

Colorado Department of Education EDAC Committee
Meeting Minutes from November 7, 2025

November 7, 2025: EDAC Meeting Minutes
Meeting Details

Date:

November 7, 2025

Time:

9:30 a.m. – 12:00 p.m.

Meeting called to order by:

Educational Data Advisory Committee (EDAC)

Type of meeting

Scheduled Data Review Meeting

Facilitator:

DJ Loerzel

Note Taker

Hanna Montano

Committee Members in Attendance:

EDAC Voting Members:

Kimberly Caplan, Ingrid Marin, MacKenzie Lane, Mike Pacheco, Morgan Mauricio, Jennifer Sedaghat, Franziska Johnson, Chris Selle, Natalie Brown

CDE Representation:

DJ Loerzel, Hanna Montano

Agenda Overview

- General Business
- Update Approvals
- Biennial Update Approvals
- Full Review Approvals
- Meeting Wrap-Up

General Business

- EDAC Credit Renewal
- Data Pipeline Advisory Committee
- State-wide student information system Update

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Update: We completed the RFP process. Attempted to have a district voice in the selection of the vendor. They will launch on December 1 with a report available in June. Additional updates will be provided throughout the process.

- October 3, 2025, Meeting Minutes – **APPROVED**
- EDAC Report Updates
Discussion: Initial feedback included minor grammar, punctuation or formatting errors.

Update Approvals – Approved

- **ESL-405A** Colorado Deaf-Blind Annual Child Count
- **DMC-109** Discipline Interchange
 - **Discussion** No points would require the pull of the collection for further review, but post-meeting will connect with the DSU team to address the following notes provided by Kim Caplan:
 - There is a wording change for the definition of Special Education Action Flag. It now says, “The student’s special education status at the time of the incident discipline action.” My question: If a student’s behavior occurred before the IEP effective date, but the Action is on or after the IEP effective date, do SPED Discipline rules apply to this Incident?
 - In the past it was helpful to have Retired fields left in the Data Field List table and marked as Deleted Text. They are now outside of the table and not highlighted or marked with strikethrough.
 - A slightly expanded definition of Discipline Action Type 14 (in the Layout & Definitions document) would be very helpful for school-level data entry staff. The Discipline Data Guidance for LEAs document, on the Discipline Interchange webpage, states “Other action taken is intended to capture exclusionary discipline practices (e.g., incarceration, one-on-one counseling, etc.)”. Code 14 has mistakenly been used for “any other form of discipline” that is not exclusionary discipline, due to the very brief definition for this code.
- **CGA-134** Expelled and At-Risk Student Services Grant Cohort 5

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Biennial Update Approvals – Approved

- **CGA-158** Comprehensive Early Literacy Grant

Full Review Approvals

DMC-112 WIDA ACCESS Student Biological Data (SPD) - Approved

Presenter(s):

Jasmine Carey

Overview:

This collection gives districts and BOCES an opportunity to review the demographic and some assessment data for their students who took the WIDA ACCESS and Alternate ACCESS assessments. This data is used in federal and state accountability, and it is important that it be as accurate as possible.

Justification: Q15. Federal Law: Title IA - 20 U.S.C. 6301 §1111(b)(2)(C)(v)(II)(dd), 20 U.S.C. 6301 §1111(b)(3)(C)(ix)(III) & (x), 20 U.S.C. 6301 §1111(b)(6) & (7); Title IIIA. State Law: Colorado Senate Bill 109 - C.R.S. 22-24-106 ELP Assessment, Colorado House Bill 14-1298 - C.R.S. 22-24-101 English Language Proficiency Act (ELPA)

Discussion:

Kim Caplan notes that header on page 1 is correct, but they need to make sure subsequent header pages show the correct dates.

Motion to Approve:

Mackenzie Lane motions to approve with the suggested edits.

Second to Motion:

Franziska Johnson

Conclusion:

Approved

ADA-101 Request to Reconsider Feedback – Approved

Presenter(s):

Aislinn Wales, April Thompson

Overview:

It is a voluntary opportunity to provide feedback to CDE on their individual request to reconsider experience.

Justification: HB 18-1355; SB 22-137; 1 CCR 301-1, 5.07-5.09; 1 CCR 301-1, 8.07-8.09

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Changes: One option was added under the conditions for a request based on the request types that were available this year. See the attachment for a full list of survey questions.

Discussion:

No questions or comments.

Motion to Approve:

Chris Selle

Second to Motion:

Ingrid Marin

Conclusion:

Approved

STP-117 SBMH Services Grant-SBMH Professional Tracking (One Time Form) - Approved

Presenter(s):

Amy Plog

Overview:

The goal of this grant is to strengthen school-based mental health (SBMH) services in Colorado through recruitment, retention, and re-specialization efforts. Each of the specific activities (e.g., move-in reimbursement for SBMH professionals, stipends for SBMH supervisors, funding for a re-specialization course, and expedited re-licensure) were presented as options to all Local Education Providers (LEPs) in the state with an identified mental health need as defined by the US Department of Education. All recipients of this survey applied for and were awarded funding to carry out one of more of these activities.

This spreadsheet provides a means for each funded LEPs to provide information on staff who received funding as a result of this grant, as well as which through which specific activity(s) they were funded and their total funded FTE. The schools they support and information on the types of services they provide will be used as part of determining the total number of students statewide who received benefit from this funding opportunity. This information is necessary as part of reporting to the Department of Education.

One time form.

Discussion:

No further questions or discussion.

Motion to Approve:

Ingrid Marin

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Second to Motion:

Natalie Brown

Conclusion:

Approved

STP-118 SBMH Services Grant-End of Grant Survey (One Time Only Form) - Approved

Presenter(s):

Amy Plog

Overview:

The goal of this grant is to strengthen school-based mental health (SBMH) services in Colorado through recruitment, retention, and re-specialization efforts. Each of the specific activities (e.g., move-in reimbursement for SBMH professionals, stipends for SBMH supervisors, funding for a re-specialization course, and expedited re-licensure) were presented as options to all Local Education Providers (LEPs) in the state with an identified mental health need as defined by the US Department of Education. All recipients of this survey applied for and were awarded funding to carry out one of more of these activities.

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One time form.

Discussion:

No additional discussion or questions.

Motion to Approve:

Ingrid Marin

Second to Motion:

Natalie Brown

Conclusion:

Approved.

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STP-119 SBMH Services Grant- SBMH Professional Survey (One Time Only Form) - Approved

Presenter(s):

Amy Plog

Overview:

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One time form.

Discussion:

No additional questions or discussion.

Motion to Approve:

Ingrid Marin

Second to Motion:

Natalie Brown

Conclusion:

Approved

GMFU-206 Grantee Financial Certification - Approved

Presenter(s):

Jennifer Austin, Bill Parsley

Overview:

Simply a questionnaire and certification to be completed each January (post single audit) so they can certify they have controls in place over federal money, fraud, that they comply with 2CFR200, have no federal exclusions or debarments, has segregated roles in finance, etc.

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Justification: 2CFR200.332(c) requires Pass through entities (us) to evaluate risk of sub awardees to evaluate an appropriate level of monitoring required. 34CFR76.770 requires state to review and approve subgrantee applications to ensure they will meet all requirements. Additionally, CDE received comments from federal desk monitoring 2 years ago (when we initiated the version attached to each application) because we couldn't present that we evaluated risk PRE award.

Changes to form: eliminated several questions which were deemed not required and moved the form from a part of the Word/PDF application process for federal competitive awards to be a form completed inside of GAINS.

Discussion:

Chris Selle wonders if it would be worth changing the stamp to “required to obtain benefit” vs. “mandatory”.

DJ explains the difference between the mandatory and required to obtain benefit stamps.

Jennifer clarifies that this would apply to all grants, not just one.

Chris comments that from his point of view, he would still make the stamp required to obtain benefit because districts aren't required to apply for federal funds, but you're required if they want funding.

Franziska asks what this would look like in GAINS.

CDE's requirement and duty is to the fiscal agent in terms of rules, regulations, and monitoring, but the responsibility remains with the fiscal agent. The fiscal agent/authorizer or LEA who partners with charter schools should have a charter agreement that explains how they're managing funds.

Kim explains how CSI would handle it.

Franziska seconds Morgan's comment that it will be nice to have the process streamlined within GAINS and only having to fill it out once.

Motion to Approve:

Chris Selle

Second to Motion:

Morgan Mauricio

Conclusion:

Approved

PSF-CC03 Best Grant Application - Approved

Presenter(s):

Jay Hoskinson, Korbin Pugh

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Overview:

The BEST program is a competitive grant program for school districts, charter schools, institute charter schools, BOCES, and the Colorado School for the Deaf & Blind. To be eligible for a grant, the aforementioned must complete the grant application.

Justification: CRS 22-43.7

Changes:

i. Submittal Requirements Based on Project Scope - updated list of required documents to clarify required versus recommended items to support diligence behind various project types

v. Competitive Selection Process - selection wording updated to improve clarity

Section I Question G - Split into two questions, G and H to improve comprehension and better direct responses

Section II. Question B - Simplified to just yes & no choice, explanation removed (was not needed)

Section III Questions D-H - Title added for each question to direct responses, minor wording updates to improve clarity

Section III Question J - reworded to improve clarity

Discussion:

No additional discussion.

Motion to Approve:

Chris Selle

Second to Motion:

Ingrid Marin

Conclusion:

Approved

CALET/CASE Connective Update – Informational Purposes Only

Presenter(s):

Jennifer Prusak, Mike Porter

Overview:

Curtis Lee reached out to DJ. They have an exciting platform (CASE Connective) that is being launched through CALET/CASE for managing Data Privacy Agreements on a

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scale for Colorado districts; and one of the key sponsors of that effort, Jennifer Prusak, would like to provide a brief overview of the program to EDAC.

Discussion:

No additional discussion.

DMC-139 Student Restraint and Seclusion Data - Approved

Presenter(s):

Carrie Martin

Overview:

Per C.R.S. 22-1-139(1)(b)(IV), (VII), and (VIII); the number of students handcuffed, the number of students restrained, and the number of students placed in seclusion must be collected and reported by the Department of Education. Additionally, each local education provider shall submit in a report to the Department of Education, the Annual Restraint Review per C.R.S 22-15.5-106(2) and the data outlined in C.R.S. 22-15.5-106(5).

Justification: Meet reporting requirements per C.R.S 22-1-139

Capture time of physical restraint separate from restraint type.

Recommended by AGs office and per HB-25-1248

Reporting requirements for Annual Restraint Review and Profile Reports per HB 25-1248

Include additional demographics for reporting purposes per C.R.S. 22-1-139.

Clarification of field.

Changes to existing form: Add Handcuffed Indicator Field

Add Restraint Length

Updated the Purpose and included additional information regarding the use of restraints. Updated definitions to match updated statute.

Combined Physically Restrained Indicator and Seclusion Indicator Fields into new Restraint Type Field and created a code for each restraint type.

Add calculated fields Homeless and Free/Reduced Lunch Price Eligible. Changed Case Identifier to Event Identifier. Aligned Data Field Types to Data Field

Descriptions for Section 504 Status and Special Education Status

Discussion:

Kim Caplan stated that the definitions are long, but her data submissions team said they are very helpful. With new restraint field, you can only change one line of data. What if you have multiple line restraints used, would this cause a problem?

Carrie responds that having multiple lines wouldn't be an issue.

Kim asks: would there be a different event identifier?

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Carrie answers that it would be a different occurrence. This is relatively common based on discipline data. They didn't like "incident or case" because that's confusing for SPED which is why they changed it to event. It was ultimately changed to avoid a negative connotation.

Kim followed with the additional question as to why gifted students weren't included when other groups were?

Carrie responded that she would need to check, but her initial thought is that gifted students aren't a legislatively mandated data point in the statute.

Motion to Approve:

Kim Caplan

Second to Motion:

Jennifer Sedaghat

Conclusion:

Approved

ELSR-103 READ Act External Evaluation Survey's - Approved

Presenter(s):

Tammy Yetter

Overview:

This collection uses surveys of stakeholder groups to collect information on the implementation of the READ Act. Surveys are targeted to the following stakeholder groups: Districts, Principals, Coaches, Teachers, and Parents. Surveys are completed in Qualtrics.

Justification: C.R.S. 22-7-1209 (8) (a) By October 1, 2019, the department shall issue a request for proposals to contract with an entity to act as an independent evaluator to provide independent evaluations of the use of per-pupil intervention money and money received through the early literacy grant program by local education providers and to conduct a multi-year evaluation to determine whether the student outcomes achieved by local education providers in implementing this part 12 meet the goals of this part 12 as described in section 22-7-1202 (2) and (3)(a).

(8)(c)(II) Evaluation of the effectiveness of the processes, procedures, methods, and strategies that local education providers use to implement the requirements of this part 12, including an inventory to establish a baseline indication of the teaching methods, strategies, and materials used by local education providers to teach reading in kindergarten and grades one through three.

Discussion:

Franziska asked Tammy: How would you get this survey to the parents? Do the districts send it out on CDE's behalf?

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Tammy responded: Yes, the districts would push the survey out to principals who would then pass it on to the parents of students on a READ plan.

As a follow-up question, Franziska asked: Would it matter if it goes to parents who don't have children on a READ plan?

Tammy responded: No, not at all.

Motion to Approve:

Franziska Johnson

Second to Motion:

Kimberly Caplan

Conclusion:

Approved

STP-115 Work-Based Learning (WBL) File Layout - Approved

Presenter(s):

Annette Severson

Overview:

This collects the students that have completed a work-based learning program for the preceding school year for the purpose of sustaining funding and/or accountability.

Justification: SB25-315 and SB25-1278.

Changes Made: Removed the 3 fields based on EDAC feedback and additional review of requirements:

Employer Supervisor Contact First Name

Employer Supervisor Contact Last Name

Employer Supervisor Contact Email.

Discussion:

No additional discussion.

Motion to Approve:

Natalie Brown

Second to Motion:

Mike Pacheco

Conclusion:

Approved