

2014 Annual Report State Advisory Council for Parent Involvement in Education

Submitted to:

**Colorado State Board of Education
Colorado Commission on Higher Education
Colorado House Education Committee
Colorado Senate Education Committee**

By:

**The State Advisory Council for Parent Involvement in Education
Dr. Cathy Lines, Chair
Stacey Zis, Vice Chair**

Prepared by:

Dr. Darcy Hutchins, CDE Family Partnership Director

December 2014

The State Advisory Council for Parent Involvement in Education is staffed by the
Colorado Department of Education.

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COLORADO
Department of Education



The State Advisory Council for Parent Involvement in Education (SACPIE) is a legislated body of diverse stakeholders charged to advise state organizations and school districts on issues related to increasing parent involvement¹ in education. The premise is that by promoting family-school partnerships, this will help to improve the quality of public education and raise the level of students' academic achievement throughout the state (C.R.S. § 22-7-301 and C.R.S. § 22-7-304). This responsibility specifically includes involving families in programs to increase high school and college graduation rates, decrease drop-out rates, and close the achievement and growth gaps between learner groups in the state. A listing of the SACPIE membership and the groups they represent can be viewed in Appendix A.

Pursuant to Senate Bill 13-193, the purpose of this report is to outline SACPIE's progress in promoting family-school partnerships in the state and in fulfilling the duties specified in C.R.S. § 22-7-304 from SB 09-090 and SB 13-193 (Appendix B, Link 1). This report includes a description of SACPIE's structure and membership, as well as a list of advisory duties,² SACPIE's progress on the duties, and next steps.

SACPIE Structure and Membership

SACPIE, a 23 member council plus advisory and CDE support members, meets quarterly. In 2014, SACPIE had an Executive Committee and four working committees: Early Childhood, K-12, Higher Education, and Partnerships. Every member of SACPIE serves on a working committee, based on his or her area of expertise. Each committee has legislated responsibilities, a purpose, and an action plan. Committee members meet regularly to discuss the identified plan, share progress, and identify needed supports and resources. The committees also report progress to the SACPIE council at quarterly meetings.

Each SACPIE committee has a CDE staff member who represents a different unit/office. Having CDE representation on every SACPIE committee from across the Department allows for multiple perspectives in discussions, direct department support of committee work, access to relevant resources, alignment of work, and reciprocal communication between CDE and SACPIE.

In addition, the Department of Higher Education (DHE) has designated a resource liaison, who serves on the Higher Education and Partnerships Committees as an advisory member.

The Executive Committee, comprised of the SACPIE Chair, Vice-Chair, working committee chairs, and the CDE Family Partnership Director meets six times during the year. The purpose of the Executive Committee is to:

- Lead the SACPIE by planning meetings.
- Review vacancies and recommend new members.
- Review best practices for adherence to the framework.
- Review website contributions and external communication.
- Ensure implementation of procedures/policy recommendations.
- Guide the other committees in their work.

¹ In an effort to align state and national language, based on current research, this report uses the word "family" as opposed to "parent" and "engagement" or "partnering" instead of "involvement." This is done purposefully to be more inclusive and suggest a higher level of collaboration beyond involvement.

² C.R.S. § 22-7-304 outlines 15 recommendations for advisory duties and technical assistance for SACPIE to conduct in Colorado. This report includes the recommendations that SACPIE has begun to implement.

This year, the members of the Executive Committee helped to plan the Family and School Partnership in Education Month, reviewed and revised SACPIE Operating Procedures, planned a member organizational retreat, posted multiple resources on the SACPIE website, and selected four new parent representatives and one new counselor representative to serve a three year term on SACPIE. A copy of the SACPIE parent member application can be viewed in Appendix C. This basic application is adapted for other representatives when such vacancies arise on the Council.

In order to build a statewide communication structure, the SACPIE Executive Committee initiated an email stakeholder network. This is a community of people who have shown an interest in SACPIE or family-school partnerships through various venues. Information about SACPIE activities is sent to this list several times a year in order to widen SACPIE's messaging outreach.

During the November full-council meeting, SACPIE also approved the revised 2015 Operating Procedures. The Operating Procedures state that each year, the council will select a Chair and Vice Chair. A CDE representative may serve in only one of these roles at any one time and every effort will be made to have a parent representative serve in one of these roles each year. At the SACPIE meeting on November 18, 2014, the Council elected Stacey Zis, a parent representative, as Chair. SACPIE also elected Kim Watchorn, a CDE representative whose term begins January 1, 2015, to be the Vice Chair.

SACPIE Advisory Duties

Advisory Duty: The council shall inform, at a minimum, the early childhood councils and the early childhood care and education councils created pursuant to article 6.5 or title 26 (C.R.S. § 22-7-304(1)).

The Early Childhood Committee is co-chaired by Jennifer García-Rosendo, a representative with expertise in early childhood, and Tomás Mejía, CDE representative. The purpose of this committee is to identify and communicate with early childhood education councils (ECE) and early childhood leadership networks in Colorado regarding family, school, and community partnerships and resources. In 2014, the Early Childhood Committee:

- Connected with existing ECE groups around Colorado.
- Created a needs assessment for families and caregivers.
- Presented at various conferences in Colorado.
- Participated in the Buell Radio Show (Appendix B, Link 2).

In addition to these tasks, on July 28th, 2014 a SACPIE representative presented at the Early Childhood and School Readiness Legislative Commission (Appendix B, Link 3). A SACPIE representative also served on the School Readiness Advisory Committee and the Commissioner's Literacy Work Group.

In May 2014, SACPIE and Colorado legislation was highlighted as an "exemplary state initiative" in *Parent Engagement from Preschool to Grade 3: A Guide for Policymakers*, a publication from the National Center for Children in Poverty at Columbia University (Appendix B, Link 4).

Advisory Duty: Creating and implementing programs to effectively involve parents in improving their children's education and levels of academic achievement. To identify these best practices and strategies, the council shall review the programs implemented in other states and the results of state and national research conducted in this area. (C.R.S. § 22-7-304(1)(a)).

SACPIE is a council driven by research and data. To that end, the Council must align its work with the National Standards for Family-School Partnerships (PTA, 2008, Appendix B, Link 5) and references those standards in its resources and presentations. SACPIE also aligns its work with the Dual Capacity Framework, a document published by the U.S. Department of Education in April 2014 (Appendix B, Link 6). A U.S. Department of Education representative serves on SACPIE as an advisory member and in this role, continuously updates SACPIE with related information. SACPIE's work with the Colorado Department of Education has been honored by the U.S. Department of Education as an "effective practice" and is linked on their website (Appendix B, Link 7).

In order to continually stay informed about new research findings and effective partnering programs, a SACPIE representative participates with CDE staff in a monthly national call with other state representatives, facilitated by the Southwest Educational Developmental Laboratory (SEDL).

SACPIE has identified resources for practitioners from nationally recognized organizations on its website, including:

- The Center on School, Family, and Community Partnerships at Johns Hopkins University (Appendix B, Link 8).
- The Family Involvement Network of Educators at Harvard University (Appendix B, Link 9).
- The SEDL National Center for Family and Community Connections with Schools (Appendix B, Link 10).
- The Flamboyan Foundation (Appendix B, Link 11).

The Resources section on the website (Appendix B, Link 12) also includes research articles and toolkits for family-school collaboration. Wherever possible, resources are provided in both English and Spanish. SACPIE members continually research materials and these are archived under Member Contributions (Appendix B, Link 13).

SACPIE collaborated with the Colorado Department of Education to develop and publish a brochure entitled *Families, Schools and Communities Partnering to Support Student Learning*. The brochure is intended as a resource for all stakeholders about how to partner for student achievement. The brochure is available in both English and Spanish (Appendix B, Links 14 and 15).

Advisory Duty: Involving parents in programs to raise academic achievement, increase high school graduation rates, decrease student dropout rates, and close the achievement and growth gap. (C.R.S. § 22-7-304(1)(b)).

SACPIE is committed to building capacity in school personnel and families to partner for student achievement. To this end, SACPIE regularly encourages family participation in programs that promote student success. For the third year, Governor Hickenlooper declared October as *Family and School Partnership in Education Month*. The Governor's proclamation is available in English and Spanish on the SACPIE website (Appendix B, Links 16 and 17). School districts and organizations across the state shared the proclamation with boards, educators, families, and community members.

A kickoff event took place on October 1, 2014 at the Colorado Department of Education. Commissioner Robert Hammond facilitated the event and speakers included:

- Lieutenant Governor Joseph A. Garcia.
- SACPIE Chair Dr. Cathy Lines.
- SACPIE Vice Chair Stacey Zis.



- SACPIE Representative and CDE Staff Member Tomás Mejía.

In addition to this event, each week during October, SACPIE highlighted partnership resources in the CDE publication *The Scoop* to support stakeholders as they work together.

Members of SACPIE have also presented at numerous statewide conferences (Appendix D). In 2014, SACPIE representatives presented at 11 trainings and nine conferences to approximately 1,000 participants. Presentations included:

- Plenary addresses.
- Breakout sessions.
- Panel member participation.
- Exhibition tables.

The Partnerships Committee, co-chaired by Michelle Winzent, statewide organization of parents and teachers representative, and Amie Baca-Oehlert, representative from a statewide organization of teachers, seeks to:

- Understand, review, update, and publicize relevant programs, trainings, resources, and events.
- Investigate possible grant funding opportunities.

This year, the committee started a SACPIE Spotlight program. At each Council meeting, one of SACPIE's representatives shares information about his or her organization. In 2014, Richard Garcia discussed initiatives about the Colorado Statewide Parent Coalition and Mark Kling shared resources from the Family Resource Center Association.

Additionally, in order to be informed as to their role in implementing new Colorado reform legislation focusing on improving student achievement, SACPIE members heard presentations at their quarterly meetings on how families should participate in the following: Individual Career and Academic Plans (ICAP), early literacy (READ Act), and educator evaluation (Educator Effectiveness).

Advisory Duty: Involving parents in response to intervention programs in public schools and school districts (C.R.S. § 22-7-304(1)(c)).

SACPIE has inventoried, shared, and built upon existing CDE training and online resources that have been developed by the Office of Learning Supports and Exceptional Student Services (Appendix B, Links 18 and 19) to support families partnering throughout the Multi-Tiered System of Supports (MTSS)/Response to Intervention (RtI) process. Key information that SACPIE uses in enacting its legislated responsibility is as follows:

- In Colorado, Response to Intervention is explicitly mentioned in: Rules for the Administration of the Exceptional Children's Educational Act (ECEA), Colorado Read to Ensure Academic Development Act (Colorado READ Act), and SB 09-090.
- In Colorado, *Family, School, and Community Partnering* (FSCP) has been identified as one of the six RtI components, and similarly, now in the broader statewide framework of Multi-Tiered System of Supports (MTSS).
- Beginning in 2009, a core family-school partnering curriculum was developed and training support has been offered in multiple formats (face-to-face trainings, webinars, online courses, email support network) to all education stakeholders.



- During 2014, SACPIE has co-presented in numerous face-to-face and online learning opportunities which focus on how families can be effectively included throughout the tiers as partners in decision-making and learning coordination between home and school.
- Alignment between SACPIE and MTSS initiatives has been deliberate and reciprocal, with consistent information being mutually shared in various venues.

Advisory Duty: Involving parents in programs to raise academic achievement, improve the persistence rate, and improve the on-time graduation rate of students enrolled in institutions of higher education (C.R.S. § 22-7-304(1)(d)).

The purpose of the Higher Education Committee, chaired by Dr. Kristine Greer, representative from higher education, is to:

- Communicate with the Colorado higher education community regarding family, school, and community partnerships, resources, and measures.
- Support the implementation of SACPIE's 7th Standard—*Providing professional development and pre-service training in partnering with families for administrators and teachers.*³

The Higher Education Committee is reviewing and revising a document, originally written by Dr. Greer, relating specifically to the National Standards for Family-School Partnerships as they apply to post-secondary education (Appendix B, Link 20).

This year, the committee's goal was to inventory available information for families and institutions of higher education which identifies the family role in supporting the increase of successful and sustainable student admissions, degree completion, and less remediation need. In 2014, the Higher Education Committee completed the following tasks:

- Completed preliminary analysis of survey data (Appendix E).
- Developed preliminary recommendations based on survey data.
- Sent information about *Family and School Partnership in Education Month* to all identified Institutions of Higher Education liaisons and educator preparation department heads.
- Presented at a higher education conference in Colorado.

In addition to the tasks outlined above, SACPIE representatives presented to the Colorado Commission on Higher Education on April 11th, 2014. SACPIE also has representatives on the Graduation Guidelines for Students with Disabilities Work Group, the Individual Career and Academic Plan (ICAP) Work Group, and the Postsecondary and Workforce Readiness (PWR) Focus Group.

Advisory Duty: Increasing parent involvement in education-related committees at the local and state levels (C.R.S. § 22-7-304(1)(e)).

The K-12 Committee, chaired by Jeff Klein, a CDE representative from the Federal Programs Unit, has the annual goal to develop a shareable product summarizing practical, field-tested solutions to involve more family

³ SACPIE added the 7th Standard for Family-School Partnerships based on the research identifying the need for pre-service and practicing educators to learn more about partnering effectively with all families (Caspe, Lopez, Wu, & Weiss, 2011; Epstein & Sanders, 2006).



members on district (DAC) and school (SAC) accountability committees. This year, the committee performed a website search of every district in Colorado to see what resources were available about District Accountability Committees. The K-12 Committee used this data to inform promising practices for the DAC and SAC trainings, conducted in collaboration with CDE.

Advisory Duty: The council shall work with the department to provide regional training programs for school district accountability committees and school accountability committees. At a minimum, the training programs must address parent leadership and increasing parent engagement with school district accountability committees and school accountability committees, including best practices for parent engagement with school district accountability committees and school accountability committees (C.R.S. § 22-7-304(3)(b)).

SACPIE collaborated with CDE's Family Partnership Director to conduct seven trainings across Colorado about family participation on SACs and DACs. The trainings included information about:

- Basic responsibilities and composition of SACs and DACs.
- How to recruit, prepare, and sustain effective SAC and DAC membership.
- How to collaborate with various stakeholders (i.e. community members, other families, other accountability committees, local boards of education).

Approximately 250 participants, including district leaders, school personnel, family members and community members attended the sessions. In 2015, the K-12 Committee will divide into two committees—Elementary and Secondary—but will continue to work closely with CDE to develop follow-up materials for SACs and DACs.

Advisory Duty: The council shall work with the department to provide regional training programs for school districts and charter schools concerning best practices and skills for district and school personnel in working with parents (C.R.S. § 22-7-304(3)(c)).

SACPIE and CDE collaborated to plan and implement regional trainings for Family Partnership Liaisons, SACs and DACs, and other interested school and district stakeholders about promising practices and skills in working with families. The overall purpose of the trainings was to help schools and districts implement comprehensive, sustainable structures for student success. The four components of this structure are:

- The Framework of the National Family-School Partnership Standards.
- Distributed Leadership.
- Action Planning.
- Evaluation.

Information at the trainings aligned with existing learning opportunities and resources within CDE (Appendix F). The Colorado Department of Education and SACPIE conducted seven trainings across Colorado for approximately 420 attendees. Resources from the SAC and DAC trainings and the promising practice trainings can be found in Appendix B, Link 21.

Advisory Duty: The council, in consultation with the department of education and the department of higher education, shall identify key indicators of successful parent engagement in education and use the indicators to develop recommendations for methods by which the department of education and the department of higher education may measure and monitor the level of parent engagement with elementary and secondary public schools and with institutions of higher education in Colorado (C.R.S. § 22-7-304(4)).

Members of SACPIE continue to work with the CDE Family-School-Community Partnering Community of Practice (Appendix G) and the Department of Higher Education to compile measures of family-school partnership. In 2014, the CDE Family Partnership Director worked with SACPIE and CDE staff members from the Federal Programs Unit to develop a survey for school staff and families to measure family engagement outreach. The surveys are intended to be a resource for schools and districts. The process for the survey development included:

- Aligning questions from existing surveys (Flamboyant Foundation, Kansas Parent Information and Resource Center, Parent Teacher Association, Indicator 8 Parent Survey, Family-School Partnering Survey for the State Personnel Development Grant) with the National Standards for Family-School Partnership Goals and Indicators.
- Completing an inter-rater reliability of selected survey questions.
- Collecting feedback of survey wording for readability from SACPIE, CDE staff, and national Subject Matter Experts.
- Presenting the preliminary survey instrument to the Educational Data Advisory Committee (EDAC) for approval to complete a pilot study.

In 2015, SACPIE will work with CDE to collect pilot data in order to test the validity and reliability of the two surveys. This resource should be available to schools for use at the beginning of the 2015-16 school year.

In addition to the surveys, SACPIE committees will continue to explore current research to identify indicators that measure successful family partnership strategies.

Next Steps

SACPIE will continue to increase and broaden the implementation of its legislated responsibilities in 2015. These next steps include but are not limited to:

- Continuing to work as committees to address the different educational levels identified in SB 09-090 and SB 13-193, particularly focusing on family-school partnerships in the READ Act, ICAP, truancy, and transitions.
- Using data to guide SACPIE's continued family partnership initiatives.
- Exploring possible grant funding streams to support districts' and schools' family partnership work.
- Implementing trainings about best practices and skills to improve home-school partnering for student achievement in districts and schools in collaboration with CDE.
- Implementing regional trainings for SACs and DACs about family recruitment, retention, and participation on accountability committees in collaboration with CDE.
- Collecting and publishing promising practices from schools, districts, and organizations across Colorado.
- Aligning and refreshing the SACPIE website using analytic data.
- Working with the Department of Higher Education to increase family partnership in postsecondary and workforce readiness.
- Working with the Department of Human Services to foster effective family-school partnerships.
- Identifying key indicators to measure successful family-school partnership practices and to institute an ongoing, data-based system of continuous improvement throughout the state in collaboration with CDE.
- Seeking opportunities to promote family-school partnership practices in Colorado.



**Appendix A
SACPIE Membership 2014**

SACPIE Membership 2014			
Member Name	SACPIE Role	Organization	Town
Dr. Cathy Lines, Chair	Colorado Department of Education-Office of Learning Supports, Teaching and Learning Unit and Exceptional Student Services Unit	Colorado Department of Education	Centennial
Stacey Zis, Vice Chair	Parent Representative		Boulder
Amie Baca-Oehlert	Statewide organization that represents teachers	Colorado Education Association	Thornton
Becky Barnes	Parent Representative serving on a school or district accountability committee		Castle Rock
Dr. Diane Bassett	Representative from higher education	University of Northern Colorado	Denver
Cindy Dascher	Colorado Department of Education-Exceptional Student Services Unit	Colorado Department of Education	Thornton
Jennifer García-Rosendo	Expertise in early childhood care and education	FasTracKids International	Denver
Richard Garcia	State-based nonprofit organization specializing in promoting the involvement of families of traditionally underserved populations	Colorado Statewide Parent Coalition	Westminster
Nikayah Gill	Colorado Department of Human Services	Colorado Department of Human Services Division of Child Care	Denver
Dr. Kris Greer	Representative from higher education	Teacher Education Department/Fort Lewis College	Durango
Mary J. Gross	Nonprofit organization that partners with funding providers, state agencies, and service providers to assist organizations in providing services to improve the health and well-being of families and children	Rural Solutions	Sterling
Chris Johnson	Parent Representative serving on a school or district accountability committee		Steamboat Springs
Jessica Johnson	Statewide organization that represents charter schools	Colorado League of Charter Schools	Denver



Jeff Klein	Colorado Department of Education-Federal Programs Unit	Colorado Department of Education	Denver
Mark Kling	State-based nonprofit organization specializing in promoting the involvement of families of traditionally underserved populations	Family Resource Center Association	Denver
Jayne' Lewis-Johnson	Parent Representative		Denver
Tomás Mejía	Colorado Department of Education-Language, Culture, and Equity	Colorado Department of Education	Denver
Joanna Peters	Statewide organization that represents career and college guidance counselors	Colorado Council of High School and College Relations	Colorado Springs
Sandy Ripplinger	Statewide organization that represents school executives	Colorado Association of School Executives	Boulder
Jimena Sagas	Parent Representative		Fort Collins
Beth Schaffner	Nonprofit organization that specializes in promoting the involvement of families of students with disabilities	PEAK Parent Center	Colorado Springs
Jan Tanner	Statewide organization that represents members of school district boards of education	Colorado Association of School Boards	Colorado Springs
Michelle Winzent	Statewide organization of parents and teachers	Colorado Parent Teacher Association	Wheat Ridge

SACPIE Advisory Members and CDE Support 2014

Name	Organization
Dr. Darcy Hutchins, SACPIE Staffer	Colorado Department of Education-Improvement Planning Unit
Randy Boyer	Colorado Department of Education-Exceptional Student Services Unit
Pat Chapman	Colorado Department of Education-Federal Programs
Senator Evie Hudak	Former Colorado State Senator
Diana Huffman	United States Department of Education, Region 8
Lisa Medler	Colorado Department of Education-Improvement Planning Unit
Blanca Trejo	Colorado Department of Higher Education-College in Colorado



Appendix B Links Referenced in the Annual Report

Link 1 (SACPIE Advisory Duties): http://www.cde.state.co.us/sacpie/about_advisoryduties

Link 2 (Early Childhood Committee Buell Radio Show):
<http://www.blogtalkradio.com/buellleadersradio/2014/11/12/partnering-for-childrens-success-why-parent-engagement-matters>

Link 3 (Early Childhood and School Readiness Legislative Commission Presentation):
<http://www.colorado.gov/cs/Satellite/CGA-LegislativeCouncil/CLC/1251653443502>

Link 4 (National Center for Children in Poverty Publication):
<http://www.cde.state.co.us/sacpie/parentengagementfrompreschoolthroughgrade3>

Link 5 (National Standards for Family-School Partnerships):
http://www.cde.state.co.us/sites/default/files/SACPIE_NationalStandardsGoalsIndicators_Family-SchoolPartnerships.pdf

Link 6 (Dual Capacity Framework): <http://www2.ed.gov/documents/family-community/partnership-frameworks.pdf>

Link 7 (U.S. Department of Education Website): <http://www.ed.gov/family-and-community-engagement>

Link 8 (The Center on School, Family, and Community Partnerships at Johns Hopkins University):
<http://www.partnershipschools.org>

Link 9 (The Family Involvement Network of Educators at Harvard University): <http://www.hfrp.org/family-involvement/fine-family-involvement-network-of-educators>

Link 10 (The SEDL National Center for Family and Community Connections with Schools):
<http://www.sedl.org/connections/>

Link 11 (The Flamboyant Foundation): <http://flamboyantfoundation.org/>

Link 12 (SACPIE Resource Page): <http://www.cde.state.co.us/sacpie/resources>

Link 13 (SACPIE Member Contributions): http://www.cde.state.co.us/sacpie/resources_sacpie_member_contrib

Link 14 (Family Partnership Brochure in English): <http://www.cde.state.co.us/sacpie/sacpiebrochure91014>

Link 15 (Family Partnership Brochure in Spanish):
<http://www.cde.state.co.us/sacpie/sacpiebrochurespanish91014>

Link 16 (Family and School Partnership in Education Month Proclamation in English):
http://www.cde.state.co.us/rti/family-schoolpartnershipineducationmonth2014proclamation_eng



Link 17 (Family and School Partnership in Education Month Proclamation in Spanish): <http://www.cde.state.co.us/rti/family-schoolpartnershipineducationmonth2014proclamationspan>

Link 18 (Office of Learning Supports Resources): <http://www.cde.state.co.us/rti/family>

Link 19 (Office of Learning Supports Professional Development): <http://www.cde.state.co.us/rti/family>

Link 20 (Best Practices for Involving Parents in Higher Education): <http://www.cde.state.co.us/sites/default/files/SACPIE%20Best%20Practices%20In%20Involving%20Parents%20in%20Higher%20Education%20SACPIE%204%2022%2013.pdf>

Link 21 (SACPIE and CDE Training Materials): <http://www.cde.state.co.us/uip/trainingmaterials>



Appendix C SACPIE 2014 Parent Membership Application

2014 Application for State Advisory Council for Parent Involvement in Education

Overview of SACPIE

On behalf of the Colorado Board of Education, the State Advisory Council for Parent Involvement in Education (SACPIE) invites applications from candidates to fill three (3) Parent Representative vacancies. Two of these vacancies are for parents who currently serve as the parent representatives on a District Accountability Committee (DAC) or School Accountability Committee (SAC).

In accordance with SB09-090, 22-7-301 C.R.S., the Council has been charged with the task of informing public education entities concerning best practices and strategies, aligned with National Standards for Family-School Partnerships, for increasing parent involvement in public education and promoting family and school partnerships in order to help improve the quality of public education and raise the level of students' academic achievement throughout the state.

As required by State law, parent membership appointments must be filled by parents of children who are:

- 1) Enrolled in a publicly funded preschool program; or
- 2) In any of grades kindergarten through twelve; or
- 3) In a state supported institution of higher education; and
- 4) Who represent student populations that are significantly represented in the state.

As required by State law, the State Board of Education, in appointing members to the Council, shall, to the greatest extent possible, select persons who will reflect the gender balance and ethnic and racial diversity of the state and will provide representation from throughout the state.

Membership appointments will begin in November 2014 and continue for three years, with an opportunity to continue for another term.

SACPIE Responsibilities

Time Commitment. Members are expected to be active participants in the Council and attend at least 75% of monthly meetings in the metro Denver area, or by audio conference call-in. Meetings are currently held

Application Summary

*Applications are due May 31, 2014
to Darcy Hutchins
(hutchins_d@cde.state.co.us).*

*Complete applications should
include:*

- Contact and Background Information Form*
- Statement of Interest*
- Current CV, Resume, or Background Summary*
- Contact for Two References*



quarterly on the third Tuesday of February, May, August, and November from 1:00 p.m. – 3:00 p.m. (although the time and Tuesday may be shifting slightly in 2015).

Members are also expected to serve on one of four committees. Committee meeting dates and times vary at the discretion of committee members and chairs. The four SACPIE committees include:

- Early Childhood: To identify and communicate with Colorado early childhood councils and networks regarding partnerships and resources.
- K-12: To work with CDE in supporting districts to enact accountability, requirements, regional trainings, indicators, and policies.
- Higher Education: To communicate with the Colorado higher education community regarding partnerships, resources, and measures; to support the implementation of SACPIE's Additional 7th Standard – *Providing professional development and pre-service training for teachers and administrators*.
- Partnerships: To understand, review, update, and publicize relevant programs, trainings, resources, and events; investigate grant funding.

Compensation. SACPIE members can be reimbursed for mileage and meals (related to SACPIE business) and some required activities (e.g., trainings for the field).

Application Process. Completed Applications must be submitted to Darcy Hutchins by May 31, 2014 (hutchins_d@cde.state.co.us; 303-562-8175).

Please see the SACPIE website (<http://www.cde.state.co.us/sacpie>) for more information about the Council.

Application Checklist

	Completed Contact Information/Background Form
	Completed Statement of Interest
	Current Curriculum Vitae, Resume, or Background Summary
	Contact Information for Two References



Contact and Background Information Form

SACPIE Application
(Please Type)

Contact Information

First Name:	
Last Name:	
Preferred Title (Mr., Ms., Mr., Dr.):	
Mailing Address:	
Email Address:	
Phone Number:	
Gender:	
Ethnicity:	
Congressional District of Residence:	
Child's Grade:	
Child's School:	
Congressional District (if known):	

Are you currently serving on a School Accountability Committee (SAC) or District Accountability Committee (DAC)? Yes _____ No _____

Do you plan to do so in the future? Yes _____ No _____

References

Please provide contact information for two references that would be able to speak to skills/tasks needed of SACPIE applicants.

First Name:	
Last Name:	
Current Title:	
Organization:	
Email Address:	
Phone Number:	
Relationship:	



First Name:	
Last Name:	
Current Title:	
Organization:	
Email Address:	
Phone Number:	
Relationship:	

Statement of Interest

SACPIE Application

Provide a brief description of why you are interested in serving on the State Advisory Council for Parent Involvement in Education. The response should not take more than one full typed page. Type your response below:

Return of Applications

Please email applications to Darcy Hutchins at hutchins_d@cde.state.co.us and note in the subject line: "SACPIE Application". Emailed applications are preferred.

To apply by mail, send to:

Darcy Hutchins
Colorado Department of Education
201 E. Colfax, Room 409
Denver, Colorado 80203

All applications and supporting material must be received at the email or U.S. mail address above no later than 5:00 p.m. May 31st, 2014. Questions regarding the application process may be directed to Darcy Hutchins at 303.562-8175.

SACPIE will review application materials and recommend candidates for the vacant positions to the State Board of Education by August 15, 2014.



**Appendix D
2014 SACPIE Trainings and Presentations**

Training or Conference	Date	Description	Number of Participants
Family Engagement Promising Practices Trainings in Collaboration with CDE			
Regional Family Engagement Promising Practices Trainings	2.11.14 2.13.14 2.14.14 2.19.14 2.25.14 3.4.15 4.17.14	SACPIE, in collaboration with CDE, presented information at face-to-face full day trainings across Colorado for district and school personnel, families, and community members.	Approximately 420 participants
School and District Accountability Trainings in Collaboration with CDE			
Regional SAC and DAC Trainings	10.7.14 10.16.14 10.28.14 11.20.14	SACPIE partnered with CDE to present statewide trainings for school and district accountability committees.	Approximately 250 participants
Conference Presentations			
Pre-Collegiate Conference	3.14.14	SACPIE prepared a display table for high school and postsecondary personnel.	Approximately 30 contacts
Colorado Education Initiative Integration Showcase	6.17.14	SACPIE presented a 75-minute break-out session for general and special educators.	Approximately 60 participants
Colorado Association of School Executives (CASE) Education Leadership Conference	7.24.14	SACPIE presented a 75-minute break-out session for district and school administrators.	Approximately 20 participants
Family and School Partnership in Education Month Kickoff Event	10.1.14	SACPIE hosted, with CDE, a kickoff celebration for the month of October; SACPIE representatives shared research and the National Standards with attendees, including family and community members, elected officials, and educators.	Approximately 60 participants
Colorado School Counselor Association Conference	11.7.14	SACPIE presented a 75-minute breakout session for secondary school counselors.	Approximately 55 participants
Colorado Teachers of English to Students of Other Languages (Co TESOL) Convention	11.14.14	SACPIE presented a 45-minute breakout session for educators.	Approximately 45 participants
Educator Preparation Faculty	11.19.14	SACPIE presented a 60-minute breakout	Approximately



Summit		session for faculty in educator preparation programs.	10 participants
Colorado Council for High School and College Relations	12. 4.14	SACPIE presented a 75-minute breakout session for high school counselors and higher education personnel.	Approximately 40 participants
Colorado Association of School Boards (CASB) Annual Conference	12.5.14	SACPIE presented a 75-minute for school board members.	Approximately 10 participants
TOTAL Number of Stakeholders			Approximately 1,000

Appendix E

SACPIE Institutions of Higher Education Survey Results and Recommendations

Members of the Higher Education Committee of SACPIE developed a 14 question survey that was sent to all public and private (but not proprietary) Institutions of Higher Education (IHE) in the state. The purpose of the survey was to ascertain the communication and services for family engagement by each institution, as a way of promulgating students' persistence in their higher education journeys. Personnel representing 9 four-year institutions responded, as did 10 respondents from 8 two-year institutions. A table of the representative IHEs is below:

Four-Year Institutions	Two-Year Institutions
Colorado Mesa University	Aims Community College
Colorado School of Mines	Arapahoe Community College
Colorado State University Global Campus	Colorado Northwest Community College (two respondents)
Fort Lewis College	Community College of Aurora (two respondents)
Johnson and Wales University	Front Range Community College—Westminster
Metropolitan State University—Denver	Northeastern Junior College
University of Colorado—Boulder	Pueblo Community College
University of Colorado—Colorado Springs	Western Colorado Community College
University of Northern Colorado	

When asked to what area or department the respondent reported, 56% said Student Affairs, 33% reported Enrollment Management, and 28% reported Student Life. Respondents from 79% of IHEs said their institution did not have a dedicated office or staff person responsible for family engagement. However, 100% of all IHE respondents reported clarifying FERPA policies to family members on release of grades and finances, 95% regarding student discipline/behavior, and 84% reported discussing assignments and release of health information.

Respondents from 53% of IHEs indicated that there is not a link designated for families on the front page of their institution's website. However, 68% said their IHE provided special services for low income/first generation students. When asked if various pertinent materials for families were translated into Spanish, respondents were split 47%/47%.

The following table provides a listing of services for families provided by the IHEs:

Email responses to questions	95%	Outreach if student is struggling	59%
Parent/family orientation	78%	Educational workshops for parent/family	58%
Parent/family website	65%	Parent/family weekend	50%
Email newsletter	59%	Parent/family handbook	36%
Social networking	59%	Parent/family advisory group	14%
Hotline/phone information	59%	Parent/family assn. or organization	7%

A number of other responses and comments were chronicled. Based on these survey responses and results, a number of implications can be extracted. These are included below:

- Services for families are hard to track within each IHE, even by the respondents themselves. Few IHEs have a dedicated family engagement staff person or office.
- IHEs do a good job with recruitment, orientation, and welcoming events.
- Email and social media are oft-used tools.
- FERPA is well articulated to parents/families.
- The dynamics of family engagement are different in different settings (Mean age at CU, CSU and UNC =20, mean age at MSU is 26, mean age in community colleges is 29). Some students have families themselves and do not fit into a traditional family service model. Services should be provided accordingly.
- Because IHEs are very decentralized, a “one stop center/hotline” to services would be helpful for parents/families.

The initial results of the IHE survey illustrated to the Higher Education Committee of SACPIE the need for further, deeper investigation. While the committee feels it can share these results, it is clear that each IHE has individualized and diverse needs. The committee’s next step will be to look more closely at the needs of individual IHEs in order to share relevant and personalized recommendations to improve the service delivery to families.



Appendix F
Colorado Department of Education
Family, School, and Community Partnering (FSCP) for Every Student’s Achievement
Resources and Learning Opportunities Matrix

Title	CDE Office or Unit	Description	Links
ONLINE RESOURCES AND PRINTABLE DOCUMENTS			
Parent and Family Resources	Communications	<ul style="list-style-type: none"> • Highlighted family information and resources about current educational initiatives and supports • Taps numerous CDE offices 	http://www.cde.state.co.us/resourcesforparents
Select Language	Communications	<ul style="list-style-type: none"> • 80 languages for translating CDE Information located at bottom of CDE home page • Allows choice of language 	http://www.cde.state.co.us
Family and Community Guides to the Colorado Academic Standards	Standards and Instructional Support*	<ul style="list-style-type: none"> • User-friendly guides to the K – 5 Colorado Academic Standards • Helps families and communities across Colorado better understand the goals and outcomes of the standards and expand learning outside of school 	http://www.cde.state.co.us/standardsandinstruction/guidestok5standards
Selected Colorado Reform Legislation (2009-2013) Which Includes Family Partnership Requirements	Learning Supports*, Exceptional Student Services	<ul style="list-style-type: none"> • Summary of family participation components in recent reform legislation • Highlights the following laws: <ul style="list-style-type: none"> ○ READ Act ○ Educator Effectiveness ○ Discipline ○ ICAP ○ Truancy ○ SACPIE and Increasing Parent Involvement in Education 	http://www.cde.state.co.us/rti/spdg/family_ihe



Multi-Tiered Systems of Supports: Response to Intervention (RtI) and Positive Behavioral Interventions and Supports (PBIS)	Learning Supports*, Exceptional Student Services	Family, School, and Community Partnering as an Essential MTSS Component and includes: <ul style="list-style-type: none"> • Video: Applying <i>National Standards for Family-School Partnerships</i> to MTSS • Fact Sheets in English and Spanish 	http://www.cde.state.co.us/mtss/components
		Family, School, and Community Partnering as an Essential RtI (incorporated into MTSS) Component and includes: <ul style="list-style-type: none"> • RTI Implementation Rubrics, <i>Family and Community Partnerships</i> • RtI Videos: All Students, Secondary Level, Academic and Behavioral Problem-Solving 	http://www.cde.state.co.us/rti http://www.cde.state.co.us/rti/toolsresourcesrti
		<i>Response to Intervention (RtI) Family & Community Partnering: "On the Team and At the Table" Toolkit</i> and includes <ul style="list-style-type: none"> • Tiered practical materials and data, action planning tools for partnering with families within MTSS (RtI and PBIS) framework (some in Spanish) 	http://www.cde.state.co.us/rti/FamilyCommunityToolkit.htm
		Archived Webinars, Training Materials and includes: <ul style="list-style-type: none"> • Highlights for Families • The What, Why, and How for Teachers and Administrators • "On the Team and At the Table" Training Materials 	http://www.cde.state.co.us/rti/family
Early Childhood Results Matter Videos	Early Learning and School Readiness*	<ul style="list-style-type: none"> • Video series of family-school partnership practices • Includes such topics as: <ul style="list-style-type: none"> ○ Parent – teacher conferences ○ Text messaging ○ Shared technology ○ Building relationships 	http://www.cde.state.co.us/resultsmatter/rmvideoes_practiceshereandthere



State Personnel Development Grant (SDPG) Institutions of Higher Education Website	Learning Supports*, Exceptional Student Services	<ul style="list-style-type: none"> • Website developed from Institutions of Higher Education faculty input about helpful resources in educator preparation • Provides such resources as: <ul style="list-style-type: none"> ○ Selected articles ○ Topic and text suggestions ○ Survey results 	http://www.cde.state.co.us/rti/spdg/family_ihe
Family Resources for Students with Disabilities	Exceptional Student Services	Two resource sites which aim to support effective partnering for the school success of students with disabilities <ul style="list-style-type: none"> • Includes national and state information for educators and families • Provides video story of the IEP process and the family's role, in English and Spanish, 	http://www.cde.state.co.us/cdesped/family http://www.cde.state.co.us/cdesped/iep
ORGANIZATIONS, PERSONNEL			
Family, School, and Community Partnering Support Network and Bulletin	Learning Supports*, Exceptional Student Services	<ul style="list-style-type: none"> • Group of educators, family and community members who have expressed interest in family, school, and community partnering • Provides periodic information on resources, trainings, and legislation through email <i>Bulletin</i> 	http://www.cde.state.co.us/rti/family
Family Partnership Director	Improvement Planning	<ul style="list-style-type: none"> • Darcy Hutchins, Ph.D. • Coordinates SB 13-193 and collaborates with stakeholders throughout the state, including liaisons in each district 	Hutchins_D@cde.state.co.us



<p>State Advisory Council on Parent Involvement in Education (SACPIE)</p>	<p>Partners with Colorado Department of Education</p>	<ul style="list-style-type: none"> • Legislated council, which advises and provides information, in conjunction with CDE, on involving families in preschool through higher education and reports to the State Board of Education, Colorado Commission on Higher Education, and the Education Committees of the Senate and House. • Provides such resources as: <ul style="list-style-type: none"> ○ Stakeholder brochure ○ Training materials ○ National links ○ Annual proclamation 	<p>http://www.cde.state.co.us/search/node/SACPIE</p>
<p>Migrant Education Parent Advisory Council (PAC)</p>	<p>Language, Culture, and Equity</p>	<ul style="list-style-type: none"> • State parent advisory council which taps parent representation from diverse communities • Advises the Migrant Education Program and shares information with the migrant community in local areas 	<p>http://www.cde.state.co.us/cde_english/elau_migrant</p>
<p>Colorado Special Education Advisory Committee (CSEAC)</p>	<p>Exceptional Student Services</p>	<ul style="list-style-type: none"> • State parent and professional advisory committee which is mandated in the Individual with Disabilities Education Act (IDEA) to advise the state educational agency on issues impacting the education of students with disabilities. • Advises, develops position papers and resources, and supports the organization of local special education advisory committees 	<p>http://www.cde.state.co.us/cdesped/cseac</p>
<p>Colorado Gifted Education State Advisory Committee (GE-SAC)</p>	<p>Exceptional Student Services</p>	<ul style="list-style-type: none"> • State parent and professional advisory committee created by the Colorado State Board of Education to support gifted education • Advises, develops position papers and resources, and provides input and guidance in improving gifted education 	<p>http://www.cde.state.co.us/gt/gtadvco</p>



TRAININGS AND ONLINE LEARNING OPPORTUNITIES

<p>Family, School, and Community Partnering High Impact Strategies: Communicating and Designing Homework “Two-Way”</p>	<p>Exceptional Student Services</p>	<ul style="list-style-type: none"> • Two-week online seminar provides information, resources, and skills in developing effective reciprocal communication and homework practices, which can improve student achievement; targeted to all educators with various credit options • Focuses on data-based action planning and practical application to site or situation 	<p>http://www.cde.state.co.us/rti/family</p>
<p>Multi-Tiered Family, School, and Community Partnering</p>	<p>Exceptional Student Services</p>	<ul style="list-style-type: none"> • Six-week online course that builds upon the strong research base supporting the importance of family-school partnerships in student learning; there is integration of a Multi-Tiered System of Supports (MTSS), Positive Behavioral Interventions and Supports (PBIS), and the National Standards for Family-School Partnerships (PTA, 2008); targeted to all stakeholders with various credit options • Focuses on data-based action planning and practical application to site or situation 	<p>http://www.cde.state.co.us/rti/family</p>
<p>Family-School Partnering at the Secondary Level</p>	<p>Dropout and Engagement</p>	<ul style="list-style-type: none"> • Six-week online course, which includes the essential components of the general Multi-Tiered Family, School, and Community Partnering course (see above), but has a clear emphasis on partnering issues in middle and high school such as dropout prevention, post-secondary and workforce readiness, and the Individual Career and Academic Plan (ICAP); targeted to secondary educators and community resources who work with adolescents and has various credit options • Focuses on data-based action planning and practical application to site or situation 	<p>http://www.cde.state.co.us/rti/family</p>



<p>Community of Practice (CoP)</p>	<p>Learning Supports*, Exceptional Student Services</p>	<ul style="list-style-type: none"> • Monthly online conversations with a goal of building a network of family and community members that are valued as equal partners with educators; targeted to all education stakeholders • Includes the following components: <ul style="list-style-type: none"> ○ Conversations about shared effort and responsibility ○ Developing action plans for family, school, and community partnering within a multi-tiered system of supports framework ○ Specific topics developed from feedback 	<p>http://www.cde.state.co.us/rti/family</p>
<p>Parents Encouraging Parents (PEP) Conferences</p>	<p>Exceptional Student Services</p>	<ul style="list-style-type: none"> • Three-day conferences throughout the year that are family-centered and designed to offer support, information, and education to parents and professionals • Provides learning and sharing opportunities about experiences, best practices, and legal processes 	<p>http://www.cde.state.co.us/cdesped/pep</p>
<p>Family Engagement Promising Practices Training</p>	<p>Improvement Planning, State Advisory Council for Parent Involvement in Education (SACPIE)</p>	<ul style="list-style-type: none"> • Face-to-face, statewide trainings to help schools and districts implement comprehensive, sustainable partnership structures for student success: targeted to family-school teams and leaders • Includes the following topics: <ul style="list-style-type: none"> ○ National Standards for Family-School Partnerships ○ Distributed Leadership ○ Action Planning ○ Evaluation 	<p>http://www.cde.state.co.us/uip/trainingmaterials</p>



School and District Accountability Committees Training	Improvement Planning, State Advisory Council for Parent Involvement in Education (SACPIE)	<ul style="list-style-type: none">• Face-to-face, statewide trainings to share the basic responsibilities and composition of School Accountability Committees (SACs) and District Accountability Committees (DACs); targeted to SACs and DACs• Includes the following components:<ul style="list-style-type: none">○ Strategies to recruit, prepare and sustain productive participation on SACs and DACs○ Suggestions about how to collaborate with key stakeholders○ Time to share promising practices and challenges about SAC and DAC responsibilities and composition○ Time to plan next steps	http://www.cde.state.co.us/uiip/familyengagement
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Note: This matrix is not intended to be inclusive of all current resources at the Colorado Department of Education that might support families and educators. The intent is that this matrix is an ongoing work in progress and will be updated periodically with new resources and information.



Appendix G
Colorado Department of Education
CDE Family, School, and Community Partnering (FSCP) Community of Practice (CoP)
2014

What: A Colorado Department of Education (CDE) cross-departmental team focused on all facets of family, school, and community partnering within the CDE and throughout the Colorado education community operating under the National Standards for Family-School Partnerships (PTA, 2008)

(<http://www.pta.org/programs/content.cfm?ItemNumber=3126>).

Purpose: To support the CDE's strategic goals through the alignment, development, coordination and support of family, school, and community partnering efforts.

Outcomes:

- Develop shared knowledge across the CDE and build capacity within the Department to effectively engage in the work of family, school, and community partnering.
 - Encourage the CDE and local educational agencies (LEAs) in the collection and use of data so as to continuously improve family, school, and community partnering practices.
- Work collaboratively with the State Advisory Council for Parent Involvement in Education (SACPIE) in supporting statewide alignment of policy, practices, and resources throughout all educational levels and systems.
- Coordinate CDE resources.
 - Leverage resources.
 - Identify opportunities for collaborative work and shared conference presentations.
 - Identify and promote evidence-based and promising practices.
 - Identify exemplars and models of effective family, school, and community partnering in Colorado.
 - Work collaboratively to identify state and federal requirements related to parent, family, and community partnering and ensure that they are met by the Department.

Participating CDE Offices, Programs, or Units:

- Adult Education and Family Literacy
- Colorado State Library
- Dropout Prevention
- Early Learning and School Readiness
- Exceptional Student Services
- Federal Programs
- Health and Wellness
- Improvement Planning
- Language, Culture, and Equity
- Office of Learning Supports (Multi-Tiered System of Supports and Positive Behavioral Interventions and Supports)
- Standards and Instructional Support

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