

Table of Deliverables

CDC 1801 Healthy Schools | Federal Grant Code 7981

Year 5: 2022-2023

Deliverable	Due Date*	Method of Delivery
<p>Attendance is required to attend two in-person meetings</p> <ul style="list-style-type: none"> - CDE Fall Conference - Spring Colorado Healthy Schools Collaborative 	<p>September 29-30, 2022</p> <p>Date TBD spring 2023</p>	<p>CDE Fall Conference, In person - Colorado Springs Registration Link</p> <p>Spring Conference in-person, Denver - date TBD</p>
Attendance at monthly virtual grantee meetings	<p>Monthly - See list of Wellness Coordinator Office Hour Dates</p>	<p>Virtual - Zoom Link to Join Meetings</p>
Mid-year narrative progress and budget report	February 2, 2023	Submit to CDE - <i>Links will be emailed</i>
Final year end narrative progress report and success story	June 30, 2023	Submit to CDE - <i>Links will be emailed</i>
Annual Financial Report	September 30, 2023	The AFR is due via Smartsheet . A detailed General Ledger is required with expenditures from July 1, 2022 through June 30, 2023 is required.
Participate in SMART Source data collection or other identified data sources on school level policies and practices (completed by district/school teams)	Not required during 2022-2023 School Year	2021 SMART Source FAQs

Participate in Healthy Kids Colorado student level behaviors (MS and HS student survey)	Not required during 2022-2023 School Year	Healthy Kids CO Survey FAQs
Request for Reimbursement	Fiscal recommendation quarterly or as needed, by June 30, 2023.	Request funds for Competitive Grants: https://www.cde.state.co.us/cd/efisgrant/requestforfundsforms
Changes in key program staff	Within 10 business days of the change	Email to malvey_m@cde.state.co.us and brodecky_a@cde.state.co.us
Budget reallocations <i>Use the budget workbook submitted with the grant application</i>	As necessary	Email to malvey_m@cde.state.co.us and brodecky_a@cde.state.co.us
<p><i>*Dates are subject to change at the discretion of CDE.</i></p> <p><i>Please reach out for support at any time to 1801 CDC Healthy Schools grant coordinators, Michelle Malvey & Anita Brodecky malvey_m@cde.state.co.us, brodecky_a@cde.state.co.us.</i></p>		