

**CREDIT RECOVERY PROCEDURES – Under no circumstances will the original course or grade be changed in the student’s transcript. In all cases in which the student is earning credit for an entire course, the original course grade will stand and the “recovered” course will be recorded as a new course. For full detail, refer to the High School Procedures Guide.**

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## VII. Appendices

### Appendix A

#### EVALUATING CREDIT HOURS FOR EXPERIENCES OUTSIDE OF THE DENVER PUBLIC SCHOOLS

(Schools, Agencies, Hospitals, Detention Facilities, Health Treatment Centers, Community Education Programs)

##### Clock Hours Converted to Semester Credit Hours

Clock Hours	Semester Credit Hours	Clock Hours	Semester Credit Hours
0-14	0.0	77-83	5.5
14-20	1.0	84-90	6.0
21-27	1.5	91-97	6.5
28-34	2.0	98-104	7.0
35-41	2.5	105-111	7.5
42-48	3.0	112-118	8.0
49-55	3.5	119-125	8.5
56-62	4.0	126-132	9.0
63-69	4.5	133-139	9.5
70-76	5.0	140-146	10.0

Following is an example of an “alternative placement” setting where the credit is anchored to clock hours. Savio teachers generate course titles and curricula; if course numbers are included they are believed by the Savio administration to be similar equivalents to DPS courses. Standard policy considers one credit to be based upon satisfactory completion of 14 hours of classroom work. Note in this example that, regardless of the grade or score assigned, credit is driven by clock hours:



#### SAVIO HOUSE OFFICIAL TRANSCRIPT

Spring Semester 2011 - 2012

**Student Name:**  
**Grade Level by Age:** 9  
**Entry Date:** 10/25/11  
**Total Possible Days of Attendance:** 78

**DOB:**  
**By Credits:**  
**Dates of Courses:** 1/3/12 - 4/27/12  
**Days Present:** 73

The Student has completed the following classes as indicated:

DEPARTMENT	COURSE NUMBER	COURSE TITLE	GRADE	CLOCK HOURS	CREDIT HOURS
Math	Core	Pre-Algebra	D	67	4.5
Independent Living		Vocational Skills	D	67	4.5
Language Arts	Core	English Literature	C	67	4.5
Affective Education		Life Skills	C	67	4.5
Social Studies	Core	U.S. History	C	54	3.5
Science	Core	Physical Science	D	54	3.5
Elective		Physical Education	A	54	3.5