Other Distance Education Resources

Courses built by grantees in Learning Management Systems must have a time-on-task feature to track learner activity per unit of instruction and will be considered as clock time platforms. An example is courses built in Canvas LMS.

Video conferencing software used for online synchronous instruction, like Google Meet, Cisco WebEx, Zoom, etc., must allow instructors to verify learner identity. Contact hour instruction for live, synchronous classes must be reported in LACES using the “Instruction - Distance Learning - Subject Area” hours type.

### Platforms and Tools Not Listed

Grantees who wish to propose a platform not listed above must complete an online [AEI Distance Education Application](https://app.smartsheet.com/b/form/97aae68d53464b3e960d383943f81da2).