



Role	Description	Permissions
AU Gifted Ed Director	This role is intended for AU Directors	<ul style="list-style-type: none"> <li>• Access to all data and functions for their AU</li> </ul>
Gifted and Special Ed Director	This role is intended for AU Gifted Ed Directors that are also Special Ed. Directors	<ul style="list-style-type: none"> <li>• Access to both the gifted and special education sides of the data management system</li> <li>• Access to all data for their AU</li> </ul>
AU Coordinator/Manager	This role is intended for people who serve as essential support to the AU Director	<ul style="list-style-type: none"> <li>• Access to all data and functions for their AU excluding closing of submissions</li> </ul>
AU Fiscal	This role is intended for AU personnel who can upload budget and other fiscal information	<ul style="list-style-type: none"> <li>• Access only to fiscal tab where they can               <ul style="list-style-type: none"> <li>○ add communication entries; view, edit and close budget submissions; upload and view attachments</li> </ul> </li> </ul>
AU Family Engagement	This role is intended for staff assigned to facilitate feedback and review of the gifted program	<ul style="list-style-type: none"> <li>• Access only to Family Engagement and Communication tab where they can:               <ul style="list-style-type: none"> <li>○ add &amp; view communication entries; view and edit submission records; upload and view attachments</li> </ul> </li> </ul>
AU Gifted Ed Record Review Team	This role is intended for staff that the AU Director assigns to help with the ALP record reviews only	<ul style="list-style-type: none"> <li>• Access only to Monitoring tab where they can:               <ul style="list-style-type: none"> <li>○ View and edit submission records; provide documents (ALP); view and send/add communication entries and emails, upload and view attachments</li> </ul> </li> </ul>