



Agreement to Provide Meals for the Summer Food Service Program

This agreement is made and entered into between _____ and _____

Whereas the _____ agrees to supply unitized meals _____ of
milk and juice to _____ with and for the rates listed below:

Breakfast \$ _____ each AM/PM Snack \$ _____ each Lunch/Supper \$ _____ each

_____ will provide meals as ordered by the _____ during the
period of _____ to _____. Meals are to be served _____ days a week.

_____ will order meals on _____ of the week preceding the week of delivery;
orders will be placed for the total number of operating days in the succeeding week. The
_____ reserves the right to increase or decrease the number of meals ordered on a _____ hour
notice, or less if mutually agreed upon between the parties to this contract.

It is further agreed that _____, pursuant to the provisions of the Summer
Food Service Program (SFSP) regulations, attached copy of which is part of this agreement, will assure
that said meals meet the minimum meal pattern requirements as to components and portion sizes, and
will maintain full and accurate records that the _____ will need to meet its responsibility,
including menu records containing the amount of food prepared and daily number of meals delivered by
type.

These records must be reported to the _____ promptly at the end of each week.
_____ agrees also to retain records required under the preceding clause for a period of 3 years
plus the current year from the date of receipt of final payment under this agreement (or longer, if an
audit is in progress) and upon request to make all accounts and records pertaining to the program
available to state or federal representatives for audit or administrative review at a reasonable time and
place.

This agreement shall be effective as of _____. It may be terminated by notice in writing given by either
party, at least 30 days prior to the date of termination.

Location of food preparation
center(s): _____

In witness whereof, the parties have executed this agreement as of the dates indicated below:

School Official Signature: _____ Date: _____

Sponsor Official Signature: _____ Date: _____

This institution is an equal opportunity provider.