COLORADO
Department of Education

## Vision All students in Colorado will become educated and productive citizens capable of succeeding in society, the workforce, and life.

Goals
Every student, every step of the way


## Meeting Logistics \& Desired Outcomes

| Meeting: | ESSA Hub Committee |  |  |  |  |
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| Date: | November 7, 2016 | Time: | $\begin{gathered} \text { 12:00pm- } \\ \text { 4:00pm } \end{gathered}$ | Location: | 201 East Colfax <br> Avenue, Denver, CO <br> 80203 - Board <br> Room |
| Meeting Lead: | Nina Lopez (HUB co-facilitator), Katy Anthes (HUB co-facilitator), |  |  |  |  |
| Meeting Participants: (Who most needs to attend?) | CDE Representatives: Leanne Emm, Patrick Chapman, Lynn Bamberry, Melissa Colsman, Karol Gates, Gina Herrera, Tanni Anthony, Lourdes Buck, Nazanin Mohajeri-Nelson, Anna Young, Alyssa Pearson, Peter Sherman, Judy Martinez, Brad Bylsma, Jennifer Simons, Robert Hawkins, David Schneiderman, Tomas Mejia, Morgan Cox, Jessica Hollingshead, Barbara Hickman, Rachael Lovendahl Members of HUB Committee: Steve Durham, Rep. Jim Wilson, Evy Valencia, Ross Izard, Luke Ragland, Kirk Banghart, Dan Schaller, Ken DeLay, Lisa Escarcega, Don Anderson, Linda Barker, Diane Duffy, Jesus Escarcega, Sean Bradley, Linda Barker, Jeani Frickey Saito, Ernest House, Jr., Carolyn Gery <br> Hub Members Not Present: Angelika Schroeder, Rep. Brittany Pettersen, \& Jim Earley |  |  |  |  |
| Meeting Objectives: (Is a meeting necessary to accomplish the objectives?) | ESSA - $4^{\text {th }}$ Hub Committee Meeting <br> Updates on ESSA progress, Closer Look at Assessment and Effective Instruction \& Leadership in ESSA state plan development |  |  |  |  |

## Agenda Items and Next Steps

| Time | Agenda Item | Notes \& Next Steps <br> (be sure to include communication to those not at the meeting who need to know the <br> results) |
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| $12: 00 \mathrm{pm}$ | Lunch | Working Lunch <br> Opening Welcome and Comments: <br> CDE Representative: Dr. Katy Anthes, Interim Commissioner, CDE <br> Thank you to everyone serving on the Hub and other committees - a <br> lot of time and input has been critical so far. <br> Today going to cover: 1) Standards: recommendations and 2) Title <br> Programs: overview of key decision points <br> CDE Facilitator: Nina Lopez - went over processes for the day <br> Refer to two handouts - note catcher and feedback form |







|  |  | Nina Lopez, CDE Facilitator - any clarifying questions from the HUB Committee before forwarded to State Board? <br> Question from HUB Committee Member: Process question - noticed an intersect with Title Programs for English Learners - for example, the entrance and exit standards - is that something that WIDA already covers? Is that covered somewhere else in the state plan? Response from CDE Representative: Morgan Cox, CDE Representative will address that - WIDA has not set criteria for exit will dig into this more when approach Title III in presentation. Believe will get pressure from states for data. <br> Question from HUB Committee Member: So then would be covered by the plan? <br> Response from CDE Representative: Yes, this will be covered in the plan, but not in Standards section. <br> Nina Lopez, CDE Facilitator: Refer back to handouts, asks HUB Committee to fill out. Will be time for more HUB and public input of this draft. The Standards Committee would like to move forward with their recommendation to the State Board. Anyone uncomfortable with that decision? <br> Decision Point: HUB Committee in consensus with first draft of state plan for Standards sections within ESSA for Colorado. <br> Move into Title Section <br> BREAK: 1:50pm |
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| 1:05pm | ESSA State Plan Development Requirements and Decision Points: Title Programs and Assurances | Presentation Lead: Pat Chapman, CDE <br> (1:06:39 on recording) <br> Goal of today is to get a sense of Title Spoke Committee and the work of the Spoke Committee largely, Title programs that are apart of ESSA, and funding administration. Want HUB to point Spoke in right direction as Spoke continues to work - what are the areas you are particularly interested in that Spoke can report back to HUB more thoroughly. <br> Context <br> Two parts to ESSA: 1) Broad policies requirements so that states will adopt challenging academic standards; all students grades $3-8$ will be tested annually in reading and math; school accountability that rates and ranks schools against their progress and performance towards the standards as measured by assessment; requirement that we identify schools who are low performing and intervene when necessary; and, address teacher quality and teacher effectiveness 2) Title programs: funding, grant programs that provide funding to states and local districts to meet requirements; raise student achievement; close achievement gaps |


|  |  | Spoke Committee <br> Plan Implementation - Committee of Practitioners - Membership Main focus of Spoke Committee: How do we get money out the door? <br> For examples: RFPs, applications, reporting requirements, fiscal management, monitoring - all administration tied to Title programs <br> Putting together the state plan there are lots of questions that need to be answered for title programs and grant administration. We have pulled out two of the bigger ones that overarch the more specific questions: <br> 1) How will we, together with school districts, use these funds to ensure that all children have the same significant opportunities to meet challenging academic standards, career and technical educational standards, and maintain at a minimum a regular high school diploma? <br> 2) Asking to describe our system of grants management - grants performance management - how we collect and review applications; how we collect data; how we will monitor; the implementation of local plans; how will we leverage these funds towards continuous improvement; and what technical assistance will be provided to the BOCES, districts, and schools that receive the funding. <br> Overarching Goals of Grants Performance Management: <br> 1) Maximize the impact of the grants for students, parents, and tax payers <br> 2) Minimize the administrative burden on BOCES, districts, and schools that serve the students <br> 3) Be efficient, effective, and frugal with funds so that money is not wasted <br> 4) Help everyone be informed consumers of the funding so that they not only understand the requirements of the grants, but really what are the opportunities afforded by these grants to improve student services - make sure competent when audited <br> 5) All students should be able to benefit from these funds <br> Any Questions from the HUB Committee? <br> Question from HUB Committee Member: What are your general reflections on that second to last bullet there...do you truly see more flexibility in using these funds? <br> Response from CDE Representative: There are three types of grants that we make available - competitive grants, state administered grants, and formula grants (biggest pot). All of the grants, regardless of type, have key components - allocation, award, agree to certain assurances - aware of conditions of accepting the award, make sure stakeholder consultation occurs at the local level, needs assessment requirement, application planning/proposal, reporting, budgeting, program evaluation requirements. The state monitors implementation of local plans. The local process mirrors the state process. |
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|  |  | Questions from Hub Committee Member: When you say all of these grants, that is for competitive, formula, and state administered? <br> Response from CDE Representative: Yeah, they all have these fundamental components that make up that grants performance management or grants administration process - fiscal controls, reporting requirements, applications, and release of funds. Question from HUB Committee Member: Are the reporting requirements and program evaluation required for formula versus competitive grants - or are they similar? <br> Response from CDE Representative: Yes, they are similar. Built into the competitive process you have a program evaluation at the end. Both need to produce and end-of-year financial report and report regarding the implementation of the plan and its success. <br> Question from HUB Committee Member: Are those different documents or different submissions? Can they file the same document or reporting requirement for formula and competitive or two separate? <br> Response from CDE Representative: Two separate. <br> Comment from State Board Member: What if schools districts do not have the resources or people to really work on the proposals? I am concerned that there may be districts who need it, but who just don't have the resources and the time to devote to respond this audit piece. <br> Response from CDE Representative: We recognize this and will be responding to this in a couple of slides, relative to the competitive grants process. Recognizing that the amount of funds received under formula really vary dramatically - from a relative small amount of money to a relative large amount of money. We try to make the funds received worth it by providing more support to the small, rural districts that need it to help them meet the requirements of these funds. Also, for the small rural districts, level the playing field so that the students in their small rural district have equitable opportunity to benefit from these funds. So it really is all about the students ensuring that they get the benefit of the availability of these funds. We will get at this more. <br> (1:19:00 on recording) <br> Finally, in many cases, these may have been allowable activities under No Child Left Behind (NCLB), but they really are pulled out as themes under ESSA. One of the tasks that we want to do or make sure of is that these themes of - early learning, career and technical education, healthy students, well-rounded education, supports for teachers, and supports for students - are built into the application material so that those who are applying for the funds are aware of how you can use these funds in support of these themes. Going back to helping everyone be informed consumers of these grants so they not only know the requirements, but how they can maximize the funds and integrate the use of these funds in a way that they support these themes prevalent throughout ESSA. |
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|  |  | Competitive Grant Process (Presented by CDE Representative Anna Young) (1:20:10 on recording) <br> There are number of different ways that school districts, and ultimately students, can get funding. We wanted to go through this process because it is different from the formula process. <br> Application Process: <br> Plan and Development Phase for competitive grants <br> CDE works with program managers in developing funding rules, eligibility, and application requirements. So reviewing what might be written into state law for instance - as far as how the grant program needs to be administered. <br> We also create a scoring rubric and timeline for the grant. <br> Release and publicize the grant - release call for application in The <br> Scope - weekly newsletter from CDE. Then the program works really hard to make sure the most people are aware of these funding opportunities so reach out directly to them through email and other communication. <br> CDE works with program managers to provide technical assistance. What that looks like for each grant is that we provide specific grant webinars that walks through the actual application requirements so that people are well aware of what is required both as they are writing the grant, but also if they receive the grant funds. Also, posts Q\&As to the CDE website and answering questions via phone calls with grantees and potential grantees over the grant process. <br> Review Process: <br> Again, this looks different from formula grant review process. So we look at the application and check for eligibility and to make sure the potential grantee submitted everything properly. <br> Peer Review Process: <br> This is a really important process and really the corner stone of the competitive funding process. CDE recruits peer reviewers to individually read and score applications. Then the peer reviewers come together as a team and come into consensus and reconcile scoring and comments. CDE provides comments back to each applicant so that they know where they really excelled in the application or provided more information. The peer review team provides funding recommendations to CDE to the grant program managers. At that point, we review the feedback and the budget. Once everything has been reviewed, CDE sends out funding letters for those competitive awards. <br> (01:23:10 on recording) <br> Guiding Principles used for Competitive Grant Management Process: <br> 1) Strive to create an equitable and defensible process for administering these grants. They are supplemental funds and a lot of times these funds are used for supplemental services for students so we really work with schools and districts to be |
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|  |  | The states obligation underneath that is to really support that identification process, increase awareness, and create understanding of best practices. In addition, there are some who receive funding through a competitive grant program. But keep in mind, that is not the universal part of the McKinney-Vento Act, it's just a supplement. The grants are supplemental. At a universal level, it is important to note that there are Title set-asides that districts need to claim for supports for students who are experiencing homelessness. <br> In terms of the grant program, currently we have close to $\$ 700,000$ that is eligible for the grant program. And they apply through the competitive grant process. There are also a variety of state activities similar to $21^{\text {st }}$ CCLC where activities are centered on professional development, technical assistance, and some evaluation. Currently we have 14 grantees and two BOCES who are supported by the grant, and as with the $21^{\text {st }}$ CCLC if you remember is a 5 -year cohort, but with this particular grant, it is a 3-year cohort. Anticipate the next round of funding to go out in 2019-2020. <br> In terms of ESSA, the McKinney-Vento homeless component also fits with the "well-rounded" education and does require the development of a state application that really focuses on the professional development to support the locally assigned education liaison. Also, this supports a clearer pre-school provision. The area that we have received the most questions is around addressing the barriers that are tied credit accrual, college readiness, and assistance procedures. That is something that talked to with the stakeholder engagement component. That was a number one question - how does that happen? <br> In terms of that stakeholder engagement, there have been several trainings that involve the liaisons, as well as special advisory groups that address homelessness in Colorado that have received information on ESSA. <br> Key Areas for Discussion: <br> 21 ${ }^{\text {st }}$ CCLC: <br> 1) What supports should CDE provide to ensure high-quality programs? <br> 2) What state priorities related to high poverty and low performing schools should the state consider in the next funding cycle? <br> McKinney-Vento: <br> 1) What supports should CDE provide to improve the skills of LEA Homeless Education Liaisons in identification and engagement of students experiencing homelessness? <br> 2) What supports are needed to ensure McKinney-Vento students receive appropriate full or partial credit upon transfer or transition to a new school? |
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|  |  | Title II changes very significantly, Title I allocation does not. How the feds distribute the dollars to us is a graduated formula that goes from the percentage of formula children to total population on census reports. <br> Next year will be immediate change to $80 \%$ by formula children and 20\% population. Important for LEAs. <br> Changes reflected on PowerPoint Slide 116 from NCLB to ESSA. <br> Title III <br> No changes, but want to point that use October count. Use CDE numbers for. Percentage of ELL students per district. <br> Set-aside for Title III - 5\% average over two year. Not everyone receives this <br> Title V - previously Title VI under NCLB <br> Use average daily attendance from prior year. <br> Nina Lopez, CDE facilitator, to review discussion questions on PowerPoint Slide 122: <br> - Should we retain 3\% of Colorado's Title I funds for competitive Direct Student Services grants? <br> Pros and Cons: <br> Watered down, less impact on schools <br> Opportunity for low performing school to get access to direct services <br> Less funds for Title I schools <br> More funds would support high school <br> Comment from HUB Committee Member: Districts currently under the law could choose to service their high schools if wanted, but chose not to. But they could without this $3 \%$. Response from CDE Representative: Yeah. Threshold has dropped to $50 \%$. <br> Question from HUB Committee Member: Would the state's role to be to determine a menu of options for which this grant program would be operated? Or would it be open for the LEAs to determine what they need for direct services? Response from CDE Representative: Lists out allowable activities <br> Question from HUB Committee Member: How much leeway does the state have in determining what is allowed? AP for example - is that to hire teachers who teach AP, AP fees, etc. If the state decided to just put it in just after school programs and use competitive grant for that - is that allowed? <br> Response from CDE Representative: Not quite sure. Idea is for funds to benefit individual kids - like AP fee. But not 100\% certain? <br> Question from HUB Committee Member: That \$4.5 million if that was thrown back into the big pot, what per pupil would that increase? |
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|  |  | Response from CDE Representative: Varies by district. Need clarification from USDE if can use 3\% first year and if will negatively impact districts. <br> Question from HUB Committee Member: How many students total, piece of pie serves $x$ number of students, can you give me a rough number? <br> Response from CDE Representative: Colorado has 214,482 Title I students - 93 high schools (12 targeted) <br> Comment from HUB Committee Member: So that is $\$ 21$ per student lost on set-aside if math is correct? <br> - Should we further explore the under 20,000 student enrollment Title I allocation option with the Title Programs Spoke Committee? <br> BREAK: GROUP WORK SESSION <br> Discussion Questions: PowerPoint Slide 122 <br> Want Input and Recommendations from the Hub <br> (02:05:33 on recording) <br> Roughly 10 minutes <br> Resume from break 02:15:41 on recording <br> Come back together at 3:45pm |
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| 3:45pm | Updates and Concluding Remarks: <br> - Hub Member Updates <br> - Review and Approval of Minutes from October Meeting <br> - Timeline <br> - Confirmation of Meeting Dates/Times <br> - Concluding Remarks and Next Steps Follow Up Items | Wrap up from Nina Lopez, CDE facilitator. <br> Recommendations around timeline and extended meeting times. <br> Times okay and confirmed by HUB Committee. <br> December meeting will be extended, added a meeting in January, and changed time in February. <br> Minutes are confirmed as correct from October's meeting. <br> No updates from HUB Committee outside of Spoke work. <br> Feedback will be sent out and shared. <br> Will keep note catcher open electronically for a week - for HUB Members only. |
| 3:45pm | Concluding Remarks | Comment from HUB Committee Member: Stakeholder consultation extending the plan date for submission - is their adequate time to receive feedback? <br> Response from CDE Representative: Decision lies with State Board. We could possibly submit in April. Need to think about legislative session. |
| 4:00pm | Meeting Ended | Thank you for your commitment - Meeting adjourned at 4:00pm |

