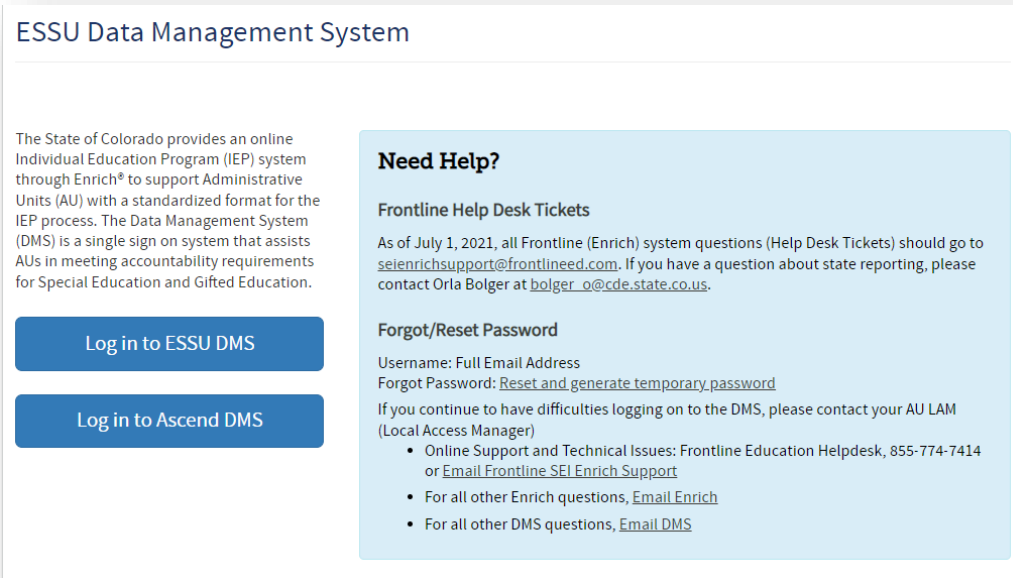


# Downloading Student Lists from the Ascend DMS

## Indicator 14, Post-School Outcome Interviews

### Logging into Ascend DMS

- Enter CDE’s Single Sign-on [Link to CDE’s Single Sign-on page](#)
- Select **ESSU Data Management System**



The screenshot shows the ESSU Data Management System login page. On the left, there is a blue button labeled "Log in to ESSU DMS" and another blue button labeled "Log in to Ascend DMS". On the right, there is a light blue box titled "Need Help?" containing information about Frontline Help Desk Tickets, a "Forgot/Reset Password" section with instructions on how to reset a password, and a list of contact information for support.

**ESSU Data Management System**

The State of Colorado provides an online Individual Education Program (IEP) system through Enrich® to support Administrative Units (AU) with a standardized format for the IEP process. The Data Management System (DMS) is a single sign on system that assists AUs in meeting accountability requirements for Special Education and Gifted Education.

**Need Help?**

**Frontline Help Desk Tickets**

As of July 1, 2021, all Frontline (Enrich) system questions (Help Desk Tickets) should go to [seienrichsupport@frontlineed.com](mailto:seienrichsupport@frontlineed.com). If you have a question about state reporting, please contact Orla Bolger at [bolger\\_o@cde.state.co.us](mailto:bolger_o@cde.state.co.us).

**Forgot/Reset Password**

Username: Full Email Address  
Forgot Password: [Reset and generate temporary password](#)

If you continue to have difficulties logging on to the DMS, please contact your AU LAM (Local Access Manager)

- Online Support and Technical Issues: Frontline Education Helpdesk, 855-774-7414 or [Email Frontline SFI Enrich Support](#)
- For all other Enrich questions, [Email Enrich](#)
- For all other DMS questions, [Email DMS](#)

- From here select “Log in to Ascend DMS”
- Enter your login credentials, they will be the same for the new system. Note that if you don’t have login credentials to the legacy system, your Local Access Manager (LAM) is the person who assigns these.



The screenshot shows a "Welcome" login form. It prompts the user to enter their Single Sign-On credentials. There are input fields for "Username:" and "Password:". Below the password field is a "Login" button. At the bottom, there is a link for "Forgot your password?" and a horizontal line for a footer or additional information.

**Welcome**

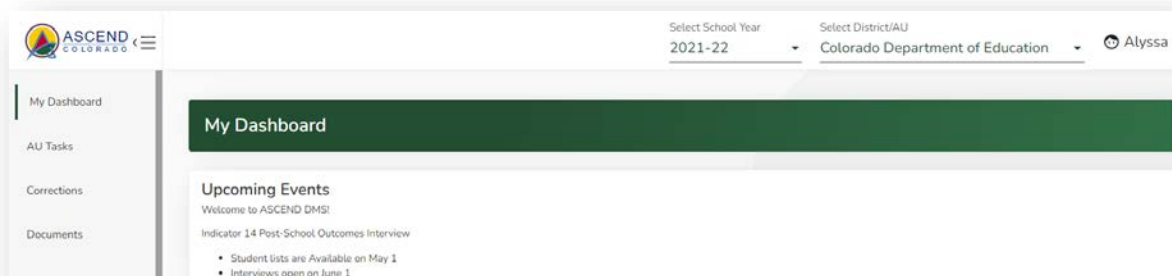
Enter your Single Sign-On credentials below

**Username:**

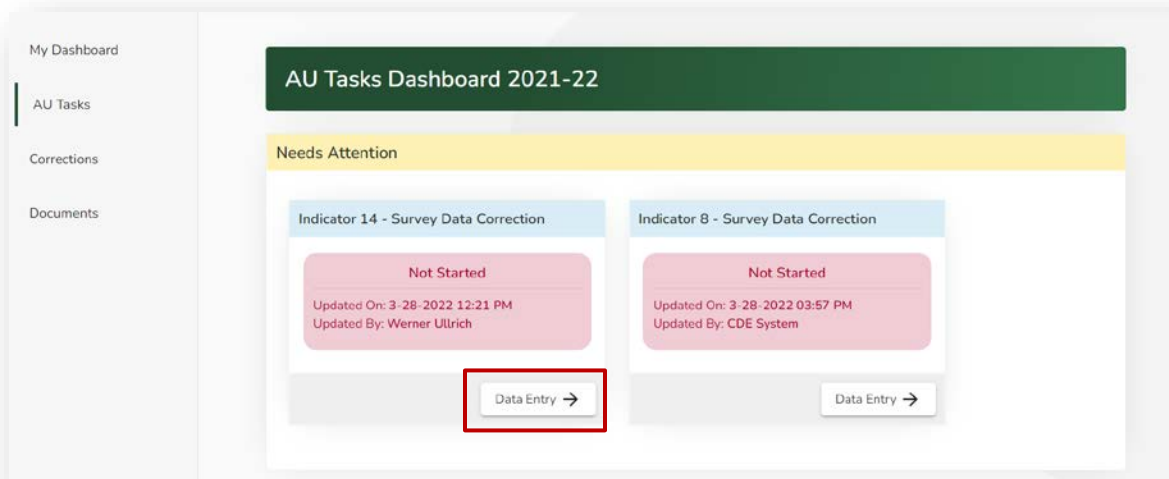
**Password:**

• [Forgot your password?](#)

Once you log in, you will land on "My Dashboard"



Select AU Tasks on the left



You will find the Indicator 14 Interview Data Collection. Click on Data Entry

### Indicator 14 Collection Dashboard

#### Indicator 14 Stats

In Progress	0
Interviewed	0
Not Eligible	0
Not Started	10
Refused	0
<b>Total</b>	<b>10</b>

#### Engagement

Legend: Higher Education, Employed, Other Postsecondary Education or Training, Other Employment, Not Engaged, Not Determined

Submit Collection

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Go Back

OR

Export Student List
Export Survey Data

District	School	Progress	Completed	Total
All Districts	All Schools	0%	0	10
2	High School	0%	0	9

From here you have 2 choices:

- For the entire AU List - Select "Export Student List" from this main *Indicator 14 Dashboard* page.
- For an individual School list, select the school from the list below.
  - Then select "Export Student List" from the *Indicator 14 Building View* page. This will download the list for only that school.

### School Survey List - Indicator 14 Building View

Go Back

Export Student List
Export Survey Data

State ID	Name	School	Method Of Exit	Disability	Ethnicity	Age	Status
		High School	40 - Discontinued schooling/dropped out	SLD	HL	20	NotStarted
		High School	40 - Discontinued schooling/dropped out	SLD	WH	19	NotStarted
		High School	90 - Graduated with regular diploma	SLD	WH	18	NotStarted