**Best, First Instruction Summer Institute Grant**

# Best, First Instruction Summer Institute Signature Form

*The School Board President and Board- Appointed Authorized Representative must sign below to indicate their approval of the contents of the application, and the receipt of program funds.*

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| On | (date) , | 2018, | the Board of |  |

hereby applies for and, if awarded, accepts the state funds requested in this application. In consideration of the receipt of these grant funds, the Board agrees that the General Assurances form for all state funds and the terms therein are specifically incorporated by reference in this application. The Board also certifies that all program and pertinent administrative requirements will be met. In addition, grantees that accept **Title II Part A Reallocated** funding agree to the following assurances:

1. The LEA is willing to participate in the year-long effort to implement school-wide and assures it will identify who, how and when the resources and learning obtained from the Summer Institute will be implemented within the school.
2. The LEA will comply with section 8501, which requires that —Educational services and other benefits provided under this section for private school children, teachers, and other educational personnel shall be equitable in comparison to services and other benefits for public school children, teachers, and other educational personnel participating in the program and shall be provided in a timely manner. § 2102(b)(2)(E).
3. The LEA allows CDE to retain 10% of the total award to support teacher leaders that will assist participating schools with the development of lesson plans, tools and help with the implementation of the learnings from the institute. The amount retained will be based on the total amount awarded to all applicants.
4. The district and participating school(s) will not discriminate against anyone regarding race, gender, national origin, color, disability, or age.
5. Funded projects will maintain appropriate fiscal and program records and fiscal audits of this program will be conducted by the grantees as a part of their regular audits.
6. All records of the program will be retained for five years and access to those records will be available for the purposes of review and audit.
7. If any findings of misuse of these funds are discovered, project funds will be returned to CDE.
8. The grantee will maintain sole responsibility for the project even though subcontractors may be used to perform certain services.

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| Name of Board/BOCES President |  | Signature of Board/BOCES President |
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| Name of District Superintendent/BOCES Executive Director/CSI Executive Director |  | Signature of District Superintendent/BOCES Executive Director/CSI Executive Director |
|  |  |  |
| Program Contact |  | Signature of Program Contact |
|  |  |  |
| Applicant Name |  |  |