

READ Act Principal/Administrator Training Office Hours

Thursday, August 10, 2023

Introductions



COLORADO
Department of Education

Anji Gallanos

Director, Elementary Literacy and School Readiness

Tammy Yetter

READ Act Implementation Manager, Elementary Literacy and School Readiness

Rob Frantum-Allen

Senior Associate, Public Consulting Group (PCG)

Webinar Logistics

Q&A During the Webinar



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- Organized by topic
- As we complete discussion of each topic, there will be designated time for participants to **enter questions in the Q&A feature** that are related to that specific topics.
- Some questions will be answered during the webinar and others will be captured for further consideration.

Additionally:

- For questions about the evidence-based teacher and school administrator trainings email: ReadActTraining@cde.state.co.us
- For READ Act data inquiries email: ReadActData@cde.state.co.us
- For all other questions related to the READ Act email: ReadAct@cde.state.co.us
- Past webinar slides are available: [*Archived READ Act Webinars Monthly Webinars*](#)

Session Objectives:



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- SB 22-004
- Definitions of administrator and principal by state board rules
- Public Consulting Group will be providing Administrator Training
- Review registration process for 20 hour and 5 hour Principal/Administrator courses

Colorado READ Act

It Is About Prevention



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READ Act

- Passed by the Colorado legislature in 2012
- Revised in 2019
- Included requirements for administrators and interventionists 4-12 2022
- Focuses on early literacy development for all students in kindergarten through 3rd grade
- Preventative in nature
 - ★ Scientifically and evidence-based reading instruction
 - ★ Assessment
 - ★ READ plans
 - ★ Parent communication monitoring

Ensure every student in Colorado Reaches reading proficiency by the end of 3rd grade



Colorado READ Act Administrator Training

*By the beginning of the **2024-25 school year** and continuing for each school year thereafter, each local education provider that receives per-pupil intervention money or a grant through the early literacy grant program in any budget year starting with the 2023-24 budget year shall ensure that each principal in a school that serves kindergarten or any of grades one through three and each administrator with responsibility that pertains to programs in kindergarten or any of grades one through three successfully completes or has successfully completed evidence-based training designed for school administrators in the science of reading.*

Colorado READ Act

Administrator Training



By the beginning of the 2024-2025 school year, each principal/administrator that oversees kindergarten through third grades will have received the training.

Administrator Definition

Administrator: Any school-based or centrally- or regionally-based employee of an LEP who is responsible for designing, implementing and/or providing professional development on the elementary literacy instructional program for kindergarten or any of grades one through three in any school or LEP in the state, and who is not the principal. This would include an assistant or vice principal of an elementary school. It also includes any employee of the LEP conducting observations of and/or providing coaching to a teacher providing literacy instruction in kindergarten or grades one through three.

[1 CCR 301-92, 2.1](#)

Principal Definition



Principal: Any person who is employed as the chief executive officer of any school in the state that serves kindergarten or any of grades one through three.

[1 CCR 301-92, 2.27](#)

Principal and Administrator Training

By the beginning of the 2024-25 school year, each district that receives READ funding must ensure that principals in a school that serves K-3 students and administrators with responsibility that pertains to programs in K-3 complete evidence-based training designed for school administrators in the science of reading. The training may be:

- A CDE training or program on the CDE advisory list of professional development programs, or
- Training provided by a local education provider or is appropriate for license renewal
- A course in an approved educator preparation or alternate teacher program;
- A course in a post-graduate degree program in teaching reading or literacy;

An administrator is deemed to have successfully completed the training if districts submits evidence that the administrator passed an end-of-course assessment.

**20 Hour
Requirement**

**ADMINISTRATORS &
PRINCIPALS**

**5
Hours**

Colorado
Administrator/Principal
Literacy Standards
1 CCR 301-92, 13.01(D)(1)

+

**15
Hours**

K-3 Teacher
Training Requirement
1 CCR 301-101 4.02(5)
through 4.02(12)

**5 Hour
Requirement**

**ADMINISTRATORS &
PRINCIPALS**

**5
Hours**

Colorado
Administrator/Principal
Literacy Standards
1 CCR 301-92, 13.01(D)(1)



Completed
K-3 Teacher Training
Requirement
1 CCR 301-101 4.02(5)
through 4.02(12)

All principals and administrators must complete the training by **August 1, 2024.**

COOL

Submit certificate(s) to *Colorado's Online Licensing System (COOL)*.

Colorado Principal Literacy Standards

- Principal Literacy Standard I: Foundational Knowledge of the Science of Reading
- Principal Literacy Standard II: Curriculum, Instruction, Assessment, and Evaluation
- Principal Literacy Standard III: Literacy Leadership and Professional Learning
- Principal Literacy Standard IV: Diversity, Equity, and Inclusion

[1 CCR 301-92, 13.01\(D\)\(1\)](#)

READ Act Administrator Training: CDE- Provided Training



- CDE will provide an administrator training. The administrator training will be available August 10, 2023, after this presentation.
- Participants will need to complete the training by August 1, 2024.

School Leaders Training Options



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CDE Training (PCG)

- Public Consulting Group (PCG)
- No cost
- Available August 2023

Advisory List

- Purchased by districts from approved vendors
- Posted on website May 2023


[Approved Professional Development](#)

READ Act Principal/Administrator Training Webpage



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[READ Act Principal/Administrator Training](#)



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READ Act Principal/Administrator Training

Live READ Act Webinars

The Office of Elementary Literacy and School Readiness will host monthly live informational webinars to provide updates on the READ Act teacher and principal/administrator trainings.

[Live Informational Webinars](#)

[K-3 Principal/Administrators Training Options](#)



Deadlines

August 1, 2024: evidence-based training designed for K-3 principals and administrators in the science of reading must be completed

Evidence-Based Training in Teaching Reading Requirements

Office of Elementary Literacy and School Readiness

- [Colorado READ Act Home](#)
- [READ Act Statute and State Board Rules](#)
- [Approved Assessments and Advisory Lists](#)
- [Identification of SRD and READ Plans](#)
- [READ Act Teacher and Administrator Training](#)
- [READ Act Data Reporting and Dashboard](#)
- [READ Act - Independent Evaluation](#)
- [Early Literacy Assessment Tool Project](#)
- [Elementary Literacy and School Readiness Grants](#)
- [READ Act Related Resources](#)
- [Parent Resources](#)
- [Contact Us](#)

Location

Elementary Literacy and School Readiness Office -
201 E. Colfax, Room 106
Denver, CO 80203

CDE-Provided Training for Principals/Administrators



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[CDE-Provided Training for Principals/Administrators](#) Building a Strong Foundation for Lifelong Literacy Success for Principals/Administrators



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CDE-Provided Training for Principals/Administrators

Explore CDE-Provided Principal/Administrator Training Options

Principal/Administrator Course Details:

- Registration for the online asynchronous training “Building a Strong Foundation for Lifelong Literacy Success for Principals/Administrators” by the Public Consulting Group, Inc. is open.
- IMPORTANT:** There are two options.
 - 20 hour option for those who have never completed approved training that meets the READ Act requirements.
 - 5 hour option for those who have completed approved training and **ONLY** need to meet the principal/administrator requirements.
- After registering, participants will receive access to the course in the Pepper Learning Experience Platform.
- Access to the course will be available to all registered participants until they fully complete the course and pass the end of course assessment.
- Completion of all course modules and a score of 80% or higher on the end of course assessment are required to meet the evidence-based training requirement.

Office of Elementary Literacy and School Readiness

[Colorado READ Act Home](#)

[READ Act Statute and State Board Rules](#)

[Approved Assessments and Advisory Lists](#)

[Identification of SRD and READ Plans](#)

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Location

Questions



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Introduction- PCG and Robert Frantum-Allen

Public Consulting Group (PCG) LLC is a leading public sector management consulting and operations improvement firm that partners with health, education and human services to improve lives.

In 2019 The Colorado Department of Education (CDE) contracted with PCG to develop a 45 hours course on the Science of Reading for K-3.

2023 PCG developed shifted the K-3 course to K-12 and developed 5-20 hours of content for Administrators and School Leaders.



K-12 Course

6 BUILDING A STRONG FOUNDATION FOR LIFELONG LITERACY SUCCESS ONLINE SUPPORT MODULES

- Module 1: Understanding the Science of Reading
- Module 2: Building Oral Language and Phonology
- Module 3: Exploring Phonics and Word Study
- Module 4: Creating Fluent Readers
- Module 5: Developing Vocabulary
- Module 6: Increasing Reading Comprehension



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Administrator/Principal Course

Course is aligned with the new Colorado Principal Literacy Standards

Section I: Principle Literacy Standard I: Foundational Knowledge of the Science of Reading 1 CCR 301-92, 13.01(D)(1)(a)
Section J: Principle Literacy Standard II: Curriculum, Instruction, Assessment, and Evaluation 1 CCR 301-92, 13.01(D)(1)(b)
Section K: Principle Literacy Standard III: Literacy, Leadership, and Professional Learning 1 CCR 301-92, 13.01(D)(1)(c)
Section L: Principle Literacy Standard IV: Diversity, Equity, and Inclusion 1 CCR 301-92, 13.01(D)(1)(d)



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Admin/Principal 20

Building a Strong Foundation for Lifelong
Literacy Success for
Principals/Administrators-20 hour course

Admin/Principal 20 New User

Administration/Principal 20 hour Course

Exactly the same content as the K-12 course

School leaders should have access to the same content their educators have completed

Serve as a resource

Additional section dedicated to Administration/Principal

Required and Optional Sections

The logo for pepper, featuring the word "pepper" in a white, lowercase, sans-serif font on a blue background, with three small, colorful, stylized human figures above the letters 'p', 'e', and 'p'.

› Section 1: Introduction
› Section 2: Scientific Approach to Reading Instruction
› Section 3: Introduction to Reading Research
Section Overview - Optional
The Simple View of Reading - Required
Scarborough's Reading Rope Model of Literacy Development - Required
The Four-Part Processing Model of Word Recognition - Required
What the Brain Does When It Reads - Required
The Five Components of Reading - Required
Types of Reading Difficulties - Required
Check for Understanding - Required
› Section 4: Effective Instructional Practices
› Section 5: Understanding Reading Assessment
› Section 6: Leading the Science of Reading
› Section 7: Closing Activities



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Admin/Principal 5

Building a Strong Foundation for Lifelong
Literacy Success for
Principals/Administrators-5 hour course

Admin/Principal 5 New User



Access to 5 Hour Administrator Course

Principals and administrators who did not complete the CDE-provided free online K-3 Teacher Training, *Building a Strong Foundation: Developing Early Literacy Skills*, but have met the K-3 Teacher Training Requirement must complete this form to demonstrate they have met the requirement.

- Complete the form and submit documentation
- CDE reviews the documentation.
- If completion is demonstrated, PCG grants access to the 5 hour principal/administrator course *Building a Strong Foundation for Lifelong Literacy Success for Principals/Administrators*.

Date *

First and Last Name *

Provide your legal name as written on a driver's license or Colorado educator license

Email Address *

Date of Birth *

Teacher Training Pathway Completed *

Please select the Teacher Training Pathway that was completed to meet the READ Act Teacher Training Requirement. (Select one.)

License Type *

Upload Documentation *

Upload appropriate documentation to demonstrate completion of the Teacher Training Requirement such as:

- Licensed Educators:
 - Colorado Educator License that includes READ Act Designation, or
 - Certificate(s) that demonstrate successful completion of READ Act K-3 Teacher Training
- Non-Licensed Educators:
 - Certificate(s) that demonstrate successful completion of READ Act K-3 Teacher Training

Drag and drop files here or [browse files](#)

Documentation Uploaded *

Check this box to verify that documentation of Teacher Training has been uploaded to the form.

☐

☐ Send me a copy of my responses

Submit

Administration/Principal 5 hour Course

Exactly the same content as the K-12 course

School leaders should have access to the same content their educators have completed

Serve as a resource

Additional section dedicated to Administration/Principal

This is the only required section



▸	Section 1: Introduction
▸	Section 2: Scientific Approach to Reading Instruction
▸	Section 3: Introduction to Reading Research
▸	Section 4: Effective Instructional Practices
▸	Section 5: Understanding Reading Assessment
▾	Section 6: Leading the Science of Reading
	Section Overview - Required
	Building a Vision for School-Wide Adoption and Implementation of the Science of Reading - Required
	Implementation Science - Required
	School Systems Necessary for Implementation of the Science of Reading - Required
	Selecting a Reading Core, Including Supplemental and Intervention Materials - Required
	Check for Understanding - Required
▸	Section 7: Closing Activities

Content Covered in the Leadership Classes

Administration/Leadership 20 hour

- Science of Reading- overview, oral language, phonemic awareness, phonics, fluency, vocabulary, and reading comprehension
- Vision building
- Adoption SoR aligned curriculum
- Implementation science
- School wide systems related to SoR
- Data-driven decision making on resources adoption, student progress and professional development
- Example walk-through documents and coaching guides for effective instruction, phonemic awareness, phonics, fluency, vocabulary and reading comprehension

Administration/Leadership 5 hour

- Vision building
- Adoption SoR aligned curriculum
- Implementation science
- School wide systems related to SoR
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Questions



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Frequently Asked Questions



Question:

Who must complete the Administrator Training?

From the READ Act SB22-004: Each local education provider that receives per-pupil intervention money or a grant through the early literacy grant program in any budget year starting with the 2023-24 budget year shall ensure that each principal in a school that serves kindergarten or any of grades one through three and each administrator with responsibility that pertains to programs in kindergarten or any of grades one through three successfully completes or has successfully completed evidence-based training designed for school administrators in the science of reading.

Definition of administrator and principal in State Board Rules:

Administrator: Any school-based or centrally- or regionally-based employee of an LEP who is responsible for designing, implementing and/or providing professional development on the elementary literacy instructional program for kindergarten or any of grades one through three in any school or LEP in the state, and who is not the principal. This would include an assistant or vice principal of an elementary school. It also includes any employee of the LEP conducting observations of and/or providing coaching to a teacher providing literacy instruction in kindergarten or grades one through three.

Principal: Any person who is employed as the chief executive officer of any school in the state that serves kindergarten or any of grades one through three.

Question:

Do Teachers on Special Assignment, Deans, Instructional Coaches, etc. need to take the training?

Definitions of administrator and principal in State Board Rules:

Administrator: Any school-based or centrally- or regionally-based employee of an LEP who is responsible for designing, implementing and/or providing professional development on the elementary literacy instructional program for kindergarten or any of grades one through three in any school or LEP in the state, and who is not the principal. This would include an assistant or vice principal of an elementary school. It also includes any employee of the LEP conducting observations of and/or providing coaching to a teacher providing literacy instruction in kindergarten or grades one through three.

Principal: Any person who is employed as the chief executive officer of any school in the state that serves kindergarten or any of grades one through three.

Question:

Are Administrators K-3 who work at private schools required to take the READ Act administrator training?



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- The administrator training provision relates to local education providers who receive READ Act per-pupil dollars. If a school district, or in this case a private school, does not receive READ Act per-pupil dollars, then it is not responsible for complying with the administrator training provision.

Question:

What is the deadline for administrators and principals to complete the training?

August 1, 2024 – Complete

August 15, 2024 - Report

Question:

Is CDE providing a free training to administrators to meet the READ Act administrator training requirement?

- Yes
- The Public Consulting Group is providing the free training through the Pepper platform.
- This training will be released August 10, 2023.

Question:

What is the deadline for submitting documentation of meeting the READ Act administrator training requirement to COOL?



- August 15, 2024. We anticipate administrators will submit through COOL.

Question:

How will CDE communicate READ Act administrator training reporting requirements to districts?



- CDE will be offering multiple informational webinars to support districts.
- It will be the responsibility of the district to communicate and share reporting requirements with their own HR departments.

Question:

Is the expectation that districts share information about the READ Act administrator training with administrators or should administrators attend these webinars?



Principals and administrators are more than welcome to attend the READ Act Principal/Administrator Training Update webinars; however, it is the responsibility of the district to inform administrators about the READ Act principal/administrator training requirement.

Questions



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Helpful Links

- READ Act Main Page:
<http://www.cde.state.co.us/coloradoliteracy>
- Webinar/Office Hours Information:
<https://www.cde.state.co.us/coloradoliteracy>
- READ Act Statute and State Board Rules:
<http://www.cde.state.co.us/coloradoliteracy/readactstatuteandstateboardrules>