



COLORADO
Department of Education

**Student October Count Office Hour: Colorado
Preschool Program (CPP) and Early Childhood
Education (ECE) Reporting
2021-2022**



Preschool Special Education

A state and federally mandated program for three- and four-year old children who meet state eligibility criteria of developmental delay or disability and are experiencing challenges in their learning and development.

Colorado Preschool Program (CPP)

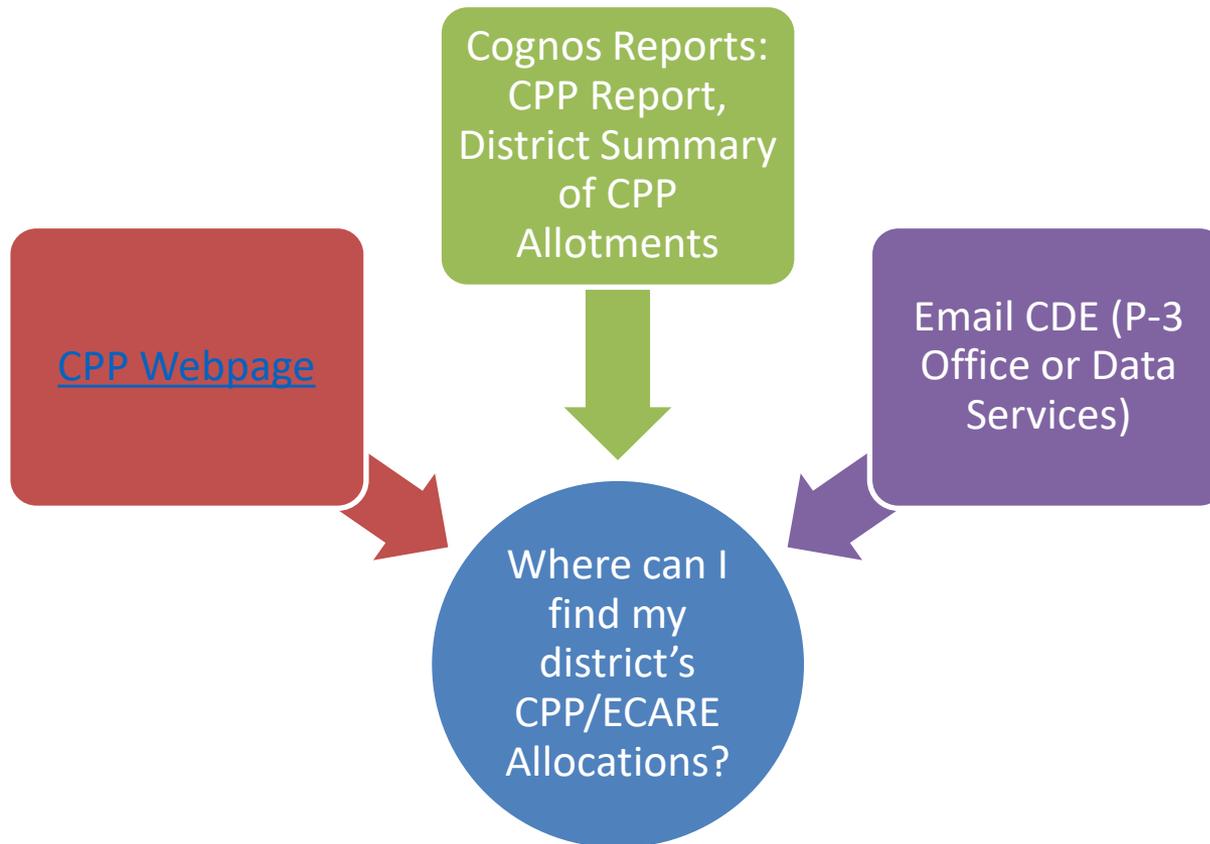
State preschool program for three-, four- and five-year olds children who meet state eligibility criteria that puts them at risk for school failure.

- Four- and five-year-old children enrolled must have at least one documented eligibility factor present in their lives
- Three-year-old children must have at least three eligibility factors present.

Early Childhood At-Risk Enhancement (ECARE)

An expansion of CPP. ECARE slots have added flexibility for use as half-day preschool or combined for full-day preschool, without falling under the 5% statewide cap

CPP & ECE Reporting - Overview





Minimum Age Requirements

CPP/ECARE	Preschool Special Education
<ul style="list-style-type: none">• <u>Three-year-olds:</u><ul style="list-style-type: none">• Must be three on or before the school district's kindergarten age cutoff date which can be no later than October 1.• <u>Four-year-olds:</u><ul style="list-style-type: none">• Must be four on or before the school district's kindergarten age cutoff date which can be no later than October 1.• Must be age eligible for kindergarten the following year.• <u>Five-year-olds:</u><ul style="list-style-type: none">• Must be age eligible for kindergarten the following school year.	<ul style="list-style-type: none">• Eligible children must reach the age of three during the semester of the pupil enrollment count date.

CPP & ECE Reporting – Funding Codes

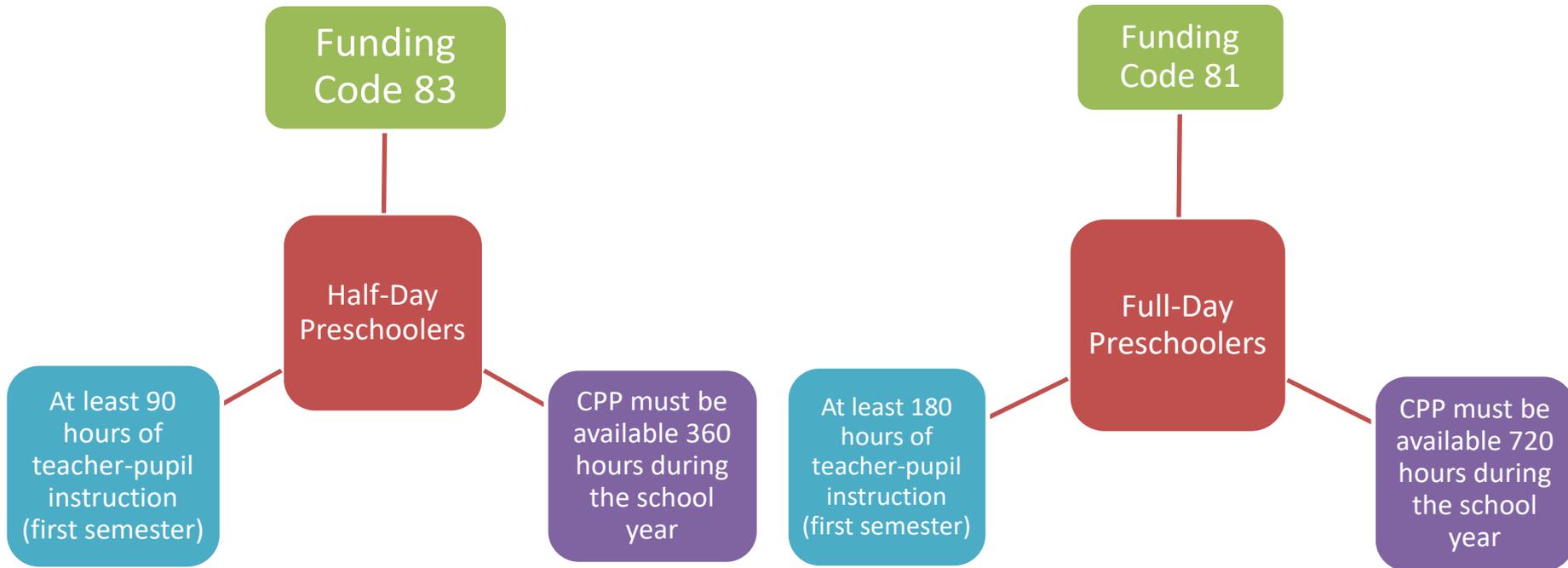
Preschool	Grade Level	Funding Code	Notes
Half-Day	004 (PK)	83	The child is three, four, or five years old, meets CPP/ECARE eligibility requirements, and is attending a district early childhood program either in the district classroom or community provider.
Full-Day	004 (PK)	81	<p><u>Due to statute, needs prior CPP approval:</u></p> <ul style="list-style-type: none"> • CPP + CPP <p><u>Can combine for a full-day without CDE approval*:</u></p> <ul style="list-style-type: none"> • 2 ECARE positions • 1 ECARE + 1 CPP position <p><i>*Let CDE know your plans in order to lessen the likelihood of errors during submission</i></p>
Full-Day, Preschool Special Education and CPP	004 (PK)	64	Child has an IEP and qualifies for CPP
Preschool Special Education	004 (PK)	84	A preschooler has an IEP and is receiving special education services. Child is not eligible for CPP/ECARE.



CPP & ECE Reporting – Service Hour Requirements



Service Hour Requirements for CPP/ECARE





School Codes for Head Start and Community Programs

Preschool children reported in the fall pupil count must be identified by both the district and the school in which they are being served.

- If a child has one of the following Attendance/Residence Codes, then the school where that child is served should be identified with a non-public school code or a Head Start school code.

27: Non-Public Schools (Contractual Agreement) – The student is attending an educational program administered by a non-public school

OR 30: Colorado Public Agency (Contractual Agreement) – The student is attending an educational program inside Colorado operated by a public agency. (e.g. Head Start or Preschool program operated by an institution of Higher Education.)



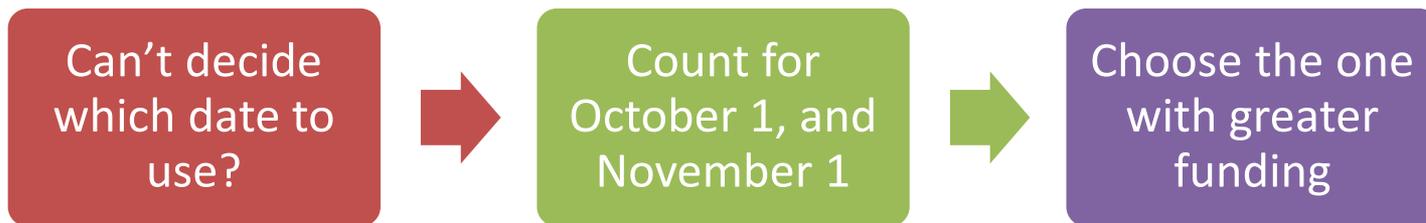
- A CPP/ECARE position may not be used:
 - To fund children with no documented eligibility factors
 - To fund a second year of preschool for children served with CPP funds as four-year-olds
 - To serve kindergarten age-eligible children in preschool

CPP and ECARE Funding

- Districts cannot exceed their allotted CPP and ECARE slots
 - Cognos report called “**District Summary of CPP Allotments**”
 - Allotments are based upon funding code and grade
 - CDE P-3 Office sets the allotments based upon requests from district staff
 - If your district alters ECARE or CPP slot allocations, you must notify CDE before submitting in order to lessen the likelihood of receiving errors during submission.
 - Use Funding code 89 (Not Eligible, CPP Allocation Met) to indicate unmet need for more CPP slots
 - CDE may be able to reassign unused allotments to these students during the collection
 - To request additional temporary positions for the current school year, please contact your Regional Preschool Specialist.
- Students funded with CPP/ECARE or PK SPED slots must have a valid school code, either public or non-public

All districts are allowed, without prior approval, to use November 1st, 2021 as their count day for preschool students.

- This is to allow districts extra time to identify young children who may qualify for special education services and funding.
- This alternate date applies to **early childhood students only**. Whichever date is chosen, the same count date is used for all early childhood students within the district. Any student with grade level 004 will be pulled into the October Count Snapshot based on the record that has an active enrollment record on November 1 instead of October 1.





Alternative Count Day

- The deadline for submitting and approving the November 1 count data for 2021 is **Wednesday, November 10.**
- If a district uses the November 1 alternate count date, any child who has left the district prior to November 1 cannot be counted.
 - A child cannot be included in a November 1 alternate count if that child has already been counted in another school district on the standard October 1 count date.
- A district may not submit an alternate count for just one school.
 - All early childhood programs and count coordinators within the district must agree to the use of the alternate count day.
 - If a district chooses to finalize the alternate count date of November 1, then they must resubmit data for CPP preschool and/or preschool special education for all the children eligible for that funding in their district on November 1.

CPP & ECE Reporting – Data Pipeline

- If you are using the Nov 1st PK count date you cannot count:
 - Student who left the district prior to the alternate count day
 - Students included in another district's October Count day

Create a Student October Snapshot

- Record Type: Choose based on use of tagging
- PK Snapshot Date: Select best date for district
- Always Create Snapshot

Snapshot (2020-21) : 1040-Academy 20

File Type* Student October School Year 2020-21 Organization/LEA* 1040-Academy 20

Fields marked with * are mandatory Search

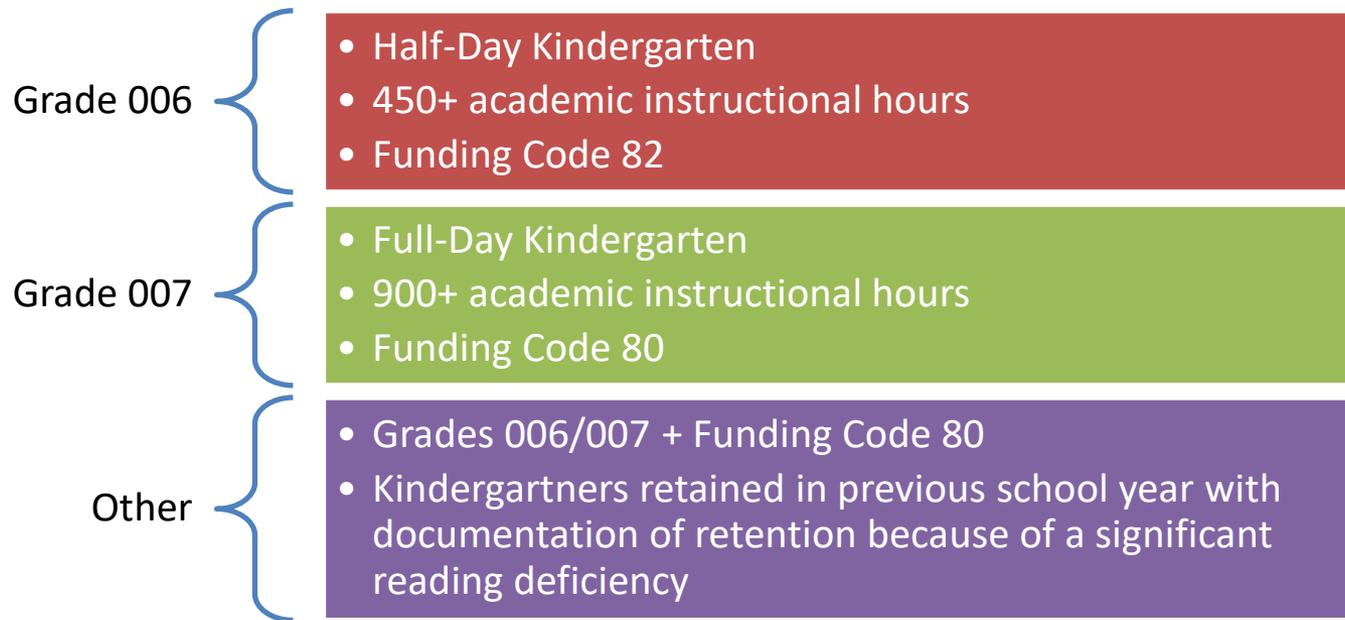
Record Type: October Tagged Records Only Untagged Records Only

Student October PK Snapshot Date: October 1st November 1st

Create Snapshot



Reporting Kindergartners



Frequently Asked Questions

Can a CPP and Preschool Special Education position be combined?

- Yes, If a child is placed on an individual education plan (IEP) on or before the pupil enrollment count date **AND** is eligible for CPP, districts may combine the half-day PPR and the single CPP position to create a full day of preschool services for that student. That student would use funding code 64.

Can a CPP and ECARE position be combined?

- Yes. A CPP and ECARE position may be combined to create a full-day opportunity. No prior CDE approval is needed. However, you should still notify CDE in order to lessen the likelihood of errors during submittal. That student would use funding code 81.

Can a child, who qualifies for Preschool Special Education, be funded with two positions - at a community site for one portion of the day and at the school district program where they receive special education services for the other portion of the day?

- No, the child can only be counted as a student at one preschool site regardless of combined PPR. The child must attend a single classroom with a full day schedule.

How many positions will a full-day position use?

- Each child that is approved to be served in a full-day preschool program will use 2 CPP/ECARE “positions” out of the school district’s total preschool allocation.

Do I need approval to use two CPP positions for a full-day?

- Yes. Approval for CPP full-day position allocation is required through CDE.
- CDE has a state-wide limit on the number of CPP positions that can be combined with a second CPP position to provide full-day preschool for a child.
- This limitation does not apply to ECARE positions.

If a preschool child is in attendance that week or in attendance in general since the beginning of the year, can I still count them if they are not present that specific day?

- Yes. If a child is absent or does not attend on the pupil count day, they must have attended school during the current year prior to the pupil enrollment count day and resumed attendance within 30 calendar days following the pupil count day.

Other Questions?

Early Childhood Guide to Fall Pupil Count - Resources

<https://www.cde.state.co.us/cpp/ecguidetofallpupilcount>



Early Childhood Guide to the Fall Pupil Count:

Updated 08/06/2020

The School Finance Formula provides state funding for young children eligible for the Colorado Preschool Program (CPP/ECARE), Early Childhood At-Risk Enhancement (ECARE) and children determined eligible for preschool special education services. While students qualifying for these services may be served in classrooms with braided funding, there are significant differences in funding provisions. This document is intended to support early childhood administrators and other school district personnel charged with submitting data for the fall collection. Users are encouraged to check the web-based version of this document for the latest updates and corrections.

Important Dates to Remember for the 2020 October Count:

- **Official Count Date: Thursday, October 1, 2020**
 - Count Window: September 24 – October 8, 2020 (for districts with 5-day school week)
- **Alternate Early Childhood Count Date: Monday, November 2, 2020**
 - Count Window: October 26 – November 9, 2020 (for districts with 5-day school week)
- **Final date for district file submission for P-12: Tuesday, November 10, 2020**
 - This due date applies to information collected on the Official Count Date and the alternative Early Childhood Count date.

Eligibility

CPP/ECARE

<https://www.cde.state.co.us/cdefinance/2020studentoctobercountresourceguide>



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2020 Student October Count Audit Resource Guide Fiscal Year 2020-2021

For use during the Student October Count Data submission and subsequent audit

Submitted to:

Colorado Public School Districts, Charter Schools, Charter School Collaboratives, Charter School Networks, The Charter School Institute (CSI) and Colorado Boards of Cooperative Educational Services (BOCES)

By:

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