# Kindergarten School Readiness Assessment Timeline

## **Early Summer** (May-July)

Schools and districts serving publicly funded students in kindergarten

1. Use [state board approved assessment tools](https://www.cde.state.co.us/schoolreadiness/assessment#srassessmentmenu).
2. Assess [six domains of learning and development](https://www.cde.state.co.us/schoolreadiness/assessment) in school readiness.
3. Administer the [KSR Assessment](https://www.cde.state.co.us/schoolreadiness/assessment#srimplement) from the 1st day of school through the first 60 calendar days.
4. Create [Individual Learning Plans](https://www.cde.state.co.us/schoolreadiness/assessment#srplans) (School Readiness or K Plans) for each student.
5. Report data during the [KSR data collection window](https://www.cde.state.co.us/schoolreadiness/kindergartenschoolreadinessdatacollection), typically early October through early December. The data collection collects aggregate data on all publicly funded kindergarten students, including students who are homeschooled, attend school online and in charter schools.

Review [state board of education approved assessment tool options](https://www.cde.state.co.us/schoolreadiness/assessment#srassessmentmenu)

Renew kindergarten licenses, if using a vendor assessment tool

Ensure the license purchased is for *kindergarten*

## **Late Summer** (July-August)

Set assessment window dates and include on district assessment calendar.

KSR fall assessment window: 1st day of school through the first 60 calendar days.

Connect with KSR data respondent to set process for data reporting.

Identify KSR administrator for the assessment tool online systems, if applicable.

[GOLD® administrators must set the assessments dates for the 1st term in GOLD®](https://teachingstrategies.force.com/portal/s/article/How-do-I-customize-checkpoint-period-dates-for-my-license) to end 60 calendar days from the district start date.

Locate or create login information for all administrators and teachers who will require access.

Set up kindergarten classes in assessment tool online system.

Enter race and ethnicity, free and reduced lunch status, and gender for each student. This is pulled as part of the KSR data collection.

For GOLD® users, ensure kindergarten classrooms are created in the kindergarten license

Plan for training or track participation in interrater reliability training.

Track participation in or provide training, templates, and processes to support the development of individual learning plans, *e.g.,* school readiness plans or kindergarten plans.

This might be in collaboration with others supporting tiered instruction in kindergarten.

## **Beginning of School** (August-September)

Support teachers in observing and collecting evidence and prompt as the close of the assessment window approaches.

GOLD® administrators, review data entered in GOLD® every 1-2 weeks until all teachers are entering scores into GOLD® to verify finalized scores for kindergarten students are in the K license and 1st term. This data must be manually transferred if entered elsewhere.

## **Close of Assessment Window**: 60 calendar days from 1st day of school

Remind all kindergarten teachers to finalize scores based on evidence collected.

Review data for completion.

GOLD® administrators, ensure data is in the K license and 1st term.

## **Data Collection Reporting Window** (October-November)

Ensure data respondent has the KSR file layout.

Monitor implementation and progress toward goals on individual learning plans.

## **Mid-year** (December-January)

Communicate locally determined mid-year assessment window dates, including which domains are to be assessed.

These may align with other mid-year assessment windows, *e.g.,* READ, preschool.

Monitor implementation and progress toward goals on individual learning plans.

GOLD® users, to download the Colorado Kindergarten Readiness report to submit for the data collection:

1. [Kindergarten classrooms must be in the kindergarten license.](https://teachingstrategies.force.com/portal/s/article/How-do-I-view-my-GOLD-license-information-in-MyTeachingStrategies) ([Additional Tips](https://teachingstrategies.force.com/portal/s/article/10-Tips-for-Successfully-Completing-Your-Checkpoint))
2. [Kindergarten data must be entered into 1st term](https://teachingstrategies.force.com/portal/s/article/How-do-I-finalize-checkpoint-levels-by-class). ([How to check](https://teachingstrategies.force.com/portal/s/article/How-do-I-generate-the-Assessment-Status-Report-as-an-administrator?r=0&ui-knowledge-aloha-components-aura-components-knowledgeone.ArticleActions.handleEditPublished=1))
3. [All domains must be finalized for each student](https://teachingstrategies.force.com/portal/s/article/How-do-I-know-when-I-have-finalized-all-checkpoint-ratings-for-all-GOLD-objectives-and-dimensions-for-my-class-in-MyTeachingStrategies).

## **End-of-year** (March-May)

Communicate locally determined end-of-year assessment window dates, including which domains are to be assessed.

Provide time for teachers to prepare individual learning plans to transition to first grade as part of each child’s portfolio.