COLORADO
Department of Education

What information from 16-17 will carry over for 17-18?

User Accounts and Evaluator Management
All active accounts in 16-17 will be available in the system for 17-18 with the last known evaluator(s) on record being attached in the educator.

LEA Settings
LAM information, previous weights of quality standards, minimum number of observations, due dates, and LEA logo will prepopulate in 17-18.

MSL/MSO Templates
All MSL/MSO templates created in 16-17 at the district level will be available in 17-18. Districts will have the opportunity to remove any templates that are no longer relevant.

Professional Growth Plan (PGP) Goals
Goals added to the Goal-Setting and Performance Planning activity for 16-17 will be included in the Professional Growth Plan for 17-18. Additionally, goals within the End-of-Year Review that have not been marked as "complete" will also be included in the PGP.

Profile Information
All User Information, if it has been updated within the system, will be the same as the previous year. This includes position/title, grade(s), and probationary status.

Will I be able to access previous year evaluations?

Educators
If an educator is employed within the same district, they will be able to have view-only access to their personal previous year evaluation if the overall rating was finalized. If the evaluation has not yet been finalized, they will be able to continue to actively participate in the evaluation process until the final rating is finalized.

Evaluators
Those with the SI, AS, or HR (superintendent, BOCES executive director, or human resources administrator) roles will have view-only access to all finalized evaluations for the previous year. For those with AP or P (assistant principal or principal) access, they will be able to access evaluations for those individuals for which they provided the final effectiveness rating. If the AP or P is new, they will need to contact their district if they would like access to a specific individual's full evaluation.

What if we need to change our email address as a district?

Updating email addresses
All email addresses will need to be updated in CDE Identity Management so that users can log in with their new email as well as request new passwords.