

Colorado Charter Schools Program

Business Managers Network

**Agenda**

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| Date: | Friday, November 18, 2016 |
| Time: | 8:30 a.m. – 3:00 p.m. |
| Location: | Lowry Conference Center, 1061 Akron Way, Building 697, Denver, Colorado 80230 |

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| 8:30 – 9:00  | **Registration, Coffee and Light Breakfast** |
| 9:00 – 9:15  | **Welcome and Agenda Highlights***Peg McMillen, Charter School Support and Grant Manager, Colorado Department of Education* |
| 9:15 – 10:00 | **BM 101: Best Practices in Contract Drafting and Negotiation** *Presenter: Matt A. Court, Attorney, Ireland Stapleton***BM Advanced: Employee Benefits: Student Loan Forgiveness Solutions***Presenter: Michael Schaeffer, Regional VP, AXA* **Tech Talk: Protect Your School Against Malware and Ransomware***Presenters: Jared Griego and Dan Skowronski, Counter Trade Products* |
| 10:00 – 10:30 | **Understanding HB16-1423: Student Data Transparency and Security Act***Presenters: Jessica M. Johnson, Director of Policy, Colorado League of Charter Schools, and Tom McMillen, Director of Choice Programming, Douglas County Schools* |
| 10:30 – 10:40 | **Break** |
| 10:40 – 11:15 | **An Administrator’s Perspective: Planning and Budgeting for Adequate Tech Support***Presenters: Alan McQueen, Director of Innovation and Student Leadership, Platte River Academy and David Floodeen, Chief Finance/Operations Officer* |
| 11:15 – 11:45 | **The FAST Fifteen** 1. **Important Guidelines When Communicating with the Media**

*Stacy Rader, Director of Communication, Colorado League of Charter Schools*1. **Facilities: Upcoming Challenges and How to Prepare**

*Adele Willson, AIA, Hord Coplan Macht.* |
| 11:45 – 1:00 | **Lunch and Networking Presented by the Colorado League of Charter Schools****Closed Session for Business Manager Orientation Program Participants** *Presenter: Brad Miller, Law Office of Brad Miller*  |
| 1:00 – 1:45 | **BM 101: CDE Capital Construction Fund: Capital Maintenance Allowances***Presenter: Anna Fitzer, Capital Construction Regional Program Manager, Colorado Department of Education***Budget Strategies for Lower than Expected Enrollment***Panelists: Cameron Mascoll, Prospect Ridge Academy and Lori Deacon, Abstract Insights and Rick Boos, Boos Financial Services***School Safety Budgeting: Tips for Allocating Dollars and Efforts***Presenters: Rob Semroska, Managing Partner, ProSec and Eric Slinger, HUB International Insurance* |
| 1:45 – 2:30 | **Roundtable Discussions***Audience initiated topics* |
| 2:30 – 3:00 | **League Legislative Update***Presenters: Dan Schaller, Director of Governmental Affairs and Jessica M. Johnson, Director of Policy, Colorado League of Charter Schools* |