

# 2017-2018 CMAS Student Biographical Data (SBD) Review

**Purpose:**

The purpose of the Colorado Measures of Academic Success (CMAS) Student Biographical Data (SBD) is to review and update the biographical data associated with the CMAS: English Language Arts, Mathematics, Science, Social Studies, and Spanish Language Arts assessments and the CoAlt: Science and Social Studies assessments.

This document provides the file layout, field definitions, and specific instructions for each field. Please read through this document before completing the SBD review. If there are any issues or questions during the review, contact SBD Support: [sbdsupport@cde.state.co.us](mailto:sbdsupport@cde.state.co.us).


**Dependencies:**

None

**Record Expectation:**

N/A

 - Indicates Primary Key

Name of Field	Field Length	Text Start Position	Text End Position	CSV Order	Excel Column	Format	Valid Values	Updateable for SBD?
Sequence Number 	7	1	7	1	A	Numeric	1234567	NO
Reporting District Code	4	8	11	2	B	Numeric	0010 (CDE assigned district code)	NO
Reporting School Code	4	12	15	3	C	Numeric	0798 (CDE assigned school code)	YES
Reporting District Name	35	16	50	4	D	Alphanumeric	Mapleton	NO
Reporting School Name	35	51	85	5	E	Alphanumeric	Bertha Heid Elementary	NO
Testing District Code	4	86	89	6	F	Numeric	0010 (CDE assigned district code)	NO
Testing School Code	4	90	93	7	G	Numeric	0798 (CDE assigned school code)	NO
Testing District Name	35	94	128	8	H	Alphanumeric	Mapleton	NO
Testing School Name	35	129	163	9	I	Alphanumeric	Bertha Heid Elementary	NO
SASID	10	164	173	10	J	Numeric	1234567890	YES
Local Student ID (LASID)	10	174	183	11	K	Numeric	5678912340	YES



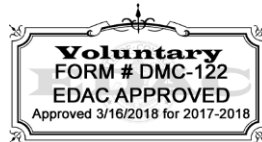
# 2017-2018 CMAS Student Biographical Data (SBD) Review

Name of Field	Field Length	Text Start Position	Text End Position	CSV Order	Excel Column	Format	Valid Values	Updateable for SBD?
							Blank	
Student Last Name	30	184	213	12	L	Alpha	Peterson	YES
Student First Name	30	214	243	13	M	Alpha	Jonathan	YES
Student Middle Name	30	244	273	14	N	Alpha	Matthew Blank	YES
Date of Birth	8	274	281	15	O	Numeric (MMDDYYYY)	11022003	YES
Gender	2	282	283	16	P	Numeric	01 – Female                      02 – Male	Yes
Grade	3	284	286	17	Q	Numeric	030 through 080	YES
Hispanic or Latino	1	287	287	18	R	Numeric	0 – No                              1 – Yes	Yes
American Indian or Alaska Native	1	288	288	19	S	Numeric	0 – No                              1 – Yes	Yes
Asian	1	289	289	20	T	Numeric	0 – No                              1 – Yes	Yes
Black or African American	1	290	290	21	U	Numeric	0 – No                              1 – Yes	Yes
White	1	291	291	22	V	Numeric	0 – No                              1 – Yes	Yes
Native Hawaiian or Other Pacific Islander	1	292	292	23	W	Numeric	0 – No                              1 – Yes	Yes
Free/Reduced Lunch Eligible	2	293	294	24	X	Numeric	N                                      00 Y                                      01 Y                                      02	YES
IEP or 504 Plan	3	295	297	25	Y	Alpha	IEP 504 <b>B</b> Blank/N	YES
<b>Migrant</b>	<b>4</b>					<b>Numeric</b>	<b>0 – Non migrant                      1 – Migrant</b>	<b>YES</b>
Language Background	3	298	300	26	Z	Alpha	eng, spa	YES
Primary Disability	2	301	302	27	AA	Numeric	00 – None 01 – Intellectual disability 03 – Emotional disability 04 – Specific learning disability	YES



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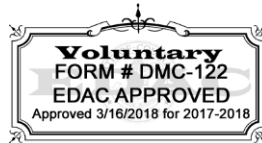
Name of Field	Field Length	Text Start Position	Text End Position	CSV Order	Excel Column	Format	Valid Values	Updateable for SBD?
							05 – Hearing impairment 06 – Visual impairment 08 – Speech or language impairment 09 – Deaf-blindness 10 – Multiple disabilities 11 – Developmental delay 13 – Autism spectrum disorders 14 – Traumatic brain injury 15 – Orthopedic impairment 16 – Other health impairment	
Homeless	1	303	303	28	AB	Numeric	0 – No 3 – Yes and in custody of parent/guardian 4 – Yes and not in custody of parent/guardian	YES
Language Proficiency	1	304	304	29	AC	Numeric	0 – N/A 1 – NEP 2 – LEP <del>3 – FEP</del> 4 – PHLOTE 5 – FELL 6 – FEP Monitored Year 1 7 – FEP Monitored Year 2 8 – FEP Exited Year 1 9 – FEP Exited Year 2	YES
<del>Bilingual Program</del>	<del>4</del>					<del>Numeric</del>	<del>0 – No/NA 1 – Yes 2 – Redesignated (Monitored Year 1) 3 – Redesignated (Monitored Year 2) 4 – Exited program (Year 3+) 5 – Not in program, parent choice</del>	<del>YES Removed</del>
<del>ESL Program</del>	<del>4</del>					<del>Numeric</del>	<del>0 – No/NA 1 – Yes</del>	<del>YES Removed</del>





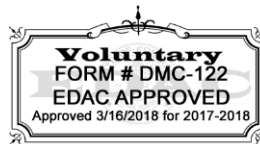
# 2017-2018 CMAS Student Biographical Data (SBD) Review

Name of Field	Field Length	Text Start Position	Text End Position	CSV Order	Excel Column	Format	Valid Values	Updateable for SBD?
							01 – Took other assessment/Duplicate 02 – First Year in US (Only applies for ELA) 03 – Withdrew before completion 04 – Student test refusal 05 – State use only 06 – Misadministration 07 – Medical exemption 08 – Part-time public/Part-time home school 09 – Parent excuse	
Void Score Reason	2	346	347	41	AO	Alphanumeric	NA – No code assigned 01 – Took other assessment/Duplicate 02 – Interrupted and not completed 03 – Withdrew before completion 04 – Student test refusal 05 – Non-approved accommodation 06 – Misadministration 07 – Medical exemption 08 – Part-time public/Part-time home school 09 – Parent excuse 10 – State use only	YES
Report Suppression Code	2	348	349	42	AP	Numeric	01 – Home school students 03 – Off grade 06 – Misadministration Blank	NO
Report Suppression Action	2	350	351	43	AQ	Numeric	02 – Student receives ISR/included on roster 05 – Student receives ISR (home school) Blank	NO
Calculated Invalidation Code	30	352	381	44	AR	Alphanumeric	Valid score Absent Took other assessment OR Duplicate 1 <sup>st</sup> Year in US English Learner	NO



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Name of Field	Field Length	Text Start Position	Text End Position	CSV Order	Excel Column	Format	Valid Values	Updateable for SBD?
							Interrupted and Not Completed Withdrew Before/During Testing Student Test Refusal State Use Only Non-approved Accommodation Misadministration Medical exemption Part-time Public/Home school Parent excuse Not attempted	
Student Test ID	36	382	417	45	AS	Alphanumeric	933e7253-efd2-494qb89z-431l8dfm3444	NO



# 2017-2018 CMAS Student Biographical Data (SBD) Review

## FIELD DEFINITIONS

**No blanks are allowed unless specified above.**

**Sequence Number** – A unique code assigned to a record by Data Pipeline used to identify records in this SBD file

**Reporting District Code** – A unique code assigned to a district by CDE. This is the district that will receive student reports. **NOTE: If a student appears in your SBD but was not in your district during testing please use the Student Location COGNOS Report to determine where they might be enrolled. Once you have determine where the student should be enrolled, follow the instructions in the Failsafe Template and send an email to [sbdsupport@cde.state.co.us](mailto:sbdsupport@cde.state.co.us) stating that you have uploaded a Failsafe.**

**Reporting School Code** – A unique code assigned to a school by CDE. This is the school that will receive student reports. **NOTE:** This can only be updated to a school in your district.

**Reporting District Name** – District name assigned based on Reporting District Code and based on official CDE district name. This is the district that will receive student reports.

**Reporting School Name** – School name assigned based on Reporting School Code and based on official CDE school name. This is the school that will receive student reports. If the Reporting School Code is updated, Data Pipeline will update this field. **NOTE:** This can only be updated to a school in your district.

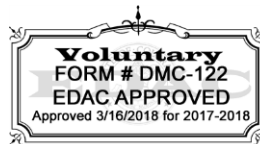
**Testing District Code** – A unique code assigned to a district by CDE. This is the district that administered the test.

**Testing School Code** – A unique code assigned to a school by CDE. This is the school that administered the test.

**Testing District Name** – District name assigned based on Testing District Code and based on official CDE district name. This is the district that administered the test.

**Testing School Name** – School name assigned based on Testing School Code and based on official CDE school name. This is the school that administered the test.

**State ID (SASID)** – A unique number assigned to each student by CDE



# 2017-2018 CMAS Student Biographical Data (SBD) Review

**Local ID (LASID)** – A unique number assigned to each student locally. Blanks are allowed.

**Last Name** – Student’s last name as recorded in the RITS system, restricted to 30 characters

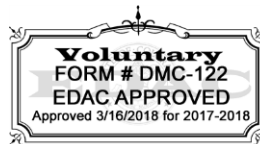
**First Name** – Student’s first name as recorded in the RITS system, restricted to 30 characters

**Middle Name** – If applicable, student’s middle name as recorded in the RITS system; vendor restricts field to 30 characters. Blanks are allowed.

**Date of Birth** – The month, day, and year on which a student was born in MMDDYYYY format (e.g. 09012001)

**Gender** – Student's sex

01	Female
02	Male



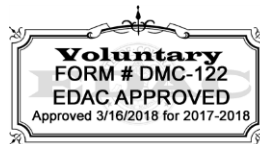


# 2017-2018 CMAS Student Biographical Data (SBD) Review

**Grade** – Student’s grade level at test administration. For English Language Arts and math grades 3-6, the grade should be directly related to the assessment administered. For example, a 6<sup>th</sup> grade student should have two records in the file, one record with a Test Code = ELA06 and one record with Test Code = MAT06. For math grades 7-8, students may be in their grade level test (MAT07/MAT08) or a high school math test. Grades 5, 8, and 11 should have a science record (i.e., SCI05S); and some 4<sup>th</sup> and 7<sup>th</sup> graders will have a social studies record (i.e., SS04S or SS07S). Qualifying students in grades 3 and 4 may have Spanish language arts rather than ELA (i.e., SPA03 or SPA04).

**NOTE:** Changes to grade will not be reflected in the Pearson system or in any data or reports created by Pearson due to their system configuration. The changes will be applied to CDE data for accountability calculation purposes. If the student tested (Attemptedness = Y) in an incorrect grade, then a Report Suppression Code of 06 (Misadministration) will be assigned to the record. If the student tested, but is in a grade that should not have tested (e.g. 9<sup>th</sup> graders), then an Accountability Exempt Report Suppression Code will be assigned to the record. In both cases, the student will receive an ISR but will be excluded from aggregate reports. If the test is in Assign status or Attemptedness = N, a Not Tested Reason or Void Score Reason code should be applied as appropriate. You will also need to contact SBD Support to ignore errors.

<b>030</b>	Grade 3
<b>040</b>	Grade 4
<b>050</b>	Grade 5
<b>060</b>	Grade 6
<b>070</b>	Grade 7
<b>080</b>	Grade 8
<b>090</b>	Grade 9
<b>110</b>	Grade 11



# 2017-2018 CMAS Student Biographical Data (SBD) Review

For more information regarding the ethnicity and race reporting categories below, please see the CDE Race and Ethnicity Brochure at the following link: <http://www.cde.state.co.us/cdereval/rvRace-Ethnicity.htm>.

**Ethnicity: Hispanic/Latino** – A person having origins in Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture, regardless of race. The term ‘Spanish origin’ can be used in addition to ‘Hispanic/Latino or Latino.’

0	Not Hispanic or Latino
1	Hispanic or Latino

**Student’s Race: American Indian or Alaska Native** – A person having origins in any of the original peoples of North or South America (including Central America) and who maintains a tribal affiliation or community recognition

0	Not American Indian or Alaska Native
1	American Indian or Alaska Native

**Student’s Race: Asian** – A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam

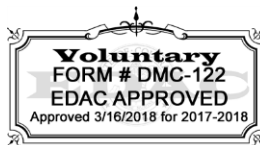
0	Not Asian
1	Asian

**Student’s Race: Black or African American** – A person having origins in any of the Black racial groups of Africa

0	Not Black or African American
1	Black or African American

**Student’s Race: White** – A person having origins in any of the original peoples of Europe, the Middle East, or North Africa

0	Not White
1	White



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**Student's Race: Native Hawaiian or Other Pacific Islander** – A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands

<b>0</b>	Not Native Hawaiian or Other Pacific Islander
<b>1</b>	Native Hawaiian or Other Pacific Islander

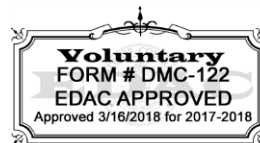
**Free and Reduced Lunch Eligibility** – Student meets the eligibility criteria for free or reduced lunch pursuant to the provisions of the Federal National School Lunch Act. For specific guidelines in meeting the criteria for free/reduced lunch, refer to the procedures manual and the Rules for the Administration of the Public School Finance Act. **NOTE:** Although a school may not provide a lunch program, eligibility should be marked if documented. Districts may use October count data or updated information if it is available.

The vendor collects this data as Y/N. On the initial vendor file download from Data Pipeline, you will receive the vendor values. When you upload the file back to Data Pipeline, you can use either the vendor values or the standard Data Pipeline values.

Data Pipeline	Definition	Vendor Value
<b>00</b>	Not Eligible	<b>N</b>
<b>01</b>	Free Lunch Eligible	<b>Y</b>
<b>02</b>	Reduced Lunch Eligible	<b>Y</b>

**IEP or 504** – Student has an individualized education plan (IEP) and/or is identified as handicapped under regulations implementing Section 504 of the Rehabilitation Act of 1973 but may or may not be eligible for special education placement under the Individuals with Disabilities Education Act. **Blanks are allowed, but if the record has IEP in the vendor file you will not be allowed to update it to blank or N because that change cannot be made in the vendor system if a student used an accommodation.**

<b>IEP</b>	Student has an IEP
<b>504</b>	Student is identified as handicapped
<b>N or Blank</b>	Student does not have an IEP or 504 plan
<b>B</b>	Student both has an IEP and is identified as handicapped



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**Migrant** – Student considered a migrant according to 1115(b)(1)(A) and 1309(2) of the No Child Left Behind Act of 2001 and section 200.81(d) of the Code of Federal Regulations. For more information, please see the Student Interchange File Layout and Definitions – Student Demographics document at the following link: [http://www.cde.state.co.us/DataPipeline/inter\\_student.asp](http://www.cde.state.co.us/DataPipeline/inter_student.asp).

0	Non-Migrant
1	Migrant

**Language Background/Home Language** – Student who has a language proficiency code of Non English Proficient (NEP), Limited English Proficient (LEP), Fluent English Proficient (FEP), Primary or Home Language Other Than English (PHLOTE), or Former ELL (FELL) must have a language background other than English (eng). Please see a Microsoft Excel version of the language codes at the following link:

[https://www.cde.state.co.us/datapipeline/org\\_language\\_codes](https://www.cde.state.co.us/datapipeline/org_language_codes).

**Primary Disability** – Student’s primary disability. If the student has more than one disability, the code number reported must be that of his or her major disability, as reflected on the student’s IEP. **This field must be populated if IEP or 504 = ‘IEP’.**

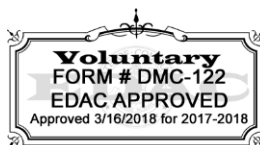
00	None	09	Deaf-Blindness or Deaf-Blind
01	Intellectual Disability or Significant Limited Intellectual Capacity	10	Multiple Disabilities
03	Serious Emotional Disability or Emotional Disability	11	Developmental Delay*
04	Specific Learning Disability	13	Autism Spectrum Disorders or Autism
05	Hearing Impairment, including Deafness or Hearing Disability	14	Traumatic Brain Injury (TBI)
06	Visual Impairment, including Blindness or Visual Disability	15	Orthopedic Impairment
08	Speech or Language Impairment	16	Other Health Impairment

\* Applies to ages 3-9 years only.

**Homeless** – Student meets the criteria of a homeless individual according to the 2001 McKinney-Vento reauthorization Act. For more information, please see Student Interchange File Layout and Definitions – Student Demographics document at the following link:

[http://www.cde.state.co.us/DataPipeline/inter\\_student.asp](http://www.cde.state.co.us/DataPipeline/inter_student.asp).

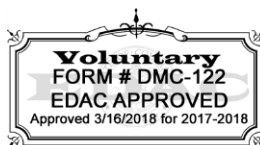
0	No
3	Yes and is in the physical custody of a parent or guardian
4	Yes and is not in the physical custody of a parent or guardian



# 2017-2018 CMAS Student Biographical Data (SBD) Review

**Language Proficiency** – A student's English language proficiency is described by his or her ability to speak, listen, read, and write in English. English Learners (EL) must have an English Proficiency rating entered (1, 2, 6, 7, 8, 9) and non-EL students must be coded as 0 or 4. Former English Learners are coded as 5. **Note:** the rules regarding FEP (6, 7, 8, and 9) and FELL (5) have changed, once a student has been FEP for four consecutive school years (two years monitored followed by two years exited) they should be moved to FELL status.

<b>0</b>	<b>Not Applicable</b>
<b>1</b>	<b>NEP – Non English Proficient</b> – A student who speaks a language other than English and does not comprehend, speak, read, or write English
<b>2</b>	<b>LEP – Limited English Proficient</b> – A student who comprehends, speaks, reads, or writes some English but whose predominant comprehension or speech is in a language other than English
<b>3</b>	<del><b>FEP – Fluent English Proficient</b> – A student who has spoken or currently speaks a language other than English but who is able to comprehend, to speak, to read, and to write English on a level comparable to his or her monolingual English speaking peers</del>
<b>4</b>	<b>PHLOTE – Primary or Home Language Other Than English</b> – A student new to a district who has a primary or home language other than English, <i>has never been served in a language instruction education program (i.e., ELA, ESL, bilingual)</i> , and is determined to be proficient in English after initial screening (currently W-APT) and review of a body of evidence
<b>5</b>	<b>FELL – Former ELL</b> – A student new to a district who has a primary or home language other than English, <i>was previously served in a language instruction education program (i.e., ELA, ESL, bilingual)</i> in a different district, and is determined to be proficient in English after initial screening (currently W-APT) and a review of a body of evidence
<b>6</b>	<b>FEP, Monitor Year 1</b> – A student who has spoken, or currently speaks, a language other than English, but who is able to comprehend, speak, read, and write English comparable to their monolingual English speaking peers. A student in Monitor Year 1 should have been redesignated based upon assessments and a body of evidence from the previous school year.
<b>7</b>	<b>FEP, Monitor Year 2</b> – A student who has spoken, or currently speaks, a language other than English, but who is able to comprehend, speak, read, and write English comparable to their monolingual English speaking peers. A student in Monitor Year 2 should have been redesignated based upon assessments and a body of evidence and have been in Monitor year 1 during the previous school year.
<b>8</b>	<b>FEP, Exited Year 1</b> - A student who has spoken, or currently speaks, a language other than English, but who is able to comprehend, speak, read, and write English comparable to their monolingual English speaking peers. A student who is coded as Exited Year 1 should have been coded as Monitor Year 2 in the previous school year and determined to be exited.
<b>9</b>	<b>FEP, Exited Year 2</b> - A student who has spoken, or currently speaks, a language other than English, but who is able to comprehend, speak, read, and write English comparable to their monolingual English speaking peers. A student who is coded as Exited Year 2 should have been coded as Exited Year 1 in the previous school year and determined to be exited.



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**Language Instruction Program** – Type of English language instructional program used to educate a student who is an English learner

- Students with a language background of English should be coded 00 (No or Not Applicable).
- Students with a language background that is not English and have a Language Proficiency code of NEP (1) , LEP (2), or FEP Monitored Year 1 and Year 2 (6 or 7) should have a valid non-zero (00) code for this field.
- Students who have a Language Proficiency code of PHLOTE (4) or FELL (5) should be coded as Not Applicable (00).
- Students who have a Language Proficiency code of FEP Exited Year 1 or Year 2 (8 or 9) may be coded using any LIP value.
- Students may not be coded in more than one Language Instruction Program. If multiple programs are used to educate a student, please use the one that is predominately used to educate the student.

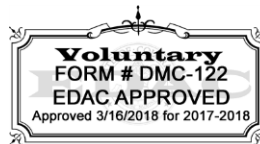
00	No or Not Applicable
01	English as a Second Language (ESL) or English Language Development (ELD)
02	Dual language or two-way immersion
03	Transitional bilingual education or early-exit bilingual education
04	Content classes with integrated ESL support
05	Newcomer programs
97	Other
98	Not in a language instruction program, parent choice

**Bilingual Program** – Student is currently enrolled in a bilingual program, is in the monitoring period, or is exited

0	No or Not Applicable
1	Yes – Student is in a Bilingual Program
2	Redesignated Bilingual Program (Monitored Year 1)
3	Redesignated Bilingual Program (Monitored Year 2)
4	Exited Bilingual Program (Year 3+)
5	Not in Bilingual Program, Parent Choice

**ESL Program** – Student is currently enrolled in English as a second language immersion program, is in the monitoring period, or is exited.

0	No or Not Applicable
1	Yes – Student is in an ESL Program



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2	Redesignated ESL Program (Monitored Year 1)
3	Redesignated ESL Program (Monitored Year 2)
4	Exited ESL Program (Year 3+)
5	Not in ESL Program, Parent Choice

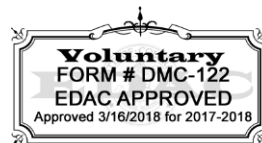
**Continuously in District (Enrolled 1 Year)** – Student has been continuously enrolled in the district over the course of the academic year leading up to the administration of annual state assessments. Students who have been continuously enrolled in the district should be coded as 1. Students who have not been continuously enrolled should be coded as 0. **If you use the Student Profile SBD Extract this field will be calculated based on October Count enrollment.**

CDE has developed new guidance concerning the definition of continuous enrollment to be implemented beginning with the 2015-16 academic year. Under this guidance, students are considered to be continuously enrolled in a district if all of the statements listed below are true. Students failing to meet one or more of these criteria are considered to be non-continuous:

1. The student had an active enrollment record in the district on the October count date.
2. The student had an active enrollment record in the district at the start of the testing window or at any point prior to the end of the testing window.
3. The district code in the student’s enrollment record as of the October count date was equal to the district code in the student’s enrollment record at the time of the test administration.
4. Between the student’s enrollment on the October count date and the testing date, there has been no single enrollment gap within the district lasting 10 or more consecutive instructional days.
5. Between the student’s enrollment on the October count date and the testing date, there have not been multiple non-consecutive enrollment breaks within the district cumulatively equaling 10 or more instructional days.

To review complete up-to-date guidance on continuous enrollment, including information on accountability reporting as well as technical notes and examples, please see the ‘Definition of Continuous Enrollment’ document at the following link:  
<http://www.cde.state.co.us/datapipeline/definitioncontinuousenrollment>.

0	No
1	Yes



# 2017-2018 CMAS Student Biographical Data (SBD) Review

**Continuously in School** – Student has been continuously enrolled in the school over the course of the academic year leading up to the administration of annual state assessments. Students who have been continuously enrolled in the school should be coded as 1. Students who have not been continuously enrolled should be coded as 0. **If you use the Student Profile SBD Extract this field will be calculated based on October Count enrollment.**

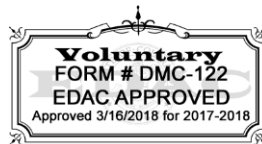
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0	No
1	Yes





# 2017-2018 CMAS Student Biographical Data (SBD) Review

**Date First Enrolled in U.S.** – Date a student first enrolled in any public or non-public US school (not Puerto Rico) in MMDDYYYY format (e.g. 09012001).

1. Districts may zero fill this field, and CDE will calculate the date of first enrollment based upon the date a student first had an entry date in a CDE student interchange data collection.
2. If a date has been entered for a student, CDE will not override that field with a calculated value even though the entered value may not be more recent than the date CDE calculates.
3. Students with an entry type of 14 (entry from another state) as their earliest entry in their educational history may not have this field zero filled.
4. Schools on US military bases count as US schools.
5. Home school does not count as a ‘public or non-public school.’

**NOTE:**

- Students with an entry code of 05 (entry from another country) and 16 (entry from homeschool) will generate a warning asking a district to confirm the date of first enrollment.
- Student in grades greater than 010 (first grade) will generate a warning if their entry type is 01 (new to educational system) or 06 (entry from unknown educational setting).
- Student’s date of first enrollment will be calculated based on entry type and date in the grades kindergarten and greater.

**Expelled** – Student was expelled at the time of testing. This field removes the student from school aggregations. Do not invalidate a record with Attemptedness = ‘Y’ just because a student is expelled, their scores should still count for the district.

0	No
1	Yes

**Gifted and Talented** – Student who has been formally identified, using district-wide procedures aligned with CDE guidelines, as being endowed with a high degree of exceptionality or potential in mental ability, academics, creativity, or a talent (e.g., visualization, performance, musical arts, or leadership). If the student is identified as gifted in any area this should be ‘Y’.

Definition	Vendor Value
Not Gifted	N
Gifted	Y



# 2017-2018 CMAS Student Biographical Data (SBD) Review

**Test Code** – Indicates the test administered to the student. Students may have from one to three valid records depending on their grade, disability status, and qualification for ESL exemption. This field may not be changed during the SBD review.

Math		English/Spanish Language Arts		Science/Social Studies	
<b>MAT03</b>	Grade 3 Math	<b>ELA03</b>	Grade 3 ELA/Lit	<b>SS04S</b>	Grade 4 Social Studies
<b>MAT04</b>	Grade 4 Math	<b>ELA04</b>	Grade 4 ELA/Lit	<b>SC05S</b>	Grade 5 Science
<b>MAT05</b>	Grade 5 Math	<b>ELA05</b>	Grade 5 ELA/Lit	<b>SS07S</b>	Grade 7 Social Studies
<b>MAT06</b>	Grade 6 Math	<b>ELA06</b>	Grade 6 ELA/Lit	<b>SC08S</b>	Grade 8 Science
<b>MAT07</b>	Grade 7 Math	<b>ELA07</b>	Grade 7 ELA/Lit	<b>SCHSS</b>	Grade 11 Science
<b>MAT08</b>	Grade 8 Math	<b>ELA08</b>	Grade 8 ELA/Lit	<b>SS04A</b>	Grade 4 Social Studies CoAlt
<b>ALG01</b>	Algebra I	<b>ELA09</b>	Grade 9 ELA/Lit	<b>SC05A</b>	Grade 5 Science CoAlt
<b>ALG02</b>	Algebra II	<b>SLA03</b>	Grade 3 Spanish Language Arts	<b>SS07A</b>	Grade 7 Social Studies CoAlt
<b>GEO01</b>	Geometry	<b>SLA04</b>	Grade 4 Spanish Language Arts	<b>SC08A</b>	Grade 8 Science CoAlt
<b>MAT11</b>	Integrated Math I			<b>SCHSA</b>	Grade 11 Science CoAlt
<b>MAT21</b>	Integrated Math II				

**Content Area** – Indicates the content area assessed. This field may not be changed during the SBD review.

<b>MATH</b>	Math
<b>ELA</b>	English Language Arts
<b>SCI</b>	Science
<b>SS</b>	Social Studies
<b>SCIA</b>	CoAlt Science
<b>SSA</b>	CoAlt Social Studies
<b>CSLA</b>	Spanish Language Arts

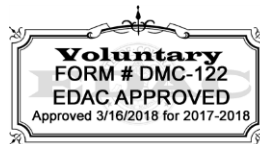
# 2017-2018 CMAS Student Biographical Data (SBD) Review

**Test Status** – Indicates whether the student has been assigned a test but not taken the test (i.e., Assign status) or has started or completed the assessment (i.e., Attempt status). If this field is Assign, then the Not Test Reason applies to the student record. If this field is Attempt, then the Void Score Reason applies. **Attempt status does not mean that the student will receive a score.**

<b>Assign</b>	Student test has been assigned but not completed
<b>Attempt</b>	Student test has been assigned and completed or marked complete

**Attemptedness** – Indicates whether the student responded to enough items on the assessment to receive a score.

<b>Y</b>	Met attemptedness criteria
<b>N</b>	Did not meet attemptedness criteria
<b>Blank</b>	All records with Test Status = Assign will be blank. If Test Status = Attempt then the student test has not been processed by scoring (could be either N or Y in the final data file)



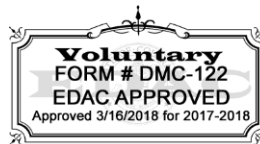
# 2017-2018 CMAS Student Biographical Data (SBD) Review

**Not Tested Reason** – Not Tested Reasons should be applied to students whose records are in assigned status who did not attempt to test or who were Marked Complete and are included in one of the following categories:

- Students who are in started test sessions but who do not start a test should be removed from the started test session and given a Not Tested Reason
- Students who are in test sessions but do not start a test
- Students who are assigned to a test but not assigned to a test session.

**Note:** Not Tested Reasons will **not** override a student score because they only apply if the student is in Assign status. If the Calculated Invalidation Code is not reflecting the Not Tested Reason, check that the student is in Assign Status. If the student is in Attempt Status, check Attemptedness before adding a Void Score Reason so that you do not delete a score for a student with a valid test.

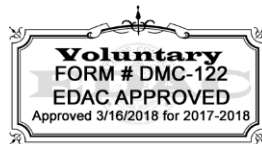
<b>NA</b>	No code assigned
<b>00</b>	Absent
<b>01</b>	Took Other Assessment OR Duplicate Registration
<b>02</b>	Newcomer to U.S. (Only applies for ELA)
<b>03</b>	Withdrew Before or During Testing
<b>04</b>	Student Test Refusal
<b>05</b>	State Use Only (Must be applied by CDE)
<b>06</b>	Misadministration
<b>07</b>	Medical Exemption
<b>08</b>	Part Time Public and Part Time Home School Student
<b>09</b>	Parent Excuse



# 2017-2018 CMAS Student Biographical Data (SBD) Review

**Void Score Reason** – Void Score Reasons should be applied to students whose records have test attempts (i.e., units/sections completed or marked complete) but should not receive scores. **NOTE:** If a Void Reason is applied to a student record, the record will **not** receive an overall score. If the Calculated Invalidation Code is not reflecting the Void Score Reason, check that the student is in Attempt status. Students with a Report Suppression Code should not have a Void Score Reason applied unless the Report Suppression Code is in error (see the instructions on that field for how to update it).

<b>NA</b>	No code assigned
<b>01</b>	Took Other Assessment OR Duplicate Attempt
<b>02</b>	Interrupted and Not Completed
<b>03</b>	Withdrew Before or During Testing
<b>04</b>	Student Test Refusal
<b>05</b>	Non-approved Accommodation
<b>06</b>	Misadministration
<b>07</b>	Medical Exemption
<b>08</b>	Part Time Public and Part Time Home School Student
<b>09</b>	Parent Excuse
<b>10</b>	State Use Only (must be applied by CDE)



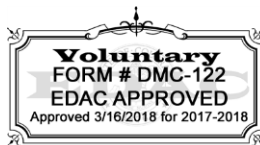
# 2017-2018 CMAS Student Biographical Data (SBD) Review

**Report Suppression Code** – Codes used to suppress valid scores from certain types of reporting. This code indicates the reason for suppressing the record. Updates to this field cannot be made during SBD, but CDE will change the suppressions after SBD according to the table below. Blanks are allowed.

01	Student is home schooled and will have a Report Suppression Action of 05. To have CDE apply this code to a record, change the Reporting School code to 'HHHH.'
03	Student was not supposed to take a CMAS test because they are in a grade that takes a different assessment. These records will have a Report Suppression Action of 02. If you think you have records that should have this code applied, please contact Jasmine Carey ( <a href="mailto:carey_j@cde.state.co.us">carey_j@cde.state.co.us</a> ).
06	Used for misadministrations caused by registration errors (e.g., text to speech for ELA, taking the wrong test for their grade). Misadministrations from student misconduct should be indicated through the Void Score Reason field. These records will have a Report Suppression Action of 02. This code was applied according to discussions with CDE. If you believe there is an error and this code should/should not have been applied to a record, please contact Jasmine Carey ( <a href="mailto:carey_j@cde.state.co.us">carey_j@cde.state.co.us</a> ).
<del>10</del>	<del>Used for expelled students and will have a Report Suppression Action of 06. To have CDE apply this code to a record, change Expelled to 1. To remove it from a record, change Expelled to 0.</del>

**Report Suppression Action** – Codes used to suppress valid scores from certain types of reporting. This code indicates how the suppressed record will be handled for reporting. This field is assigned according to the Report Suppression Code and will be updated through the same procedures.

02	The student record receives an Individual Student Report (ISR) with a summative score and the student record is included on the Roster Report with a summative score. The student is excluded from all Aggregate reports.
05	The student record only receives an Individual Student Report (ISR). The student record is excluded from the Roster Report and all Aggregate reports. (Used for homeschool students).
<del>06</del>	<del>The student record only receives an Individual Student Report (ISR). The student record is excluded from the Roster Report and school Aggregate reports (Performance views). The student record is included in State, District, and PARCC Aggregate reports.</del>

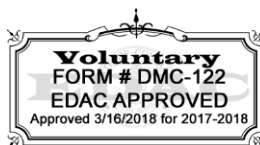


# 2017-2018 CMAS Student Biographical Data (SBD) Review

**Calculated Invalidation Code** – This field combines Test Status, Attemptedness, Not Tested Reason, Void Score Reason, and Report Suppression Code to determine the record’s status. Please use this field to check that the correct combination of invalidations has been used where appropriate. You can also see a count summary of this field in the Final Summary Report. This field can also be used to calculate an initial estimate of participation based on your submitted SBD values (final values may change or be subject to review in specific cases). Please use the following chart to find how to adjust the Not Tested and Void Score Reasons to get the correct invalidation type.

<b>Valid Score*</b>	No Void Score Reason assigned and Attemptedness = Y or Blank (Records in Attempt Status that have a blank for Attemptedness and no invalidation applied will be assigned either Valid Score or Not Attempted in the final file based on the final Attemptedness)
<b>Absent</b>	Test Status = Assign and Not Tested Reason = 00
<b>Took Other Assessment or Duplicate Record</b>	Not Tested Reason or Void Score Reason = 01 <b>or Report Suppression Code = 03</b> (Exempt Students in Assign status will be exited in PA Next, Attempt status will be removed from rosters.)
<b>Newcomer to U.S. (Only Applies for ELA)*</b>	Test Status = Assign, Not Tested Reason = 02, and Content = ELA (Exempt, will be validated against WIDA ACCESS For ELLs and Date First Enrolled in US)
<b>Interrupted and Not Completed</b>	Test Status = Attempt and Void Score Reason = 02
<b>Withdrew Before or During Testing Window</b>	Not Tested Reason or Void Score Reason = 03 (Exempt)
<b>State Use Only</b>	Test Status = Attempt and Void Score Reason = 10 or Test Status = Assign and Not Tested Reason = 05 (May be exempt depending on the circumstances, will be decided in conjunction with the affected district)
<b>Student Test Refusal</b>	Not Tested Reason or Void Score Reason = 04
<b>Non-Approved Accommodation</b>	Test Status = Attempt and Void Score Reason = 05 (Not valid for CoAlt)
<b>Misadministration</b>	Not Tested Reason or Void Score Reason = 06 or Report Suppression Code = 06
<b>Medical Exemption</b>	Not Tested Reason or Void Score Reason = 07 (Exempt)
<b>Part-Time Public/Part-Time Home School</b>	Not Tested Reason or Void Score Reason = 08 or Report Suppression Code = 01 (Exempt)
<b>Parent Excuse*</b>	Not Tested Reason (Test Status = Assign) or Void Score Reason (Test Status = Attempt) = 09 (Exempt with proper documentation)
<b>Not Attempted*</b>	No Void Score Reason or Not Tested Reason assigned and Attemptedness = N or Test Status = Assign (Records in Attempt Status that have a blank for Attemptedness and no invalidation applied will be assigned either Valid Score or Not Attempted in the final file based on the final Attemptedness)

\*Final values may change or be subject to review in specific cases



# 2017-2018 CMAS Student Biographical Data (SBD) Review

**Student Test ID** – A unique code assigned by the vendor. This is a test record identifier provided for use in investigating duplicate records or mismatched SASIDs. This may not be updated during the SBD review.

