

2019-2020 Teacher-Student Data Link Interchange – Course Enrollment

Purpose: The Course Enrollment file for the Teacher-Student Data Link (TSDL) interchange captures data that link students in grades 6 through 12 to courses and instructors (if available) for the reported school year. All districts are required to submit data for the course enrollment file for all current and past students in grades 6 through 12, including students enrolled in a charter or online school for the report school year. CDE relies on the TSDL data for the following reporting requirements: student course participation and achievement report, migrant student tracking/reporting, educator preparation program outcomes, and prepopulating the Office of Civil Rights (OCR) report.

Dependencies: Each student has been assigned a Student Identifier (SASID) and updated through the Record Integration Tracking System (RITS). Each SASID is also reported in the Student Interchange for the reporting LEA. The Local Course Code has been mapped to a State Standard Course Code (SSCC) through the SSCC interchange (see <https://www.cde.state.co.us/datapipeline/sscc-details> for additional information).

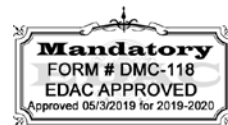
Record Expectation: In the Teacher-Student Data link Interchange file, the LEA should submit one record for each unique course, section, term and student enrolled meeting the following criteria:

- Enrolled 6 weeks or more for reported course, section, term and school
- In a grade between 6 and 12
- Enrolled in a mathematics, English language arts/literacy, science, and/or a social studies course (each course reported separately)

Additionally, for migrant students in grades 8 through 12 only:

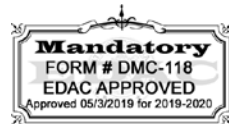
- ALL courses enrolled for 6 weeks or more must be reported
- Credits granted for each of those courses must also be reported
- Final Grade for each of those courses must also be reported

Use Summary: (Fields from this file are used in the following CDE Collections which require LEA/AU effort): [TSDL Snapshot](#)



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Name of Field	Field Length	Text Start Position	Text End Position	CSV Order	Excel Column	Examples	Remarks
Course Enrollment File							
*Indicates Required							
** Indicates Required for MIGRANT Students							
District Code*	4	1	4	1	A2	0001	
School Code*	4	5	8	2	B2	2200	
Local Course Code*	100	9	108	3	C2	1234	
Section Number*	25	109	133	4	D2	1	
SASID*	10	134	143	5	E2	123456789	
Student's Last Name*	30	144	173	6	F2	Smith	
Student's First Name*	30	174	203	7	G2	John	
Student's Gender*	2	204	205	8	H2	01	
Student's Date of Birth*	8	206	213	9	I2	01012000	
Roster Start Date**	8	214	221	10	J2	09152012	Required for OCR and migrant reporting
Roster End Date**	8	222	229	11	K2	12152012	Required for OCR and migrant reporting
Student's Grade Level*	3	230	232	12	L2	060	The grade level of the student at the time of course, regardless of course level or grade.
Term*	3	233	235	13	M2	Q1	
Credits Granted**	3	236	238	14	N2	1.0	
Final Grade/Course Completion Status*	1	239	239	15	O2	1	



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Course Enrollment Data Elements and Definitions

School District/BOCES Code - A unique code assigned to a district by CDE. Refer to School District/BOCES Code table at http://www.cde.state.co.us/DataPipeline/org_dist-BOCES.asp

School Code – A unique code assigned by CDE to a school building. Refer to School Building Code Table at http://www.cde.state.co.us/DataPipeline/org_school.asp.

Local Course Code – The identifier designated by the local district for the course.

Section Number – The identifier designated by the local district for the section for the course.

SASID – A **unique** ten-digit numeric field containing the ten digit value assigned by CDE to the student whose record is being submitted for processing.

Student's Last Name – The thirty character field contains the student's last name. This thirty digit field is REQUIRED and if left blank will result in an error.

Student's First Name – The thirty character field contains the student's first name. This thirty digit field is REQUIRED and if left blank will result in an error.

Student's Gender - A two digit numeric field containing the value of the student's gender.

01	Female
02	Male

Student's Date of Birth - The month, day, and year on which an individual was born

Roster Start Date – The month, day and year on which the student began enrollment in the course.

Roster End Date – The month, day and year on which the student stopped enrollment in the course.



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Student's Grade Level – The grade level of the student for the reported course. Only students in grades 6 through 12 for mathematics, English language arts/literacy, science, and/or a social studies AND migrant students in grades 8 through 12 for ALL courses. However, other grades remain available for optional reporting in cases where reporting all students, as in the past, is more convenient.

002	Infant
004	Pre-Kindergarten (Preschool)
006	Half Day Kindergarten (450+ hours)
007	Full Day Kindergarten (900+ hours)
010	Grade 1
020	Grade 2
030	Grade 3
040	Grade 4

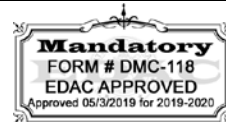
050	Grade 5
060	Grade 6
070	Grade 7
080	Grade 8
090	Grade 9
100	Grade 10
110	Grade 11
120	Grade 12

Term- The time frame when instruction occurred.

H1	1st Hexamester
H2	2nd Hexamester
H3	3rd Hexamester
H4	4th Hexamester
H5	5th Hexamester
H6	6th Hexamester
IS1	Intersession
LS1	Long Session
Q1	1st Quarter
Q2	2nd Quarter
Q3	3rd Quarter
Q4	4th Quarter

QM1	1st Quinmester
QM2	2nd Quinmester
QM3	3rd Quinmester
QM4	4th Quinmester
QM5	5th Quinmester
S1	1st Semester
S2	2nd Semester
SS1	Summer School Session 1
SS2	Summer School Session 2
SS3	Summer School Session 3
T1	1st Trimester
T2	2nd Trimester

T3	3rd Trimester
YR	Full Year
B1	1st of 9 Terms
B2	2nd of 9 Terms
B3	3rd of 9 Terms
B4	4th of 9 Terms
B5	5th of 9 Terms
B6	6th of 9 Terms
B7	7th of 9 Terms
B8	8th of 9 Terms
B9	9th of 9 Terms
D1	1st of 10 Sections



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D2	2 nd of 10 Sections
D3	3 rd of 10 Sections
D4	4 th of 10 Sections

D5	5 th of 10 Sections
D6	6 th of 10 Sections
D7	7 th of 10 Sections

D8	8 th of 10 Sections
D9	9 th of 10 Sections
D10	10 th of 10 Sections

Credits Granted – The credits granted to the student in Carnegie units for completing a given course or section of a course (e.g., 1.0, .50, .25, .20). Required for 8th – 12th grade Migrant students only; this field may be left blank for all other students.

Final Grade /Course Completion Status – The final indicator of the student’s performance and course completion status at the time of data submission. Districts may find “Completed – Pass” and “Completed – Satisfactory” to be similar; for clarification, districts may opt to use “Completed – Pass” for secondary level courses and “Completed – Satisfactory” for elementary courses.

1	Completed - No Credit/No Grade/No Mark
2	Completed - Pass
3	Completed - Satisfactory
4	Completed - Unsatisfactory

5	Completed - Fail
6	Incomplete – No Credit/No Grade/No Mark
7	Withdrew – No Credit/No Grade/No Mark

Document Changes

Date	Description of change	Reason for change	Elements affected
5-20-2019	Added EDAC stamp	EDAC approved layout posted in April	
7-18-2019	Added term codes	District request/need for reporting 10 separate terms	Term
7-18-2019	Updated record expectation	Clarification	None

