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| Travel/  Transition | Team Time | Stakeholder meetings |

Key:

**Sample Schedule 1**

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| **Day 1** | **Event /Stakeholder group/ Topics to be covered**  **(Performance Indicators)** | | **Location** |
| **8:00 am** | Pick up team from hotel | | * - |
| **8:15-**  **8:45 am** | Breakfast: Meet with SoE leadership  Agenda Overview & Program Overview | |  |
| **8:45 – 9:05 am** | Team time | |  |
| **9:15-10:30 am** | SoE Faculty:  Introductions: Who teaches what areas; program design, student supports, Strengths and Areas of Improvement; General Q&A | |  |
| **10:45-11:45 am** | Coordinators of Programs: Topics: Descriptions of Programs and Areas of Strengths and Improvement; General Q&A | |  |
| **11:45 am-12:15 pm** | Team meeting/box lunches | |  |
| **12:30-1:30 pm** | Current Elementary & ECE Students   * Program sequence, student supports, Coursework, Field Placements, PRAXIS, Career Placement, Areas of Strength and Improvement | |  |
| **1:45-**  **2:45 pm** | Current Secondary and K12 Students   * Program sequence, student supports, Field Placements, PRAXIS, Career Placement, Areas of Strength and Improvement | |  |
| **2:45-**  **3:45** | Team time | |  |
| **4:00-**  **5:00 pm** | Team A Mentor Teachers   * Program sequence, mentor supports, Areas of Strength and Improvement | Team B Alumni   * Program sequence, student supports, Field Placements, PRAXIS, Areas of Strength, and Improvement | Zoom |
| **5:00-6:00 pm** | Current Student Teachers   * Program sequence, student supports, Coursework, Field Placements, PRAXIS, Career Placement, Areas of Strength, and Improvement | | Zoom |
| **6:00** | Take team to hotel | | * - |
| **6:30-**  **8:30** | Dinner and team time | | * - |

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| **Day 2** | **Event /Stakeholder group/ Topics to be covered** | | **Location** |
| **8:00-8:30 am** | Breakfast: Dean/Associate Dean   * Program overview | |  |
| **8:30-9:30 am** | Arts and Sciences Content Faculty Discussion   * Introductions: Who teaches what areas; Strengths and Areas of Improvement; General Q&A | |  |
| **9:45-10:45 am** | Field Placement Supervisors   * Program design, student supports, Coursework, Field Placements, PRAXIS, Career Placement, Areas of Strength and Improvement | |  |
| **11:00-**  **12:00 pm** | Team time | |  |
| **12:00** | Walk over to lunch | | * - |
| **12:30 am-1:45 pm** | Lunch with Principals/Superintendent/Instructional leads/HR /Collaborators   * Topics: Partnerships, Field Placements, Preparation Quality, Career Fairs, Strengths and Improvements, Q&A | |  |
| **2:00-3:00 pm** | Provost and President   * Institutional Support, Adequate Resources & Budget, Q&A | Program Coordinators   * Program design, student supports, Coursework, Field Placements, PRAXIS, Career Placement, Areas of Strength and Improvement |  |
| **3:15-**  **4:00 pm** | Team meeting | | * - |
| **4:00-**  **4:30 pm** | Exit meeting with SOE leadership | |  |
| **4:30 pm** | Drive team to airport | |  |

**Sample Schedule 2**

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| **Day 1** | **Team A** | | **Team B** | | **Team C:** |
| 8:30-  9:00 am | Breakfast: Meet with SoE leadership Agenda Overview & Program Overview (Location) | | | | |
| 9:15 – 10:15 am | Faculty: ELEM & ECE (Location) | Faculty: Secondary & K-12 (Location) | | Faculty: SPED & SSPs (Location) | |
| 10:30- 11:30 am | Clinical Experience Coordinators (Location) | | | | |
| 11:30 –  12:45 pm | Team Time / Lunch (Location) | | | | |
| 1:00 - 2:00 pm | Current Students: ELEM & ECE  (Location) | | Current Students: Secondary & K-12  (Location) | | Current Students: SPED & SSPs  (Location) |
| 2:15 - 3:15m | A & S Faculty  (Location) | | | | SSP University Supervisors  (Location) |
| 3:15-  4:15 pm | Team Time (Location) | | | | |
| 4:30-  5:30 pm | Alumni: ELEM and ECE  (Location) | | Alumni: Secondary & K-12  (Location) | | Alumni: SPED & SSP  (Location) |
| 5:30 –  6:30 pm | Student Teachers: ELEM & ECE  (Location) | | Student Teachers: Secondary & K-12  (Location) | | Student Teachers: SPED  (Location) |
| 6:30 –  9:00 pm | Dinner and Team Time | | | | |
|  | | | | | |
| **Day 2** | **Team A** | | **Team B** | | **Team C** |
| 8:30 - 9:00 am | Breakfast and Check-in Dean and Associate Dean | | | | |
| 9:00 - 10:00 am | Student Teaching/Residency Supervisors: ELEM and ECE (Location) | | Student Teaching Supervisors: Secondary and K-12 Programs (Location) | | Student Teaching Supervisors: SPED  (Location) |
| 10:15- 11:15am | Team Time (Location) | | | | |
| 11:15- 12:15pm | District Partners: HR Directors/Special Education Directors (Location) | | District Partners: Principals/Assistant Principals (Location) | | Meet with Provost & President  (Location) |
| 12:15 - 1:15 pm | Data Discussion (Location) | | | | |
| 1:30- 2:45pm | Team Time/Lunch (Location) | | | | |
| 3:00-  4:00 pm | SSP Interns (Location) | | | | SSP Field Supervisors (Location) |
| 4:15pm - 5:15 pm | Mentor Teachers: ELEM and ECE  (Location) | | Mentor Teachers: Secondary and K-12  (Location) | | Mentor Teachers: SPED  (Location) |
| 5:15-  5:45 pm | Team Time (Location) | | | | |
| 5:45-  6:15 | Exit Meeting with SoE Leadership (Location) | | | | |