



# 2025-2026 Special Education Discipline Snapshot File Layout

## Purpose:

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The purpose of the Special Education Snapshot is to obtain data on students with an active IEP at the time of a disciplinary removal.

## Dependencies:

Student has been assigned a SASID and updated in the RITS system.

Student has a record in the Discipline Interchange for:

- Discipline Action

Student has a record in the Student Interchange for:

- Demographics
- Student School Association

Student has a record in the Special Education IEP Interchange for:

- Participation
- Child

## Criteria:

Pull all error-free records from the Discipline Action file where Special Education Action Flag = 1 and Discipline Action Type = 11, 12, 13, OR 00 and Special Education Removal Type = 01 or 02

## File Notes:

- The records selected will be joined with data from the Student Interchange- Demographic and Student School Association Files and the Special Education IEP Interchange- Participation file.
  - For joining to Student Demographic, use District Code, School Year, and SASID
  - For joining to Student School Association, use District Code, School Code, School Year, and SASID where Discipline Date  $\geq$  School Entry Date and  $\leq$  School Exit Date
  - For joining to Special Education Participation, use Admin Unit Code, School Code, School Year, and SASID where Discipline Date  $\geq$  Date of Entry to Special Education and  $\leq$  Date of Exit from Special Education
- New changes from 2024-2025 are **emphasized with yellow shading**
- Deleted text from 2024-2025 is shown with **text style subtle reference**
- For records not submitted in Primary Interchange File (1.), data will be pulled into snapshot from Secondary Interchange File (2.)



## 2025-2026 Special Education Discipline Snapshot File Layout

### Data Field List:

Name of Field	Field Length	Source Interchange	Source File(s)	Remarks
Admin Unit/SOP Code *	5	Discipline	Discipline Action	Calculated field based on district code
School District/BOCES Code *	4	Discipline	Discipline Action	
School Code *	4	Discipline	Discipline Action	
Special Education Program Code	4	Discipline	Discipline Action	
Student's State ID (SASID) *	10	Discipline	Discipline Action	
Local ID (LASID)	10	1. Student 2. Special Ed IEP	1. Student Demographic 2. Special Ed Child	
Student's Last Name	30	<del>1. Student</del> <del>2. Special Ed IEP</del> Discipline	<del>1. Student Demographic</del> <del>2. Special Ed Child</del> Discipline Action	Field updated to pull from the Discipline Action file.
Student's First Name	30	<del>1. Student</del> <del>2. Special Ed IEP</del> Discipline	<del>1. Student Demographic</del> <del>2. Special Ed Child</del> Discipline Action	Field updated to pull from the Discipline Action file.
Student's Middle Name	30	1. Student 2. Special Ed IEP	1. Student Demographic 2. Special Ed Child	
Student's Gender	2	<del>1. Student</del> <del>2. Special Ed IEP</del> Discipline	<del>1. Student Demographic</del> <del>2. Special Ed Child</del> Discipline Action	Field updated to pull from the Discipline Action file.
Student's Date of Birth	8	<del>1. Student</del> <del>2. Special Ed IEP</del> Discipline	<del>1. Student Demographic</del> <del>2. Special Ed Child</del> Discipline Action	Field updated to pull from the Discipline Action file.
Student's Ethnicity: Hispanic or Latino	1	1. Student 2. Special Ed IEP	1. Student Demographic 2. Special Ed Child	
Student's Race: American Indian or Alaska Native	1	1. Student 2. Special Ed IEP	1. Student Demographic 2. Special Ed Child	
Student's Race: Asian	1	1. Student 2. Special Ed IEP	1. Student Demographic 2. Special Ed Child	
Student's Race: Black or African American	1	1. Student 2. Special Ed IEP	1. Student Demographic 2. Special Ed Child	



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Name of Field	Field Length	Source Interchange	Source File(s)	Remarks
Student's Race: White	1	1. Student 2. Special Ed IEP	1. Student Demographic 2. Special Ed Child	
Student's Race: Native Hawaiian or Other Pacific Islander	1	1. Student 2. Special Ed IEP	1. Student Demographic 2. Special Ed Child	
Student's Federal Race	2	Internal Flag	1. Student Demographic 2. Special Ed Child	<b>Internal Flag</b> – calculated value based on ethnicity and race, see criteria below
English Learner (ELL) Status	1	Internal Flag	1. Student Demographic 2. Special Ed Child	<b>Internal Flag</b> – calculated value, see criteria below
Grade Level	3	1. Student 2. Special Ed IEP	1. Student School Association 2. Special Ed Participation	
Primary Disability	2	Special Ed IEP	Special Ed Participation	
Incident Identifier	10	Discipline	Discipline Action	
Incident Date	8	Discipline	Discipline Action	
Behavior Type	2	Discipline	Discipline Action	
Discipline Action Identifier	10	Discipline	Discipline Action	
Discipline Date	8	Discipline	Discipline Action	
Discipline Action Type	2	Discipline	Discipline Action	
Received Education Services During Expulsion	1	Discipline	Discipline Action	Yes -1 or No - 0
Type of Suspension/Expulsion	2	Internal Flag	Discipline Action	<b>Internal Flag</b> – calculated value based on Discipline Action Type and Received Services During Expulsion, see criteria below
Discipline Action Length	4	Discipline	Discipline Action	
Special Education Removal Type	2	Discipline	Discipline Action	
Special Education Removal Reason	2	Discipline	Discipline Action	



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Name of Field	Field Length	Source Interchange	Source File(s)	Remarks
Date of Entry to Special Education	8	Special Ed IEP	Special Ed Participation	
Date of Exit from Special Education	8	Special Ed IEP	Special Ed Participation	

### Retired Data Fields/Codes

#### Data Fields Retired:

- N/A

#### Codes Retired:

- N/A

### Internal Flag Descriptions:

Internal flags are calculated values based upon LEA provided data through interchange files or based upon CDE internal data sources.

The data field description for any data field that is included in the snapshot from an interchange source file is available in the corresponding file layout located in the [interchange section of the Data Pipeline website](#).

### Students Federal Race

The single category used in the snapshot to classify the student's federally designated race. This designation is based on the race and ethnicity reported by the district.

Code	Description
01	American Indian or Alaska Native
02	Asian
03	Black or African American
04	Hispanic or Latino
05	White
06	Native Hawaiian or Other Pacific Islander
07	Two or More Races



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- If Student's Ethnicity: Hispanic/Latino = '1' then Student's Federal Race = '04'
- If Student's Ethnicity: Hispanic/Latino = '0' and only one of the following fields = '1', use the below logic to set Student's Federal Race
  - If Student's Race: American Indian = '1' then Student's Federal Race = '01'
  - If Student's Race: Asian = '1' then Student's Federal Race = '02'
  - If Student's Race: Black = '1' then Student's Federal Race = '03'
  - If Student's Race: White = '1' then Student's Federal Race = '05'
  - If Student's Race: Native Hawaiian = '1' then Student's Federal Race = '06'
- If Student's Ethnicity: Hispanic/Latino = '0' then Student's Federal Race = '07' when more than one of the following fields = '1'
  - Student's Race: American Indian
  - Student's Race: Asian
  - Student's Race: Black
  - Student's Race: White
  - Student's Race: Native Hawaiian

AND School Year = Current School Year AND District Code = District Code in Snapshot

### Multilingual Learner Y/N (formerly English Learner)

The English Learner (ELL) status for the student record. If the student's Language Background is not 'eng' and Language Proficiency = 1, 2, 6, or 7 (NEP, LEP, FEP Monitor Year 1, or FEP Monitor Year 2) then the ELL status is '1' (Yes). Students with Language Proficiency = 0, 4, 5, 8, 9 (N/A, PHLOTE, FELL, FEP Exit Year 1, or FEP Exit Year 2) are indicated as '0' (No)

AND School Year = Current School Year AND District Code = District Code in Snapshot

Code	Description
0	No
1	Yes



## Type of Suspension/Expulsion:

- If Discipline Action Type = '11' then '01' = In-School Suspension
- If Discipline Action Type = '12' then '02' = Out-of-School Suspension
- If Discipline Action Type = '13' and Received Services During Expulsion = '1' Yes, then '03' = Expulsion With Services
- If Discipline Action Type = '13' and Received Services During Expulsion = '0' No, then '04' = Expulsion Without Services

## Document Changes:

Collection Year	Type of Change	Description of Change	Reason for Change	Element(s) Affected
2025-2026	Discipline Action	Adjust some of Demographic fields to pull from the Discipline Action file instead of the Student Demographic file.	To be consistent with Student Discipline Snapshot	First Name, Last Name, Date of Birth, Gender
2024-2025	Discipline Action	Add Behavior Type field to Sped Discipline Snapshot (already included in Student Discipline Snapshot)	Including Behavior Type in the snapshot for information purposes and use of the data	Behavior Type
2023-2024	No changes			
2022-2023	No changes			