2017-2018 Special Education Discipline Snapshot

Purpose:
The purpose of the Special Education Snapshot is to obtain discipline data on children with disabilities.

Dependencies:
Student has been assigned a SASID and updated in the RITS system.
Student has a record in the discipline interchange for:
- Discipline (contains Incident and Action data)

Student has a record in the Student and Enrollment interchange for:
- Demographics
- School Association

Student has a record in the Special Education Participation interchange file :
- Primary Disability

Criteria:
Pull all error-free records from the Discipline Action file where the SPED_DISCIPLINE_ACTION_FLAG = 1.

The records selected will be joined with data from the Student Demographics, Student School Association, Discipline, and Student Special Education Participation interchanges.
- For joining to Student, use District Code, School Year, and SASID.
- For joining to Student School Association, use District Code, School Code, School Year, and SASID where Date of Discipline >= Entry Date and Date of Discipline <= Exit Date (or Exit Date is null).
- For joining to Special Education Participation, use Admin Unit Code, School Code, School Year, and SASID where Date of Discipline >= Start Date and Date of Discipline <= End Date (or End Date is null).

Note: The primary key for the Discipline Snapshot aligns with the primary key for Special Education Discipline: Discipline Action

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Name of Field	Field Length	Source Interchange	Source File	Remarks
Admin Unit/SOP Code	5	Discipline (calculated)	Discipline Action	Calculated field based on district code. Preferably populated with your AU code but zero-filled is also acceptable.
School District/BOCES Code	4	Discipline	Discipline Action	
School Code	4	Discipline	Discipline Action	
Program Code	4	Discipline	Discipline Action	
Student's State ID (SASID)	10	Discipline	Discipline Action	
Local ID (LASID)	10	Student Profile	Student Demographics	
Student's Last Name	30	Student Profile	Student Demographic	
Student's First Name	30	Student Profile	Student Demographic	
Student's Middle Name	30	Student Profile	Student Demographics	
Student's Gender	2	Student Profile	Student Demographics	
Student's Date of Birth	8	Student Profile	Student Demographics	
Student's Ethnicity: Hispanic or Latino	1	Student Profile	Student Demographics	
Student's Race: American Indian or Alaska Native	1	Student Profile	Student Demographics	
Student's Race: Asian	1	Student Profile	Student Demographics	
Student's Race: Black or African American	1	Student Profile	Student Demographics	
Student's Race: White	1	Student Profile	Student	

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			Demographics	
Student's Race: Native Hawaiian or Other Pacific Islander	1	Student Profile	Student Demographics	
FEDERAL_RACE_STUDENT	2	Student Profile (calculated)	Student Demographics	**Internal Flag** – calculated value based on ethnicity and race. See criteria below.
ELL Status	1	Student Profile (calculated)	Student Demographics	**Internal Flag** – calculated value. See criteria below.
Grade Level	3	Student Profile	Student School Association	
Primary Disability	2	Special Education IEP	Special Education Participation	
Date of Incident	8	Discipline	Discipline Action	
Special Education Removal Type	2	Discipline	Discipline Action	
Special Education Removal Reason	2	Discipline	Discipline Action	
Type of Suspension/Expulsion	2	Discipline	Discipline Action	**Internal Flag** – calculated value based on Discipline and Received Services. • Default to '00' • IF DISCIPLINE = '01' then '01' • IF DISCIPLINE = '02' then '02' • IF DISCIPLINE = '03' and RECEIVED_SERVICES_DISCIPLINE = '1' then '03' • IF DISCIPLINE = '03' and RECEIVED_SERVICES_DISCIPLINE = '0' then '04' See below for more details.
Received Services	1	Discipline	Discipline Action	Yes -1 or No - 0
Discipline Action Length	4	Discipline	Discipline Action	
Incident Identifier	10	Discipline	Discipline Action	
Action Identifier	10	Discipline	Discipline Action	
Discipline Date	8	Discipline	Discipline Action	
Start Date of Sped	8	Special Education IEP	Participation	

End Date of Sped	8	Special Education IEP	Participation	

Internal Flags

Internal flags are columns in the Special Education Discipline snapshot that are derived based on other values. These fields are not updatable or viewable by the LEAs and are used to simplify edit checks and the pulling of statistics.

FEDERAL_RACE_STUDENT

Federal Race/Ethnicity Reporting Category - the single category used to classify the student or staff member in aggregated federal or state reporting such as pupil counts, graduation rates, and assessment results. This designation is based on the race and ethnicity information provided to the reporting district by the student (or his or her parent/guardian) or staff member.	
01	American Indian or Alaska Native
02	Asian
03	Black or African American
04	Hispanic or Latino
05	White
06	Native Hawaiian or Other Pacific Islander
07	Two or More Races

- Default to '00'
- If ETHNICITY_STUDENT = '1' then set STUDENT_FEDERAL_RACE = '04'
- If ETHNICITY_STUDENT = '0' then set STUDENT_FEDERAL_RACE = '07' where more than one of the following fields = '1'
    - RACE_INDIAN_STUDENT
    - RACE_ASIAN_STUDENT

- o RACE_BLACK_STUDENT
- o RACE_WHITE_STUDENT
- o RACE_HAWAIIAN_STUDENT
- If ETHNICITY_STUDENT = '0' and only one of the following fields = '1', use the below logic to set STUDENT_FEDERAL_RACE
  - o If RACE_INDIAN_STUDENT = '1' then STUDENT_FEDERAL_RACE = '01'
  - o If RACE_ASIAN_STUDENT = '1' then STUDENT_FEDERAL_RACE = '02'
  - o If RACE_BLACK_STUDENT = '1' then STUDENT_FEDERAL_RACE = '03'
  - o If RACE_WHITE_STUDENT = '1' then STUDENT_FEDERAL_RACE = '05'
  - o If RACE_HAWAIIAN_STUDENT = '1' then STUDENT_FEDERAL_RACE = '06'

ELL_YN

0	No
1	Yes

If Language Proficiency in ('1','2','6','7') AND <School Year> = <Current School Year> AND DISTRICT_CODE = <District Creating Snapshot>)
New 2017-2018

TYPE_OF_SUSPENSION/EXPULSION
- Default to '00'
- IF DISCIPLINE = '01' then '01' = In-School Suspension
- IF DISCIPLINE = '02' then '02' = Out-of-School Suspension
- IF DISCIPLINE = '03' Expulsion and RECEIVED_SERVICES_DISCIPLINE = '1' Yes then '03' = Expulsion with services
- IF DISCIPLINE = '03' Expulsion and RECEIVED_SERVICES_DISCIPLINE = '0' No then '04' = Expulsion without services