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**COLORADO**  
Department of Education

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# **Student October Count Office Hour Postsecondary Programs Coding**

September 17, 2019

# 2019-2020 Changes



**Please note that for all students enrolled in postsecondary courses, including ASCENT, Concurrent Enrollment, Early Colleges and Dropout Recovery students, the following is new this year:**

Institute of Higher Education (IHE) attendance is no longer required for postsecondary courses. In these cases, the district will need to show that:

- The student was enrolled with the district as of the pupil enrollment count date; and
- The student had a schedule as of the pupil enrollment count date that lists the courses the student was scheduled to take and complete during the semester of the pupil enrollment count date; and
- The District paid its nonrefundable obligation of the student share of tuition directly to the IHE
  - Verification as to the number of credits for which the district paid (to determine funding level eligibility)
    - 3-11 credits = part-time
    - 12+ credits = full-time; and
- The District had a cooperative agreement with the IHE

# Postsecondary Program Reporting



- Colorado Law provides for high school students to apply credit earned at postsecondary institutions toward high school graduation as well as a postsecondary degree or certificate.
- Eligible students shall not be more than 21 years old, shall be enrolled in grades 9-12 at a Colorado public school district, and shall have given written notice to the resident school district of intent to enroll at least two months prior to such enrollment.
- The participating school district and the institution of higher education shall enter into a written cooperative agreement which shall include but not be limited to academic credit and payment of tuition.



- In the Student Demographic file, the Postsecondary Program Enrollment field indicates which Postsecondary Program a student is enrolled in as of the count date. This field is used for the Student October Enrollment Count collection.

# Postsecondary Programs



Code	Program	Grade
00	Not Applicable	PK - 12
01	ASCENT Current Year	Retained 12 Only
02	Concurrent Enrollment	9 - 12
07	Early College	9-12
08	Dropout Recovery at Community College	Age: 16 to 21
09	ASCENT Carryforward – Full-Time	Retained 12 Only
10	ASCENT Carryforward – Part-Time	Retained 12 Only
15	P-TECH – Years 1-4	9-12
16	P-TECH – Years 5-6	Retained 12 Only





## ➤ Student Schedules

- When evaluating post-secondary courses in the determination for funding, such courses will be evaluated based on credit hours, unless the course is being taken on the high school campus and taught by a high school teacher. In this case the course may be evaluated based on teacher-pupil instruction and contact time OR credit hours.

## ➤ Tuition

- If a post-secondary course is being used by a district to determine a student's eligible funding level, the district must be incurring the cost of the course (i.e., paying tuition directly to the IHE).



If a student is enrolled in a post-secondary course as of the pupil enrollment count date but that course does not begin until after the pupil enrollment count date, the course may still be used when determining the appropriate funding level. However, if the student is taking any other course type (besides postsecondary), the student must still meet the attendance criteria in a combination of courses in order to be eligible for funding.

# What is ASCENT?



## What is ASCENT?

- A fifth year high school program that allows students to participate in concurrent enrollment the year after 12<sup>th</sup> grade.
  - An opportunity for students to earn a postsecondary credential, helping students develop the knowledge, skills and abilities necessary to be postsecondary and workforce ready.
  - Local Education Providers (LEPs) receive ASCENT-specific per pupil state funding to pay their ASCENT students' college tuition at the resident community college rate.
  - Special coding is required.
- *Please see CDEs ASCENT Web page for more information:*  
[https://www.cde.state.co.us/postsecondary/ce\\_ascent](https://www.cde.state.co.us/postsecondary/ce_ascent)



- Make sure you know how many ASCENT slots your district has been assigned and how many carry forward slots you have received.
- All Carryforward ASCENT slots need to be used before current year ASCENT slots can be used.
- There is a Cognos report called “**Summary of Post Secondary Programs**” which should have this data available after you create your first snapshot.

# What is P-Tech?



## What is P-Tech?

- It's an innovative partnership between a LEP → community college(s) → one or more local high growth industry employer(s).
- Students begin in ninth grade and continue for up to six years as a high school student.
- Students graduate with both a high school diploma and an industry- recognized associate degree and gain relevant workplace skills.
- Students receive: intensive student support services; mentoring; job shadowing; internships; pre-apprenticeships; other workplace educational experiences.
- LEPs receive extended funding for years 5 and 6.



- Students in P-TECH programs/schools should be reported as a P-TECH student in years 1-4 for at least 1 year prior to being retained and reported in years 5-6 for extra education.
- Your district must be approved to offer P-TECH to use this code.



## Approved Schools

- Cañon City High School (Cañon City RE-1) – approved 2018
- ECON-STEM (Adams 12) - approved 2016
- Pathways in Technology Early College High School (St. Vrain Valley) – approved 2015
- Power Technical Early College – James Irwin Charter School (El Paso 49) – approved 2015
- STEM School Highlands Ranch (Douglas County) – approved 2018
- Warrior Tech (St. Vrain Valley) - approved 2019
- Warrior Way High (Mesa 51) - approved 2019



- For P-Tech specifically there are two coding options in the Student Demographic file. They are:
  - 1) Code of 15-PTECH-Years 1-4 (for grades 9-12)
    - Pathways in Technology Early College High Schools (P-TECH) is a program for students to earn a high school degree and associate's degree in a STEM field. Students enrolled in a P-TECH school and participating in the P-TECH program in their first 4 years of high school should be identified with this code.
  - 2) Code of 16-PTECH-Years 5-6 (retained grade 12 only)
    - Pathways in Technology Early College High Schools (P-TECH). Students enrolled in a P-TECH school and have completed 4 years of high school and were retained for a postsecondary education for 12<sup>th</sup> grade for their 5<sup>th</sup> and 6<sup>th</sup> years of high school should be identified with this field.



- Because PTECH funding for students enrolled in their 5<sup>th</sup> or 6<sup>th</sup> year is included in the PTECH school district's extended high school pupil enrollment, a PTECH student must still be classified as a high school student in order to be eligible to receive extended pupil enrollment funding.

# What is Concurrent Enrollment?



## What is Concurrent Enrollment?

- High school students are simultaneously enrolled in a LEP and in one or more postsecondary courses.
- LEPs use per pupil revenue to pay tuition at the resident community college rate.
- College courses may be academic, career & technical education which may include coursework related to apprenticeship programs or internship programs at an institution of higher education.

# What is Early College?



## What is Early College?

- A stand-alone secondary school that provides a curriculum that requires each student to enroll in and complete secondary and postsecondary courses while enrolled in the four years of high school.
- Students must complete the requirements of a high school diploma **and** an associate's degree or other postsecondary credential or at least sixty credits of postsecondary coursework toward the completion of a postsecondary credential.
- Colorado State Board of Education grants Early College designation.

# Common Problems and Questions



## Student Doesn't Show up in Snapshot

- Student has error in DEM or SSA file
- Primary School = 0 in SSA file
  - October Snapshot only includes records where *Primary School = 1*
  - If a student isn't showing up in snapshot this is often the first place to look
- Enrollment Dates in SSA file do not overlap with Count Day
- Student only included in one of DEM or SSA file, but not both
  
- Cognos Reports:
  - Snapshot Records Excluded Due to Profile Errors
  - Students Excluded from Student October Snapshot



## ➤ Warnings

- Do not require exceptions
- Do not prevent students from being included in snapshot or from submitting snapshot
- There for informational purposes or that there is a possible data issue

## ➤ Losing Leading Zeros

- Opening a file in Excel and where format is not already set to 'text'
- Files will not upload properly and will create errors
- CDE has a guide to keeping leading zeros on Student Interchange Website at: [http://www.cde.state.co.us/datapipeline/inter\\_student](http://www.cde.state.co.us/datapipeline/inter_student)

- Do not press “Submit” multiple times after submitting your file otherwise you’ll get duplicate data and lots of errors!
- Do not load your Student School Association (SSA) file until the DEM load has completed.

## **The following can trigger file upload errors:**

- Your file is not formatted correctly (see 2019-2020 file formats on Student Interchange and Student October web pages)
- One row is not formatted correctly
- Your file is open on your PC (close it to fix)
- Your file does not meet naming conventions (no spaces in file names are allowed).

# Postsecondary Programs Contacts & Resources



## RESOURCES:

- 2019-2020 Student October File Layout and Definitions

[https://www.cde.state.co.us/datapipeline/snap\\_studentoctober](https://www.cde.state.co.us/datapipeline/snap_studentoctober)

- 2019-2020 Student Interchange File Layouts

<https://www.cde.state.co.us/datapipeline/2019-2020studentinterchangefilelayoutanddefinitions-studentdemographic>

and

<https://www.cde.state.co.us/datapipeline/2019-2020studentinterchangefilelayoutanddefinitions-studentschoolassociation>

- Postsecondary Readiness Office

<https://www.cde.state.co.us/postsecondary>

- 2019-2020 Student October Count Audit Resource Guide

[https://www.cde.state.co.us/cdefinance/auditunit\\_pupilcount](https://www.cde.state.co.us/cdefinance/auditunit_pupilcount)



## Contacts:

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