

2017-2018 Special Education End-of-Year Snapshot

Purpose:

The purpose of the Special Education End-of-Year Snapshot is to obtain data on students who were referred, evaluated, and/or received special education services at any point during the reporting period.

Dependencies:

- Student has been assigned a SASID and/or a LASID.
 - If a student is in a district's jurisdiction the student will be assigned a SASID which is updated in the RITS system. The LASID may be filled in or zero-filled on these records.
 - If the student is not part of a district they will be assigned a unique LASID by the Admin Unit, and the SASID will be zero-filled.
- Special Education Students will be tracked through the Special Education IEP Interchange.
 - Student has a record in the Special Education Participation file.
 - Student has a record in the Special Education Child file.
- Special Education Students who are part of a district will have records in the Student Interchange.
 - A student within a district's jurisdiction will have a record in the Student Demographic file.
 - A student within a district's jurisdiction will have a record in the Student School Association file.

Criteria:

For a record to be added to the Special Education EOY Snapshot it must:

- be included in both the Child and Participation Files
- contain a matching SASID (and/or LASID) in both the Child and Participation Files
- be error free in both the Child and Participation Files

*All records that meet the above criteria will be pulled into the snapshot **EXCEPT** those with a PAI code of 23, 24, 31, or 32 or a Special Education Part C Referral code of 00.

Notes:

- The Student Interchange is the primary source for SASID, LASID, Student's First Name, Student's Middle Name, Student's Last Name, Gender, Date of Birth, Ethnicity, Race, and Grade Level.
- If the record is not submitted in the Student Interchange, the demographic fields listed above will be pulled from the Special Education IEP Interchange.
- The Special Education Child, Participation, and Student Interchange files will be joined based on the following criteria: SASID, LASID, School Year, Admin Unit (or district), and error free records.
- Data pulled from the Student Profile Interchange will be the non-tagged data.

Note: The primary key for the Special Education End of Year Snapshot aligns with the primary key for the IEP Interchange and Student Interchange.

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Name of Field	Field Length	Source Interchange 1. Primary 2. Secondary For records not submitted in Primary Interchange, data will extract from Secondary Interchange	Source File 1. Primary 2. Secondary For records not submitted in Primary File, data will extract from Secondary File	Remarks: Also see Special Education IEP Child and Participation File Layouts and Definitions
Admin Unit/SOP Code	5	Special Education IEP Interchange	Special Education Participation File	
Student's State ID (SASID)	10	1. Student Interchange 2. Special Education IEP Interchange	1. Student Demographics File 2. Special Education Child File	<i>may</i> be zero-filled on Part C records as long as LASID field is populated
Local IE (LASID)	10	1. Student Interchange 2. Special Education IEP Interchange	1. Student Demographics File 2. Special Education Child File	
Student's First Name	30	1. Student Interchange 2. Special Education IEP Interchange	1. Student Demographics File 2. Special Education Child File	
Student's Middle Name	30	1. Student Interchange 2. Special Education IEP Interchange	1. Student Demographics File 2. Special Education Child File	
Student's Last Name	30	1. Student Interchange 2. Special Education IEP Interchange	1. Student Demographics File 2. Special Education Child File	
Student's Gender	2	1. Student Interchange 2. Special Education IEP Interchange	1. Student Demographics File 2. Special Education Child File	
Student's Date of Birth	8	1. Student Interchange 2. Special Education IEP Interchange	1. Student Demographics File 2. Special Education Child File	10152007
Student's Ethnicity: Hispanic or Latino	1	1. Student Interchange 2. Special Education IEP Interchange	1. Student Demographics File 2. Special Education Child File	yes-1 or no-0
Student's Race: American Indian or Alaska Native	1	1. Student Interchange 2. Special Education IEP Interchange	1. Student Demographics File 2. Special Education Child File	yes-1 or no-0
Student's Race: Asian	1	1. Student Interchange 2. Special Education IEP Interchange	1. Student Demographics File 2. Special Education Child File	yes-1 or no-0
Student's Race: Black or African American	1	1. Student Interchange 2. Special Education IEP Interchange	1. Student Demographics File 2. Special Education Child File	yes-1 or no-0

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Student's Race: White	1	1. Student Interchange 2. Special Education IEP Interchange	1. Student Demographics File 2. Special Education Child File	yes-1 or no-0
Student's Race: Native Hawaiian or Other Pacific Islander	1	1. Student Interchange 2. Special Education IEP Interchange	1. Student Demographics File 2. Special Education Child File	yes-1 or no-0
Federal Race	2	1. Student Interchange 2. Special Education IEP Interchange	1. Student Demographics File 2. Special Education Child File	Internal Flag: Calculated value based on Ethnicity and Race
Primary Disability	2	Special Education IEP Interchange	Special Education Participation File	
ELL Status	1	1. Student Interchange 2. Special Education IEP Interchange	1. Student Demographics File 2. Special Education Child File	Internal Flag: Calculated for records reported in Student Interchange. If record is not associated with a school, value will be pulled from the Special Education Child File. Yes-1 or No-0
Grade Level	3	1. Student Interchange 2. Special Education IEP Interchange	1. Student School Association File 2. Special Education Participation File	
School Code	4	Special Education IEP Interchange	Special Education Participation File	Must contain a valid school, eligible facility, or detention center code.
Special Education Program Code	4	Special Education IEP Interchange	Special Education Participation File	School code should be zero-filled when a program code is applicable. Program Code list posted under Frequently Requested Codes.
District of Attendance	4	Special Education IEP Interchange	Special Education Participation File	
Student's District of Residence	4	Special Education IEP Interchange	Special Education Child File	

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State of Attendance	2	Special Education IEP Interchange	Special Education Participation File	Enter the appropriate state code of attendance for the student IF attending an out-of-state school. Otherwise zero-fill.
State of Parent's Residence for Non-Residence Students	2	Special Education IEP Interchange	Special Education Child File	Enter the appropriate state code where the parent/guardian resides IF outside of CO. Otherwise zero-fill.
Date of Entry to Special Education	8	Special Education IEP Interchange	Special Education Participation File	Date must be within current reporting period. For students receiving services from prior year, use first day of school or reporting period. Example: 07012017
Date of Exit from Special Education	8	Special Education IEP Interchange	Special Education Participation File	Last date the student received special education services in your AU
Hours of Special Education Services per Week	4	Special Education IEP Interchange	Special Education Participation File	4-byte field with implied decimal. First two bytes indicate hours and last two bytes indicate portion of an hour. 27½ hours would be 2750.
Total School Hours per Week	4	Special Education IEP Interchange	Special Education Participation File	4-byte field with implied decimal. First two bytes indicate hours and last two bytes indicate portion of an hour. 27½ hours would be 2750.
Extended School Year Services	1	Special Education IEP Interchange	Special Education Participation File	report whether child was <u>found eligible</u> for ESY services

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Basis of Exit	2	Special Education IEP Interchange	Special Education Participation File	Exit code based on student exiting special education services in your AU (no longer receiving services)
Special Education or Part C Referral	2	Special Education IEP Interchange	Special Education Participation File	
Current Eligibility and Services	2	Special Education IEP Interchange	Special Education Participation File	
Path 1 :Date Referred for Part C Evaluation	8	Special Education IEP Interchange	Special Education Participation File	
Path 1: Date of Parental Consent To Evaluate Part C	8	Special Education IEP Interchange	Special Education Participation File	
Path 1: Date Evaluation Completed Part C	8	Special Education IEP Interchange	Special Education Participation File	
Path 1: Reason for Delay in Completing Evaluation Part C	8	Special Education IEP Interchange	Special Education Participation File	
Path 1: Eligibility and Services	2	Special Education IEP Interchange	Special Education Participation File	
Path 2: Date Child is Referred to the Part C System	8	Special Education IEP Interchange	Special Education Participation File	Date no longer required and may be zero-filled
Path 2: Date Child is Found Eligible for Part C Services	8	Special Education IEP Interchange	Special Education Participation File	
Path 2: Date of Referral to Administrative Unit from the Local Community Centered Board	8	Special Education IEP Interchange	Special Education Participation File	
Path 2: Date of Parental Consent to Evaluate C to B	8	Special Education IEP Interchange	Special Education Participation File	
Path 2: Date Evaluation Completed C to B	8	Special Education IEP Interchange	Special Education Participation File	

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Path 2: Reason for Delay in Completing Evaluation C to B	8	Special Education IEP Interchange	Special Education Participation File	
Path 2: Date of Initial Eligibility Meeting C to B	8	Special Education IEP Interchange	Special Education Participation File	
Path 2: Reason for Delay in Initial Eligibility Meeting C to B	2	Special Education IEP Interchange	Special Education Participation File	
Path 2: Date IEP was Implemented C to B	8	Special Education IEP Interchange	Special Education Participation File	
Path 2: Reason for Delay in IEP Implementation C to B	2	Special Education IEP Interchange	Special Education Participation File	
Path 2: Eligibility and Services	2	Special Education IEP Interchange	Special Education Participation File	
Path 3: Date of Parental Consent to Evaluate Part B	8	Special Education IEP Interchange	Special Education Participation File	
Path 3: Date Evaluation Completed Part B	8	Special Education IEP Interchange	Special Education Participation File	
Path 3: Reason for Delay in Completing the Evaluation Part B	2	Special Education IEP Interchange	Special Education Participation File	
Path 3: Date of Initial Eligibility Meeting Part B	8	Special Education IEP Interchange	Special Education Participation File	
Path 3: Date Initial IEP was Finalized Part B	8	Special Education IEP Interchange	Special Education Participation File	
Path 3: Reason for Delay in Finalizing the Initial IEP Part B	2	Special Education IEP Interchange	Special Education Participation File	
Path 3: Date IEP was Implemented Part B	8	Special Education IEP Interchange	Special Education Participation File	

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Path 3: Reason the IEP was Never Implemented Part B	2	Special Education IEP Interchange	Special Education Participation File	
Path 3: Eligibility and Services	2	Special Education IEP Interchange	Special Education Participation File	

Internal Flags: Internal flags are calculated fields that are derived from other values.

FEDERAL RACE STUDENT

Federal Race/Ethnicity Reporting Category - the single category used to classify the student or staff member in aggregated federal or state reporting such as pupil counts, graduation rates, and assessment results. This designation is based on the race and ethnicity information provided to the reporting district by the student (or his or her parent/guardian) or staff member.	
01	American Indian or Alaska Native
02	Asian
03	Black or African American
04	Hispanic or Latino
05	White
06	Native Hawaiian or Other Pacific Islander
07	Two or More Races

- Default to '00'
- If ETHNICITY_STUDENT = '1' then set STUDENT_FEDERAL_RACE = '04'
- If ETHNICITY_STUDENT = '0' then set STUDENT_FEDERAL_RACE = '07' where more than one of the following fields = '1'
 - RACE_INDIAN_STUDENT
 - RACE_ASIAN_STUDENT
 - RACE_BLACK_STUDENT
 - RACE_WHITE_STUDENT

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- RACE_HAWAIIAN_STUDENT
- If ETHNICITY_STUDENT = '0' and only one of the following fields = '1', use the below logic to set STUDENT_FEDERAL_RACE
 - If RACE_INDIAN_STUDENT = '1' then STUDENT_FEDERAL_RACE = '01'
 - If RACE_ASIAN_STUDENT = '1' then STUDENT_FEDERAL_RACE = '02'
 - If RACE_BLACK_STUDENT = '1' then STUDENT_FEDERAL_RACE = '03'
 - If RACE_WHITE_STUDENT = '1' then STUDENT_FEDERAL_RACE = '05'
 - If RACE_HAWAIIAN_STUDENT = '1' then STUDENT_FEDERAL_RACE = '06'

ELL_YN

0	No
1	Yes

If Language Proficiency in ('1','2','6','7') AND <School Year> = <Current School Year> AND DISTRICT_CODE = <District Creating Snapshot> NEW 2017-2018

2017-2018 Document Changes				
Date	Interchange File Affected	Description of change	Reason for change	Elements affected
04/01/2017		ELL Status Calculation : If Language Proficiency in ('1','2','6','7') AND <School Year> = <Current School Year> AND DISTRICT_CODE = <District Creating Snapshot>)		