

School and Child Care Community Checklist

What you can do to prevent and prepare for measles



COLORADO
Department of Education

Form last updated: 3/9/2026

School or child care: _____

✓	Action	Information and Resources
	Maintain students' school immunization records.	<p>The Colorado Immunization Information System (CIIS) can help you verify student immunization records.</p> <p>For questions, email cdphe_ciis_schools@state.co.us</p> <p>Share CDPHE's finding an immunization record webpage, which includes tips to find an immunization record.</p>
	Maintain parent/guardian contact information.	Schools need to be able to reach parents/guardians quickly in case of an emergency or to share important information.
	Verify that students are current for all school/child care-required vaccines according to their age, or have a current exemption on file.	Colorado law (6 CCR 1009-2) requires students attending a licensed child care, camp, or school to be current on all school-required vaccines , including measles, mumps, and rubella (MMR), or have a certificate of exemption in place.
	Identify your school's MMR vaccination rate	<p>About 95% of people need to be vaccinated to prevent sustained community transmission of measles.</p> <p>Find your school or child care's immunization and exemption rates at COVaxRates.org.</p>
	Identify students not vaccinated against measles (MMR).	<p>2 doses of MMR are required for:</p> <ul style="list-style-type: none"> ● All school-age children, kindergarten through grade 12 <p>1 dose of MMR is required for:</p> <ul style="list-style-type: none"> ● All preschool children, on or after the first birthday and before 16 months of age. ● Two doses are required for kindergarten entry. <p>Students who are not up to date with the MMR vaccination could be excluded from school or child care for at least 21 days if exposed to even one person with measles.</p>
	Inform school community members about those who may be at risk for severe disease if they get measles.	<p>Those at greater risk for complications from measles include:</p> <ul style="list-style-type: none"> ● Infants and children aged <5 years ● Adults aged >20 years ● Pregnant people. ● People with weakened immune systems

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	<p>Educate and strongly encourage staff to locate their vaccine records and to get vaccinated if they are not protected against measles.</p>	<p>Per licensing requirements (2.200, 2.400, and 2.500), Child care and preschool staff must be current for all immunizations required by their employer, and must sign a statement indicating their immunizations are current. A statement of immunity without documentation (i.e. vaccine record or lab result) is not acceptable evidence of immunity.</p> <p>If staff (including coaching / extracurricular / seasonal staff, substitutes, and volunteers) are exposed to measles, they should be prepared to present evidence of immunity to measles, which includes one of the following:</p> <ul style="list-style-type: none"> ● Written documentation of adequate MMR vaccination. For most adults this is one dose of MMR vaccine unless they are in a special population. ● Laboratory evidence of immunity (i.e., a positive measles IgG titer) ● Laboratory confirmation of prior measles disease ● Born before 1957 (except health care providers) <p>Staff (including volunteers) who do not have evidence of immunity against measles could be excluded from school for 21 days or more if they are exposed to measles.</p> <p>CDPHE- Standard MMR vaccine recommendations CDPHE- Tips for finding an immunization record CDPHE- Get vaccinated</p>
	<p>Ensure school community members know the signs and symptoms of measles.</p>	<p>CDPHE - Infectious Disease in School and Childcare Settings: Measles CDPHE - Measles information CDPHE - Measles Frequently Asked Questions CDC - Measles Fact Sheet - English CDC - Measles Fact Sheet - Spanish</p>
	<p>Strengthen health messaging to school community members.</p>	<p>CDC - Measles is Highly Contagious Infographic CDC - Cover Your Cough Posters - Multiple Languages CDPHE - Measles communication toolkit CDC - Be ready for measles toolkit: Outbreak communication and factsheets CDPHE - Videos about measles and the MMR vaccine</p> <ul style="list-style-type: none"> ● How contagious is measles? ● How effective is the MMR vaccine? ● How serious is measles? <ul style="list-style-type: none"> ○ Is measles treatable?
	<p>Identify a separate space to care for sick individuals.</p>	<p>According to 6 CCR 1010-6 separate rooms or areas shall be available in every school for emergency use in providing care for persons who are ill, or suspected of having communicable diseases. Consider identifying a room with a door that does not share airspace with other students and staff.</p>

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	Verify personal protective equipment (PPE) supply inventory.	<p>N95 masks can help decrease the spread of measles, and should be worn by:</p> <ul style="list-style-type: none"> ● Individuals with measles symptoms ● Individuals caring for people with measles symptoms
	Review CDPHE resources.	Please visit the CDPHE measles information webpage for additional resources such as What you can do to prepare now for measles and the Infectious disease in school and childcare settings - Measles guidelines for school/child care guidance (available in Spanish).
	Stay informed.	<p>CDPHE - Measles information CDC - Measles cases and outbreaks Johns Hopkins Bloomberg School of Public Health - Measles outbreak response dashboard</p>
	Help school community members access needed vaccines.	<p>CDPHE - Mobile Public Health Clinic Program CDPHE- Get vaccinated CDPHE- Find a free or low-cost vaccine provider</p>
	Review public health reporting requirements.	<p>By law, school and child care providers are required to immediately report suspected or confirmed measles to CDPHE at 303-692-2700 (after hours 303-370-9395) or your local public health agency.</p> <p>Public health can conduct a risk assessment of possible cases, consult on testing recommendations, and determine if there is a need for immediate implementation of disease control strategies if necessary.</p>
	Identify school core planning team to support school community needs related to measles.	Consider school-level representatives, including: administrators, educators, staff familiar with the needs of students with disabilities, school psychologists, nurses, facility managers, transportation managers, food services, and family services representatives.
	Identify essential district personnel and contact information to support school community needs related to measles.	Consider district-level administrators, the communications department, health services, human resources, facilities management, and the risk management department.
	Identify local public health agency personnel and contact information	Find your local public health agency .
	Identify state public health agency personnel and contact information - Colorado Department of Public Health and Environment (CDPHE)	The Communicable Disease branch at the CDPHE can help child care providers, child care health consultants, school personnel, and school nurses when infectious disease issues arise and can be reached at 303-692-2700 (after hours 303-370-9395).

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	Develop a communication plan to inform school community members	<p>Consider developing plans to communicate information to</p> <ul style="list-style-type: none"> ● District personnel ● School staff ● Students ● Families ● Visitors <p>Identify audiences: Determine how to reach district personnel, school staff, students, families, and visitors.</p> <p>Designate a spokesperson: Identify one person to provide consistent updates.</p> <p>Prioritize language access: Ensure materials are translated into the primary languages of the community and use clear, plain language.</p> <p>Prepare templates: Draft exposure notification and exclusion letters in advance to ensure rapid distribution if needed.</p> <p>Select channels: Use a mix of email, text alerts, school newsletters, and signage at school entrances.</p> <p>Combat misinformation: Direct families to a single, evidence-based webpage for all clinical facts.</p> <p>Address student well-being: Include messaging that promotes support and prevents the stigma of excluded students.</p>
	Develop plans to address the needs of individuals who may need to quarantine for long periods of time.	<p>Students and staff who do not have evidence of immunity could be excluded from school for at least 21 days if they are exposed to even one person with measles.</p> <p>U.S. Department of Education Office for Civil Rights: Addressing the Risk of Measles in Schools while Protecting the Civil Rights of Students with Disabilities</p>

Individuals completing checklist