|  |  |  |  |
| --- | --- | --- | --- |
| **Vendor Name:** |  |  |  |
| Items to be Purchased:* Product specifications
* Delivery Frequency
* Packaging
 | Quantity Expected to Buy | Unit Price | Extended Price (Quantity x Unit Price) | \*VS(✓) | Unit Price | Extended Price (Quantity x Unit Price) | \*VS (✓) | Unit Price | Extended Price (Quantity x Unit Price) | \*VS (✓) |
| 1. |  |  |  |  |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |  |  |  |  |
| 4. |  |  |  |  |  |  |  |  |  |  |
| 5. |  |  |  |  |  |  |  |  |  |  |
| 6. |  |  |  |  |  |  |  |  |  |  |
| 7. |  |  |  |  |  |  |  |  |  |  |
|  TOTAL |  |  | $ |  |  | $ |  |  | $ |  |
| \*Vendor Selected (VS) | 🞎 | 🞎 | 🞎 |
| **Date & Method of contact:**  |  |  |  |
| **Name of person quoting pricing:** |  |  |  |
| **Duration quoted pricing is good for:** |  |  |  |
| Additional Notes: |  |  |  |
| Signature of person completing this form: | Date: |

\*Vendor Selected (VS); you can award all items to one bidder (lowest total price) or you can award bid on a line item basis (lowest item price)