



COLORADO
Department of Education

Office of School Nutrition
1580 Logan, Suite 760
Denver, CO 80203

To: Child Nutrition Directors and Main Nutrition Contacts
From: Sara Rose Foreman, Office of School Nutrition
Date: September 1, 2017
Re: Food Safety Inspection Reporting for SY 2016-2017

Section 9(h) of the National School Lunch Act requires each State Agency (SA) to monitor and report to the Secretary of Agriculture the number of food safety inspections obtained by sponsors that participate in the National School Lunch Program (NSLP) and/or School Breakfast Program (SBP).

To fulfill this requirement, you must report information on the total number of food safety inspections conducted in food preparation and/or service areas in schools under your jurisdiction during 2016-2017. (Note that while this report is completed in 2017, it is based on data from the prior school year.) **By October 31, 2017**, you must submit to the Office of School Nutrition a yearly compilation of information indicating the following:

- The number of schools that had *zero* health inspections during the school year covered by the report. Include a brief explanation for the reason for not meeting the inspections requirement of at least two inspections.
- The number of schools that had *one* health inspection during the school year covered by the report. Include a brief explanation for the reason for not meeting the inspections requirement of at least two inspections.
- The number of schools that had *two* health inspections during the school year covered by the report.
- The number of schools that had *more than two* health inspections during the school year covered by the report.

For accuracy, do not report the same schools under more than one category.

The data collection will take place via the CO Child Nutrition Hub. Therefore, while any district employee may collect the information, it will need to be submitted by one of the staff within the district who has authorized access to the CO Child Nutrition Hub. Please refer to the information on the following page for instructions on how to enter the data in the CO Child Nutrition Hub.

Remember, this is a mandatory report, which must be completed by October 31, 2017

If you have any questions, please contact Sara Rose Foreman at foreman_s@cde.state.co.us or 303-866-6650.

