**CCSP Grant Progress Report**

Progress Reports are required at the end of the grant performance period following Year 1 Implementation and due to CDE Schools of Choice Unit on September 30th. However, due to the shared due date for the Annual Financial Report and student count reporting, schools are likely to need additional time to provide most accurate information as it relates to the CCSP grant. **Charter schools operating in their second year of Implementation during the 2023-24 school year, are to submit a Progress Report to** [**SOC@cde.state.co.us**](mailto:SOC@cde.state.co.us) **no later than 11:59 PM on Friday, October 13, 2023.**

This document serves as a template for this brief report containing a summary of grant activities. In no more than 6 pages (single spaced, 1-inch margins), provide a clear and concise update for each report category. Anything in [*brackets*] contain instructions and should be deleted before submitting the report.

|  |  |
| --- | --- |
| **School Name** |  |
| **School Grant Contact**  (Name, Phone and Email) |  |
| **Authorizer Name** |  |
| **Authorizer Grant Contact**  (Name, Phone and Email) |  |
| **Date of Grant Progress Report** |  |

**Executive Summary**

[*Include here an executive summary of the school’s opening and progress, noting and explaining any changes from the original plan.]*

**Focused Programming**

[*Confirm here whether the school identified an intentional focus program and was awarded funds to serve a specific underserved student population (e.g., Educationally Disadvantaged (such as Special Education, English Language Learners, Economically Disadvantaged), High Mobility groups (such as foster, homeless and Alternative Education Campus (AEC)/Credit Recovery students), Rural students, and/or High School students (including programs and pathways). If no, simply state “N/A” for not applicable. If yes, please provide an update on the services rendered and total number of students, noting and explaining any changes from the original plan.*]

**Progress on Grant Project Goals & Measures**

[*Include here an update on each grant goal, including a summary of the progress made on the identified measures, objectives, and related* metrics.]

**Projected Enrollment**

[*Provide an update here on the charter school’s current enrollment status versus projected enrollment numbers. Be sure to clarify the enrollment projection targets provided at time of grant award versus any adjustments made by the charter school and/or authorizer with or without CDE’s prior knowledge or approval*.]

**Continued Operations**

[*Recapitulate and/or provide an update on any changes to curriculum, school administration, governing board, grant contact, educational service provider (ESP) or charter management organization (CMO), or signed agreements with partnering agencies, and facilities*.]

**Academic Achievement and Growth**

[*Include here an update on the academic achievement and growth of the school pre and post COVID-19*.]

**Progress on Technical Assistance Commitments**

[*Briefly refer to the Smartsheet Tracker or most current TA Compliance Report delivered to you and the applicable 2-year or 3-year TA Plan submitted with your application to verify the requirements and how completion was achieved. Include here an update on any TA requirements not completed to date and provide a rationale for why, along with an explicit plan for how the missing TA will be fulfilled within the remaining grant year*.]

**Transportation**

[*Confirm here whether the school was authorized to utilize one-time startup costs associated with providing transportation to students to and from the charter school. If no, simply state “N/A” for not applicable. If yes, please recapitulate the plan and confirm the* [*Annual Transportation Report*](https://drive.google.com/file/d/1neXoc6i-UqY9GhCoh2eHJeOOyAWrRYwk/view?usp=sharing) *was completed and submitted to CDE along with the charter school’s Annual Financial Report.*]

**Minor Facility Repair**

[*Confirm here whether the school was authorized to utilize one-time startup costs associated with minor facility repairs or necessary renovations. If no, simply state “N/A” for not applicable. If yes, recapitulate the plan and provide an update on the repairs and/or necessary renovations afforded by the grant in keeping the facility in efficient operating condition.*]