

Designated Agency Data Guide

Designated agencies provide a variety of data points to the Colorado Department of Education (CDE) and to the federal government to provide visibility into the state of the educator workforce. CDE uses this data to share information with the public, to inform authorization and reauthorization processes, and to support educator preparation programs across Colorado. This designated agency data guide has been developed so that program leaders can anticipate what data will be collected each year, by whom and for what purpose.

Collections and Use of Results

There are three main collections that designated agencies participate in annually. Each has a variety of deadlines throughout the year.

Designated Agency Data Collection (DADC)

The Designated Agency Data Collection (DADC) is an annual collection facilitated by CDE. Program leaders share information on participants in their educator preparation programs, including personally identifiable information (PII) like names and social security numbers, as well as which participants have completed their preparation program in the last school year. This data is used for legislatively mandated reporting focused on participation in educator preparation programs as well as reporting focused on new teacher performance and retention. Results from the DADC collection can be found in the [Educator Preparation Program Report Dashboard](#).

Technical details on the [Designated Agency Data Collection process](#) can be found here. DADC opens each year in December and closes at the end of August. Participants can be entered at any time in the [Data Pipeline](#).

Note that only Designated Agencies (alternative preparation programs) participate in DADC. Traditional educator preparation programs submit the same information via the [Colorado Department of Higher Education SURDS collection](#).

Title II

Title II reporting is an annual collection facilitated by the federal government. Like DADC, program leaders share information on participants in their educator preparation programs, including PII. Additionally, the Title II collection includes an opportunity to share program details, goals, and progress toward goals each year. Goals focus on priorities identified by the federal government. Historically, goals have focused on special education, English language learners, educational technology, and other topics. Both designated agencies and traditional preparation programs must participate in Title II.

Quick Links for Data Collections

Designated Agency Data Collection (DADC)

- [Collection details](#)
- [Data pipeline](#)
- [Results dashboard](#)

Title II

- Part I (ETS)
 - [Details](#)
 - [Login](#)
- Part II (Trewon)
 - [Details](#)
 - [Login](#)
- [Results](#)

TEACH Colorado

- [Submission directions](#)
- [Website](#)



Note that the Title II collection reporting lags by a year. For instance, if it is the fall of 2025, program leaders will be reporting on participants from the 23-24 school year.

The Title II collection takes place in two parts and is facilitated by two different vendors:

Part I: ETS Participant Data

Part I of the Title II collection happens in the fall. During Part I, program leaders submit any program participants in their program to ETS. This allows ETS to connect program participants and their related Praxis scores to their specific preparation program. Part I data is also shared with the Part II vendor to streamline entering participants into the system. [Details on ETS Title II reporting services can be found here](#). Part I typically opens in September of each year and closes on November 1. There's also an opportunity to resolve any conflicts or data errors in February when Part II reporting opens. The login for [Title II Part I can be found here](#). Emails about the Part I collection will come from an address with @ets.org (usually Title2@ets.org).

Part II: Program Report Card

Part II of the Title II collection happens in the spring. During Part II, program leaders verify their participant data that is transferred from ETS to Trewon (the vendor for Part II). They also certify their current program structures and goals, as outlined by the federal government. The part II collection opens in February and must be submitted by April 30. CDE reviews the data in May of each year, which is then used in the state report card published by Title II. Details on [program reports cards and state report cards can be found here](#). The login for [Title II Part II can be found here](#). Emails about the Part II collection will come from an address with @trewon.com (usually title2@trewon.com).

TEACH Colorado

The final annual data collection is for programs who participate in [TEACH Colorado](#), which includes most programs. This is a collection managed by TEACH Colorado to measure the impact of TEACH services on program recruitment and participation. For simplicity, the TEACH collection has been streamlined to match the DADC collection as much as possible. The TEACH collection is open in September of each year for the prior year's data. Emails about the TEACH data collection will come from an address with @teachcolorado.org or directly from CDE.

Program Contact Information

Note that every educator preparation program must designate a contact person for both DADC and Title II. These contacts receive information for each collection and should be updated annually through the Educator Preparation team at CDE, educator_preparation@cde.state.co.us

Combining Data Sources for Dashboard Reporting

The Educator Talent division at CDE uses the data reported in DADC and SURDS to create the [Educator Preparation Program Report Dashboard](#). This interactive dashboard combines data from these collections with data in the annual HR collection, the staff evaluation snapshot, and Title II Praxis collection in order to create comprehensive reporting on new educator preparation, performance, and retention in Colorado. The visual below in figure 1 shows how these collections are used.

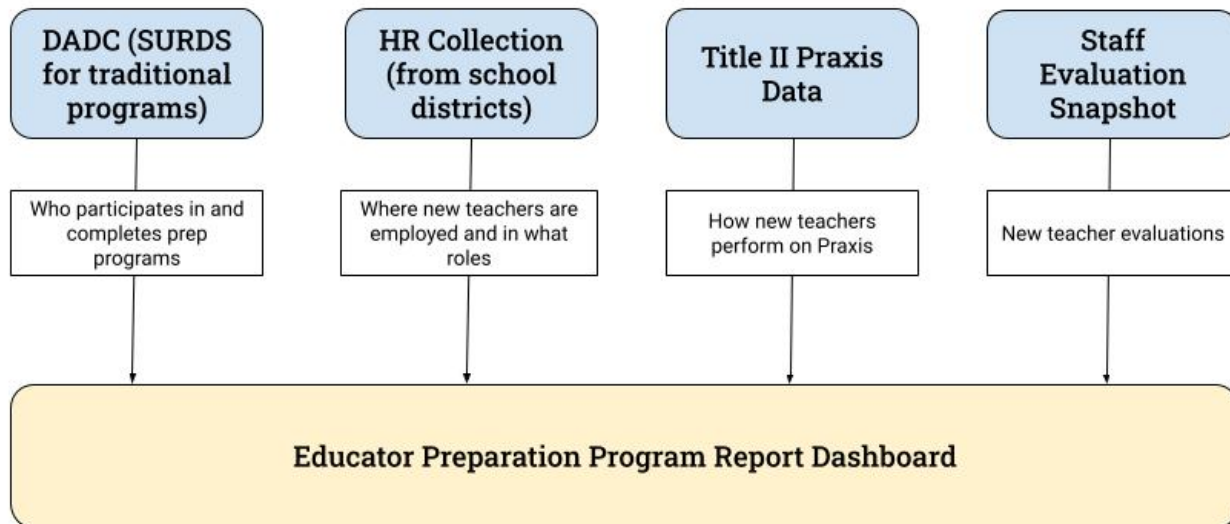


Figure 1: Data Sources for the Educator Preparation Program dashboard

Timeline

Each collection has its own timeline. The timeline below indicates when each collection is open within the academic year.

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Jul	Aug
DADC				Current year data								
Title II	Part I (ETS) prior year data					Part II (Trewon) prior year data						
TEACH	prior year data											

Data Fields to Collect

These collections require a proactive plan on the part of program leaders to ensure that all data is collected and valid. Table 1 below contains details on what data program leaders should anticipate providing and which collection uses it.

Table 1: Data fields in DADC, Title II, and TEACH

Data Point	DADC	Title II	TEACH Colorado
Candidate name	✓	✓	✓
Candidate date of birth	✓	✓	✓
Candidate social security number	✓	✓	
Candidate race/ethnicity	✓		✓
Candidate gender	✓		✓
Candidate address		✓	
Candidate email address			✓
Candidate phone number (optional)			✓
Agency Code (different for each collection)	✓	✓	✓
Program Type: traditional, or alternative		✓	
Program Type: teacher or principal	✓		
Program Type: bachelor's, master's, post-bacc, alt			✓
Application Status (complete or incomplete)			✓
Candidate endorsement sought	✓	✓	✓
Enrollment status: enrolled, completed, or withdrew	✓	✓	✓
Program enrollment date	✓		✓
Program completion date	✓		
Year in program	✓		