READ Act Teacher Training Office Hours

Thursday, February 17, 2022

Introductions

Anji Gallanos

Director, Preschool through 3rd Grade Office

Melissa Ahlstrand

Literacy Program Supervisor, Preschool through 3rd Grade Office

Whitney Hutton

Literacy Business Analyst, Preschool through 3rd Grade Office

READ Act Teacher Training Updates Office Hours

Scheduled Dates and Times
- November 16, 2021: 3-4PM
- December 9, 2021: 3-4PM
- January 20, 2022: 3-4 PM
- February 17, 2022: 3-4PM
- March 17, 2022: 3-4PM
- April 14, 2022: 3-4PM
- May 12, 2022: 3-4PM

- Organized by topic

- As we complete discussion of each topic, there will be designated time for participants to **enter questions in the Q&A feature** that are related to that specific topics.

- Some questions will be answered during the webinar and others will be captured for further consideration.

Additionally:

- For general questions about the CDE-Provided Teacher Training options email: ReadActTraining@cde.state.co.us

- For all other questions related to the READ Act email: ReadAct@cde.state.co.us

Session Objectives:

- ➢ Review the READ Act teacher training requirements and pathway options for meeting the requirements

- ➢ Share update on district reporting

- ➢ Review frequently asked questions

- ➢ Share information on how to submit documentation to COOL

- ➢ Share dates for future READ Act Teacher Training Office Hours

By the beginning of the 2022-23 school year, each district that receives READ funding must ensure that K–3 teachers complete evidence-based training in teaching reading and pass an end of course assessment.

Deadlines for K-3rd grade teachers hired on or before June 1, 2022:

- **August 1, 2022:** Evidence-based training in teaching reading must be completed

- **August 15, 2022:** Documentation should be submitted to the Colorado Online Licensing (COOL) system

K-3rd grade teachers hired after June 1, 2022, will need to register for a training as soon as they receive their district email address and have it completed soon after.

Teachers must be prepared to show evidence that they are enrolled and progressing in a CDE approved training.

A teacher is deemed to have successfully completed evidence-based training in teaching reading if the LEP submits evidence that the teacher:

Successfully completed a CDE provided reading training designed to meet this training requirement and passed the end of course assessment of learning

Passed a CDE approved undergraduate or graduate reading course and passed the end of course assessment of learning

Passed a CDE approved district or BOCES reading course or a course appropriate for license renewal and passed the end of course assessment of learning

Holds a state or Colorado endorsement as a Reading Teacher or Reading Specialist

Successfully completed a training program included on the department's advisory list of professional development and passed the end of course assessment of learning

State Board approved assessment of knowledge or teaching reading
- Praxis Teaching Reading: Elementary 5205 exam with a passing score of 159 or higher

* Teachers will have to have completed evidence-based training in teaching reading that aligns with the <u>READ Act and Rule</u>

District Teacher Training Reporting
Submitting Teacher Training Completion Pathway in Data Pipeline

For the 2022-23 budget year, to receive READ Act per-pupil funds, districts must submit evidence to the department that each K-3 teacher who provides literacy instruction has met the READ Act teacher training requirements.

In order to fulfil this statutory requirement, as required by C.R.S. 22-7-1208(6)(f); 6(a) and 6(b), CDE has created a data collection through Data Pipeline.

CDE is committed to making this process as easy as possible. We will partner with districts to ensure that the statutory requirements are met.
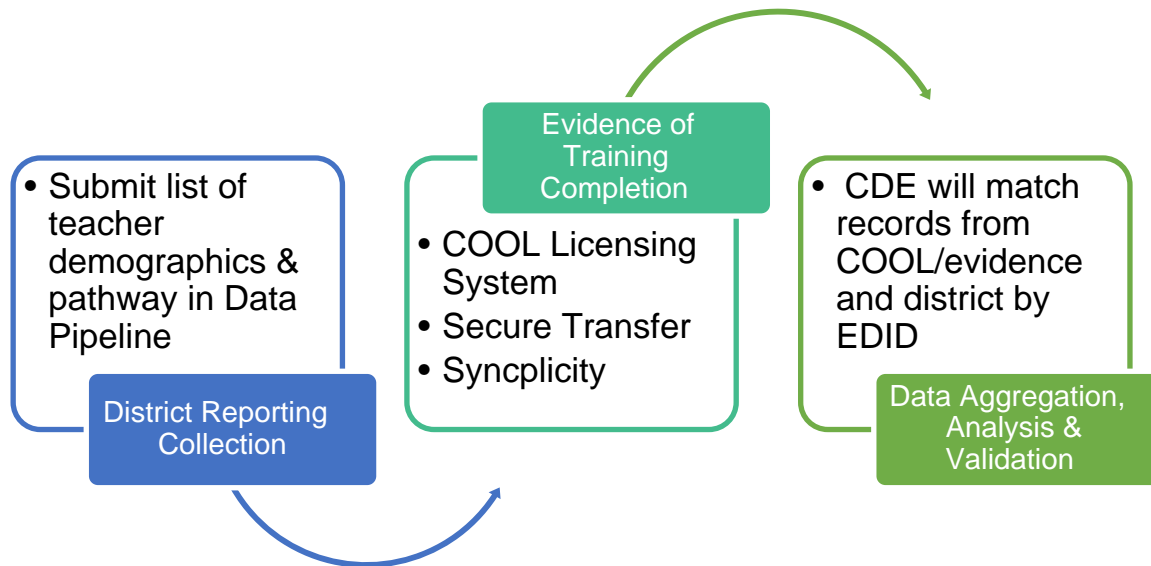
- CDE:
  - Provide ongoing support to districts through Office Hours webinars, Data Collection webinars, Town Hall, etc.
  - Work with districts to identify district compliance to meet funding criteria

- Districts:
  - It is the districts' responsibility to ensure that all of the K-3 teachers who teach literacy instruction complete the training by the deadline.
  - It is important to work with teachers in submitting evidence of completion through COOL.

- Teachers:
  - All K-3 teachers who teach literacy instruction must commit to completing the teacher training by the deadline.
  - Submitting evidence to COOL to obtain designation on license is key!

COLORADO
Department of Education

- Submit list of teacher demographics & pathway in Data Pipeline

District Reporting Collection

Evidence of Training Completion

- COOL Licensing System
- Secure Transfer
- Syncplicity

- CDE will match records from COOL/evidence and district by EDID

Data Aggregation, Analysis & Validation

District Teacher Training Reporting
District Reporting Collection

The data collection window opens on **August 1, 2022** and closes on **August 30, 2022**. READ data respondents will be responsible for reporting the following data to CDE via the Data Pipeline. * indicates required

- Teacher Demographic Data*:

  - District and school code, EDID, first name, last name, gender, DOB and primary K-3 grade level

- Teacher Training Status Code*:

  - Select the training option that the individual teacher completed. For a teacher to successfully meet the requirement, they must have passed an end of course assessment of learning.

- Teacher Training Not Complete Narrative:

  - Required for any teacher who is not newly hired and has not completed the training

  - Provide a narrative explanation for why the teacher has not completed required teacher training (250-character limit).

- Submit list of teacher demographics & pathway in Data Pipeline

District Reporting Collection

Staff's Teacher Training Status – Required for all K-3 educators who teach reading. Educators need to only complete one of the options to meet the training requirement. For a teacher to successfully meet the requirement, they must have passed an end of course assessment of learning. Please select the training option that the individual educator completed. If the educator has not yet completed the READ training and is newly hired, use code 08. If the educator has not completed the READ training for another reason, use code 09, however additional information is required in the next data element.

01	Yes, the educator has completed a reading teacher or reading specialist endorsement.
02	Yes, the educator has completed a State Board approved assessment of knowledge of teaching reading. *(Note that teachers who have completed one of the approved evidence-based training options but lack proof of an end of course assessment may take and pass an alternative assessment authorized by the State Board.)*
03	Yes, the educator has passed a CDE-approved undergraduate or graduate reading course and passed the end of course assessment in learning.
04	Yes, the educator has completed a course appropriate for license renewal and passed the end of course assessment of learning.
05	Yes, the educator has successfully completed the CDE-provided reading training and passed the end of course assessment of learning.
06	Yes, the educator has passed a CDE-approved district or BOCES reading course and passed the end of course assessment of learning.
07	Yes, the educator has completed a training program from the CDE Advisory List of Professional Development and passed the end of course assessment of learning.
08	No, this educator did not complete the training as they were newly hired. *(Note educators hired after June 1st of current school year are not required to be reported.)*
09	No, this educator did not complete the training due to another reason other than being newly hired. *(Note that usage of this code should be very limited and over-use will cause an error. Additional information will be requested and must be approved by CDE.)*

- Submit list of teacher demographics & pathway in Data Pipeline

District Reporting Collection

Districts will be able to access reports from the Colorado Online Licensing system (COOL) that include information on which staff members have met the READ Act teacher training requirements.

- The READ Act report:
  - Based on the 2020 HR collection and includes the names of any educator in the district that has obtained the READ Act teacher training designation
  - This report also includes the designation code and pathway option the teacher selected to meet the READ Act teacher training requirement.
  - This report is updated nightly with new data.

- Individual educator search in COOL
  - Districts can do an individual educator search in COOL.
  - Individual educator reports show whether the educator has or has not obtained the READ Act teacher training designation.
  - This report does not include a designation code, or the pathway selected by the teacher to meet the READ Act teacher training requirement.

The CDE will be sharing information on how districts can access these reports in the near future.

Please continue to encourage teachers to submit their documentation of meeting the READ Act teacher training requirement to COOL.

- Teacher Benefits:
  - Through COOL, teachers are able to submit documentation, and the system enables the documentation and designation to remain with the teacher's license

- District Benefits:
  - Most efficient way to complete reporting
  - District leaders will be able to easily check the status of teacher completion and create a report for that can be used for Data Pipeline reporting.

If a teacher does not submit evidence of completion through COOL, then the district will be required to submit evidence of completion on the teacher's behalf directly to CDE through a Secure Transfer process.

Evidence of Training Completion
- COOL Licensing System
- Secure Transfer
- Syncplicity

District Teacher Training Reporting
District Reporting Collectio   n:

- Licensed Teachers:
    - Only licensed teachers can submit documentation to COOL.
    - Have until 8/15/22 to submit evidence of completion through COOL and receive the designation
    - Details about the process for submitting documentation to COOL can be found here.

- Non-Licensed Teachers:
    - Are required to complete the training
    - Teachers without a license will need to complete this Google form to receive more information on how to submit documentation directly to CDE via Secure Transfer.

- Licensed Teachers without COOL designation:
    - District required to submit evidence of completion and demographic info via Secure Transfer directly to CDE for review, which could delay funding

Evidence of Training Completion
- COOL Licensing System
- Secure Transfer
- Syncplicity

- Data Aggregation:

  - Identify district compliance percentages to meet funding criteria

- Data Analysis:

  - Determine which districts need follow up to meet funding criteria

- Data Validation:

  - Send list of eligible districts to school finance for release of funding (November 2022)

- CDE will match records from COOL/evidence and district by EDID

Data Aggregation, Analysis & Validation

Thank you for reviewing!

Contact: Whitney Hutton
Email: Hutton_W@cde.state.co.us
Phone: 720-636-2584

Questions

READ Act Designation
Submitting Documentation to Colorado Online Licensing System (COOL)

COLORADO
Department of Educatic

Licensed teacher submits CDE approved documentation through COOL to have the READ Act designation added to their license no later than August 15, 2022

CDE-provided Online Training

If a teacher **completed the CDE online training "Building a Strong Foundation: Developing Early Literacy Skills" through Pepper**, he/she will want to follow the directions below to link his/her account in Pepper to their account in COOL, so his/her certificate of completion will be sent from the Pepper system over to COOL.

- Log in to his/her COOL account.
- Select **"My Profile"**.
- Select **"Designations"** in the Credential section of the profile.
- Select the **"Link My Pepper Account"** link and follow the instructions.
  - The link will take him/her to Pepper
  - Log in using his/her Pepper account credentials
- Upon successful completion of this process, a confirmation statement will appear in the green bar beneath the "Link to Pepper" instructions.

All Other Pathway Options

For **all other pathway options**, follow the directions below.

- Log in to his/her COOL account
- Select **"My Profile"**.
- Select **"Designations"** in the Credential section of the profile.
- Select **"Add Designation"**.
- Click **"Yes, Confirm"**.
- Click **"Yes"** under "Do you wish to be evaluated for the READ Act designation?"
- **Complete a short application** and upload his/her documentation (certificate of completion or transcript).

OR

- Log in to his/her COOL account
- Select **+ Designation** to add the READ Act designation (under "Actions")
- Click **"Yes, Confirm"**.
- Click **"Yes"** under "Do you wish to be evaluated for the READ Act designation?"
- **Complete a short application** and upload his/her documentation (certificate of completion or transcript).

Non-licensed teachers will:

- Provide email address to CDE via Google Form

- Respond to Secure Transfer message by:
  - Creating secure transfer account
  - Completing form
  - Replying to Secure Transfer Form with evidence of completion

Questions

COLORADO
Department of Educatic

Frequently Asked Questions

All K-3rd grade teachers, as defined by the READ Act and Rule, are required to complete the evidence-based training in teaching reading.

Language from the READ Act:
(6)(a) By the beginning of the 2021-22 school year and continuing for each school year thereafter, each local education provider that received per-pupil intervention money or a grant through the early literacy grant program in any budget year starting with the 2019-20 budget year shall ensure that each teacher employed to teach kindergarten or an of grades one through three successfully completes or has successfully completed evidence-based training in teaching reading. To comply with this subsection (6)(a), a local education provider must submit evidence, as described in subsection (6)(b) of this section, that each teacher employed to teach kindergarten or any of grades one through three has successfully completed evidenced-based training in teaching reading….

Definition of teacher in READ Act Rule:
The professional responsible for the literacy instruction of the student(s) and may include the main instructor for a class, an instructional coach, reading interventionist, special education teacher, Title 1 teacher or other personnel who are identified as effective in the teaching of reading.

- No. Paraprofessionals are not required to complete the READ Act Teacher Training.

- If a sub is hired for a long-term position (more than 2 weeks) working with K-3rd grade students, then this sub will need to complete the READ Act teacher training requirement. This sub can sign up for one of the free CDE provided training options as soon as they are hired.

- Every K-3 teacher who provides literacy instruction is required to take the READ Act teacher training.
- Long-term subs who currently work in a K-3 classroom hired for 2 weeks or more will need to complete the READ Act Teacher Training.

- The teacher training provision relates to local education providers who receive READ Act per-pupil dollars. If a school district, or in this case a private school, does not receive READ Act per-pupil dollars, then it is not responsible for complying with the teacher training provision.

All K-3rd grade teachers as defined by the READ Act and Rule **hired on or before June 1, 2022,** are required to have completed the evidence-based training in teaching reading by **August 1, 2022.**

- Includes teachers hired from out of state

- Includes intermediate teachers transitioning down to work with K-3rd grade

    *Intermediate teachers who will be transitioning down to work with K-3rd grade during the 2022/23 school year **can** participate in one of the CDE provided READ Act teacher training options.*

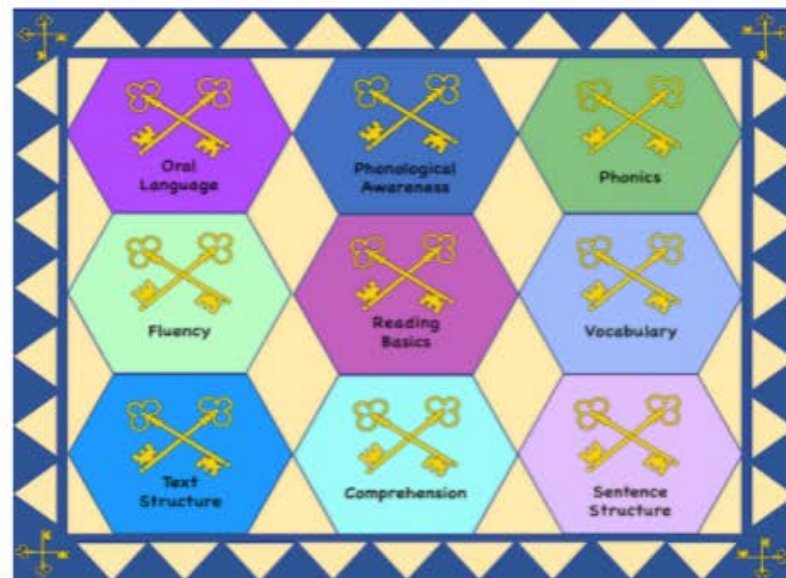Building a Strong Foundation:
Developing Early Literacy Skills

Keys To
Beginning Reading

- Teachers must submit documentation of meeting the READ Act teacher training requirement to the Colorado Online Licensing system (COOL) **by August 15, 2022.**

- All K-3rd grade teachers hired after June 1, 2022 will need to register for a CDE approved training as soon as they receive their district email address and have it completed soon after.

  - Teachers must be prepared to show evidence that they are enrolled and progressing in a CDE approved training.

- All K-3rd grade teachers hired after June 1, 2022 will need to be included in the fall 2023/24 budget submission reporting period (April 1 – June 30).
    - *Considerations- district will need time to ensure they have all data complete.*

Question:
Can districts access reports   from the Colorado Online Licensing
system (COOL) that include information on which   staff members
have met the READ Act teacher training requirement?

Districts will be able to access reports from the Colorado Online Licensing system (COOL) that include information on which staff members have met the READ Act teacher training requirements.

- The READ Act report:
  - Based on the 2020 HR collection and includes the names of any educator in the district that has obtained the READ Act teacher training designation
  - This report also includes the designation code and pathway option the teacher selected to meet the READ Act teacher training requirement.

- Individual educator search in COOL:
  - Districts can do an individual educator search in COOL.
  - Individual educator reports show whether the educator has or has not obtained the READ Act teacher training designation.
  - This report does not include a designation code, or the pathway selected by the teacher to meet the READ Act teacher training requirement.

The CDE will be sharing information on how districts can access these reports in the near future.

Question:

Why are some   teachers who have the READ Act Training designation on their license NOT on the READ Act report in COOL?

- The READ Act report pulls based on a district's HR collection/report from 2020-2021, so there may be educators in a district that do not appear on the report.

- The READ Act report in COOL will be updated to this year's HR collection/report once it has been finalized.

- The list from COOL is a starting point that is pulled from last year's data. All districts will need to revise that list of teachers by adding and removing before uploading it into Data Pipeline.

- Two universities have submitted courses that have been approved to meet the READ Act teacher training requirement.

- Because these courses are part of a teacher prep program, they are not posted on the CDE website

Question:
How will CDE communicate READ Act teacher training
reporting requirements to districts?

- CDE will be offering multiple informational webinars to support districts.

- It will be the responsibility of the district to communicate and share reporting requirements with their own HR departments.

Teachers are more than welcome to attend the READ Act Teacher Training Update webinars; however, it is the responsibility of the district to inform teachers about the READ Act teacher training requirement. This would include but is not limited to:

- Pathway options available for meeting this requirement
- Deadlines for meeting this requirement
- Submitting documentation to COOL
- District systems for collecting documentation of meeting this requirement

- Yes, any licensed teacher who has completed the READ Act teacher training requirement can upload their documentation to COOL and have the READ Act designation added to their license.

- Only licensed teachers submit their READ Act teacher training documentation to COOL.

- Teachers without a license will need to complete the [Google form](#) on the CDE website to receive more information about how they will need to submit their documentation.

- A K-3rd grade teacher who has not met the READ Act teacher training requirement can still teach in a CO public school in a K-3 classroom; however, the district that teacher works for will not receive READ dollars until all K-3 teachers meet the READ Act teacher training requirement.

- No. HR collection is not in sync with the requirements with the teacher training, but the HR collection will be used to confirm and verify teachers trained.
  - READ funding is based on districts who report to Data Pipeline and teachers who report to COOL.

Question:

Do all K - 3 teachers who provide literacy instruction need to complete the training for a district to receive funding?

- Yes, all K-3 teachers who provide literacy instruction need to complete the READ Act training for a district to receive funding.
  - READ Funding will be based on the district submissions to Data Pipeline in August to CDE.

READ Act Teacher Training Live Monthly Office Hours

Topics will include:

- Information about the READ Act teacher training requirement
- Information about pathway options to meet this requirement
- Information on teacher reporting to the Colorado Online Licensing system (COOL)
- Information on district reporting
- Important dates

Scheduled Dates and Times
- November 16, 2021: 3-4PM
- December 9, 2021: 3-4PM
- January 20, 2022: 3-4 PM
- February 17, 2022: 3-4PM
- March 17, 2022: 3-4PM
- April 14, 2022: 3-4PM
- May 12, 2022: 3-4PM

Visit the CDE *K-3 Teacher Evidence-Based Reading Training Requirements* webpage
for more information about the READ Act teacher training requirements

COLORADO
Department of Education

Questions

Helpful Links

- READ Act Main Page:
http://www.cde.state.co.us/coloradoliteracy

- READ Act Designation Pathway Options:
http://www.cde.state.co.us/coloradoliteracy/teacher-training

- Submitting Documentation for READ Act Designation:
http://www.cde.state.co.us/coloradoliteracy/readactdesignation

- CDE Approved Professional Development:
http://www.cde.state.co.us/coloradoliteracy/option-advisorylistofpd

- Webinar/Office Hours Information:
https://www.cde.state.co.us/coloradoliteracy/readactdesignation

- READ Act Statute and State Board Rules:
http://www.cde.state.co.us/coloradoliteracy/readactstatuteandstateboardrules