# SAMPLE WEBSITE COPY

How to use this document: Local education agencies can use all or part of this copy on their internal websites or in internal newsletters to inform and remind teachers of the requirement to complete evidence-based instruction in teaching reading. As a reminder, CDE encourages local education agencies to require its K-3 teachers to submit documentation of training completion via the Colorado Online Licensing system (COOL) to simplify the LEA’s process of reporting evidence to CDE.

**K-3 Teacher Training in Evidence-Based Reading Instruction Deadline**

**Important Dates for Teachers**

* + Aug. 1, 2022: evidence-based training in teaching reading must be completed
  + Aug. 15, 2022: documentation must be submitted to the COOL system.

In 2019, the legislature made several changes to the READ Act to help educators support reading success among our state's youngest learners. Not all of Colorado's educators had the opportunity to learn the science of teaching reading in their teacher training programs, so one change to the READ Act requires training on the latest evidence-based reading instruction strategies for all K-3 teachers.

This is a one-time requirement for teachers. Districts, BOCES, and charters that do not meet the requirements will be ineligible for READ Act funds for the 2022-23 school year. Each year going forward, districts will need to make sure teachers new to K-3 have met this requirement.

All teachers who provide literacy instruction to kindergarten through grade three must complete the training by Aug. 1, 2022. Documentation proving completion of the required training must be submitted using the COOL system by Aug. 15, 2022. Going forward, teachers hired after June 1, 2022, must enroll in the READ Act teacher training as soon as they receive their district email address. Teachers are expected to complete the training without delays to ensure their district receives its READ Act per-pupil dollars on time.

**How to meet this training requirement**

There are seven pathway options for teachers to fulfill the READ Act training requirement. [Detailed information on all the pathways can be found on the K-3 Teacher Evidenced-Based Reading Training Requirements webpage on CDE’s website.](http://www.cde.state.co.us/coloradoliteracy/teacher-training) State Board of Education rules require evidence-based training in teaching reading to meet the following requirements:

* + Consist of a minimum of 45 hours;
  + Address the content of the educator preparation literacy standards referenced in the state board’s Rules for the Administration of Educator License Endorsements, 1 CCR 301-101, section 4.02(5) through 4.02(12) (effective May 30, 2019); and
  + Include an end-of-course assessment that teachers can provide evidence of passing.

**Where to Submit Proof**

* Licensed teachers are required to submit documentation through the COOL system with a free “designation application” by Aug. 15, 2022. Non-licensed teachers will begin the documentation submission process by completing a [Google Form.](https://docs.google.com/forms/d/e/1FAIpQLSfCpcMC_nLhVyJnw2qt_zldKoKkB-kHTuo32Ive5QQjh8QI6w/viewform) The purpose of this form is to collect contact information of non-licensed teachers, so an email can be sent requesting documentation of meeting the READ Act requirements. The email conversation will be conducted on a secure email server to protect personal identifiable information.

**Educator Resources**

* Click [here](http://www.cde.state.co.us/coloradoliteracy/k-3trainingrequirement-teachers) for more information about the K-3 Teacher Training in evidenced-based reading requirement.
* Upload evidenced-based teacher training documentation to COOL.
* For more information on options for the teacher training requirements, visit [CDE’s website.](http://www.cde.state.co.us/coloradoliteracy/teacher-training#options)
* The deadline to submit documentation of completion is Aug. 15, 2022. Teachers must submit documentation through COOL.
* To read teacher testimonials on the success of the evidence-based teacher training click [here](https://www.cde.state.co.us/thespark/thesparkaugust2021-0#2).