

Colorado State Library State Grants to Libraries FY2023-2024





Brought to you by...

Melissa Carlson

Program Manager

Carlson_m@cde.state.co.us

303-866-6910



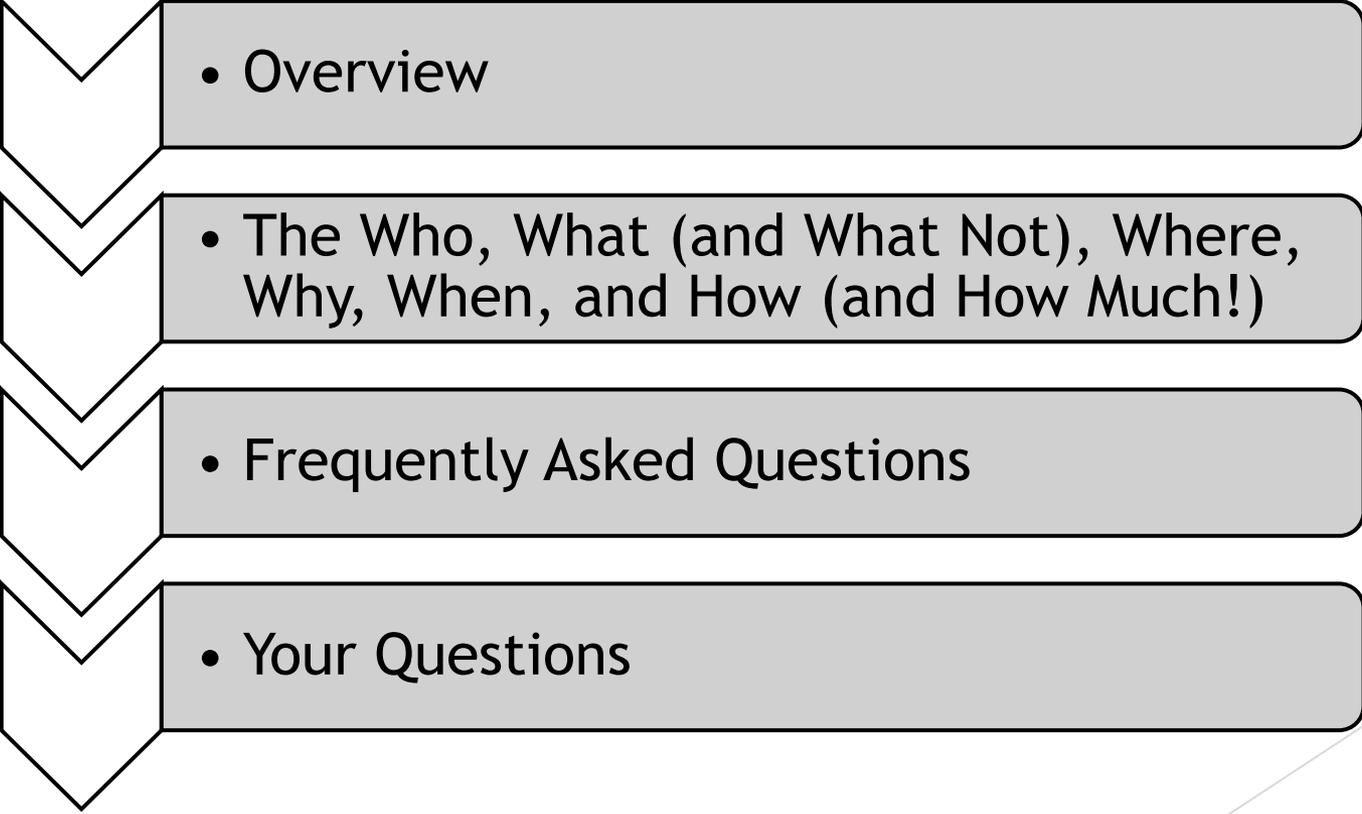
Jean Marie Heilig

Fiscal Officer

Heilig_j@cde.state.co.us

303-551-4711

Today's Topics



- Overview

- The Who, What (and What Not), Where, Why, When, and How (and How Much!)

- Frequently Asked Questions

- Your Questions

Overview



- ▶ Statute (C.R.S. 24-90-401)
- ▶ Funded 2001-2003
- ▶ Reinstated in 2013: \$2M
Emphasis: educational materials
- ▶ 2015: \$2.5M
- ▶ 2019: \$3M
Early literacy footnote removed
- ▶ 2020: \$2.5M
Reduced due to pandemic concerns
- ▶ **2023: \$3M**

The Who and the Where

2023-2024

Academic Libraries

- [Academic Library Eligibility Form \(PDF\)](#)
- [Academic Library Guidelines \(PDF\)](#)

Public Libraries

- [Public Library Eligibility Form \(PDF\)](#)
- [Public Library Guidelines \(PDF\)](#)

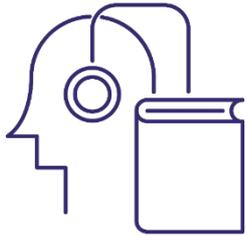
School Libraries (K-12)

- [School Library Eligibility Form \(PDF\)](#)
- [School Library Guidelines \(PDF\)](#)

www.cde.state.co.us/cdelib/StateGrants



The What



“Educational resources to support efforts to improve literacy and learning, and other education-related needs identified by the grantee...”

The What (and Whatnot)

“Educational resources to support efforts to improve literacy and learning, and other education-related needs identified by the grantee...”

Eligible?	
Yes	No
	

PLEASE refer to the Eligible Purchases Checklist before you place an order!

www.cde.state.co.us/cdelib/stategrants-eligibleuses

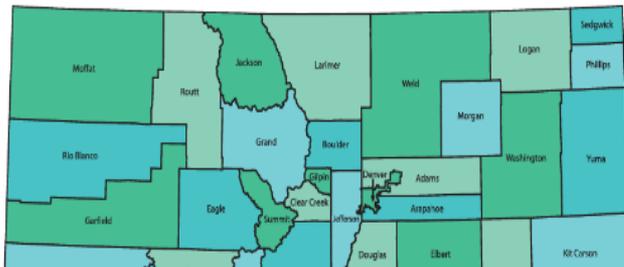
3. Please write in the AMOUNT PAID for each format purchased with the grant funding. (This should total the amount of your grant - your answer to Q2.) *

<input type="text"/>	BOOKS - print
<input type="text"/>	BOOKS - e-books
<input type="text"/>	BOOKS - audio books
<input type="text"/>	BOOKS - audio e-books
<input type="text"/>	Electronic Database
<input type="text"/>	DVDs/Blu-Rays
<input type="text"/>	Magazine/Periodical Subscriptions
<input type="text"/>	Technology
<input type="text"/>	Other

6. Please describe any benefits or other ways that the State Grants to Libraries funding impacted your community, students, services, or staff. This may include a story about someone who benefited from the grant-funded items, or any data you may have collected. See below for examples. *

2022-2023 Distribution of State Grants to Libraries

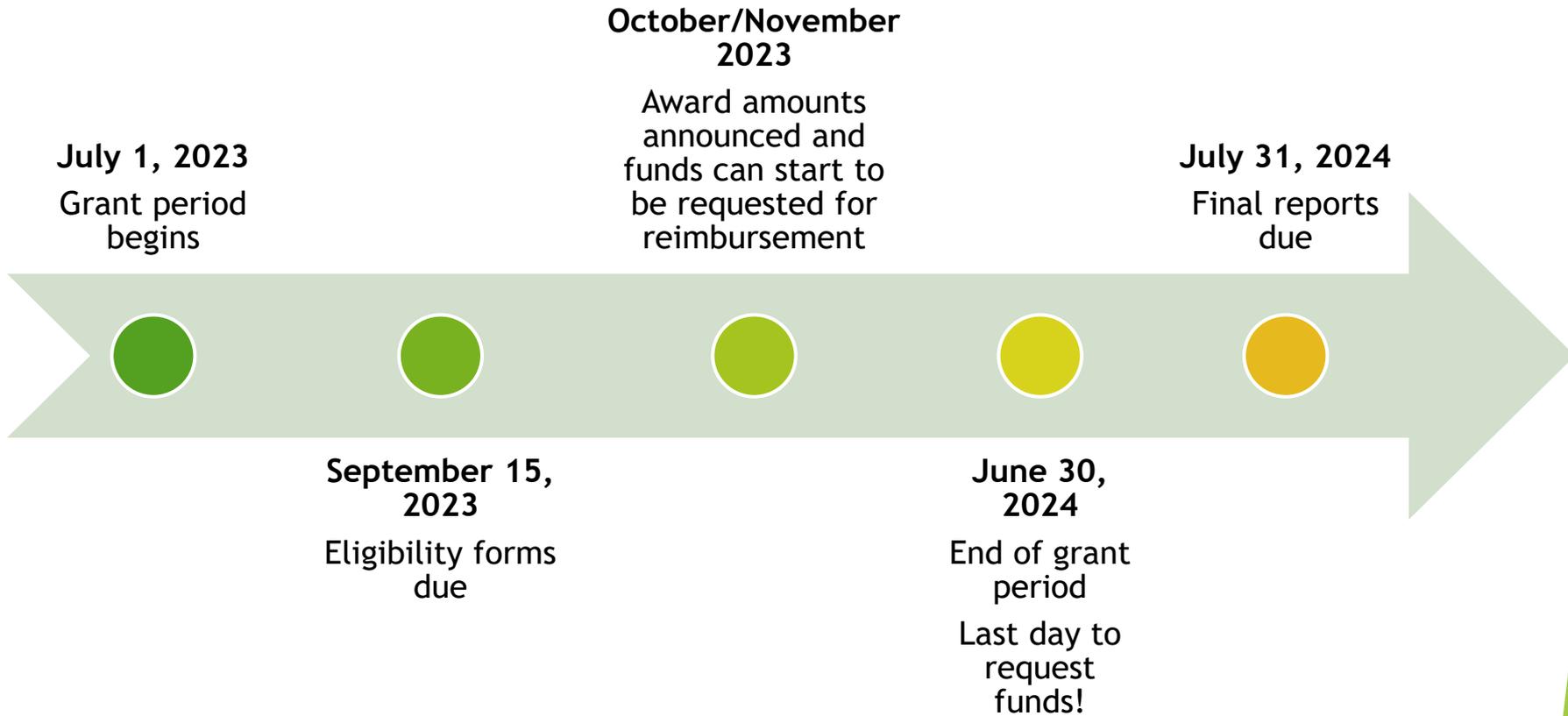
97% of all libraries in the state received funding



The Why

“To obtain educational resources they would otherwise be unable to afford, to the end that the state will receive the corresponding benefits of a better educated and informed population.”

The When



The How (and How Much!)

▶ Eligibility Forms

- ▶ Confirm Eligibility Requirements (Yes/No)
- ▶ Maintenance of Effort (Collections Budget \$\$)
- ▶ Signatures
- ▶ A Fillable PDF document

▶ Funding Allocation

- ▶ \$4,500 minimum
- ▶ Funding Allocation Chart under Announcements

Your Population/ Enrollment	Projected Award Amount
1-999	\$4,500
1,000-4,999	\$5,000
5,000-9,999	\$5,500
10,000+	\$5,500 + \$0.24/per capita

The How

requesting your funds

- ▶ Funds must be requested on a reimbursement basis
- ▶ Nothing will be sent without a request
- ▶ The request for funds/drawdown form is online
- ▶ Two-step process: initial request and then verification
- ▶ Invoices/receipts are not required for submission with your request
- ▶ Last day to request funds is **June 30, 2024**

The How

requesting your funds

State Grants to Libraries Request for Funds Form

[http://www.cde.state.co.us/
cdelib/stategrants-
requestforfunds](http://www.cde.state.co.us/cdelib/stategrants-requestforfunds)

Request for Funds Form: State Grants to Libraries

Last day to request funds: June 30, 2024
Funds are to be requested on a reimbursement basis

Select your library type *

Funding Approved *

Expenditures to Date (do not include obligations or encumbrances): *

Previously Requested Funds: *

Total Amount of Current Request:
"Expenditures to Date" minus "Previously Requested Funds"
0.00

Name of Person Preparing Report * Phone # of Person Preparing Report: *

Person Preparing the Report Email Address:

Name & Title of Authorized Representative: *

Enter the Email address of the Authorized Representative listed above who will review, approve, and submit this Request For Funds: *

Submit

The How

requesting your funds - example 1

Request for Funds Form:

State Grants to Libraries

Last day to request funds: June 30, 2024

Funds are to be requested on a reimbursement basis

Select your library type *

Academic ▼

Select your academic institution: * (?)

Morgan Community College ▼

Funding Approved * (?)

5000

Expenditures to Date (do not include obligations or encumbrances): * (?)

1800

Previously Requested Funds: * (?)

0

Total Amount of Current Request:

"Expenditures to Date" minus "Previously Requested Funds" (?)

1800.00

Calculate

The How

requesting your funds - example 2

Request for Funds Form:

State Grants to Libraries

Last day to request funds: June 30, 2024

Funds are to be requested on a reimbursement basis

Select your library type *

Academic ▼

Select your academic institution: * (?)

Morgan Community College ▼

Funding Approved * (?)

5000

Expenditures to Date (do not include obligations or encumbrances): * (?)

3700

Previously Requested Funds: * (?)

1800

Total Amount of Current Request:

"Expenditures to Date" minus "Previously Requested Funds" (?)

1900.00

Calculate

The How: verifying your request

Last day to request funds: June 30, 2024
Funds are to be requested on a reimbursement basis

Select your library type *
Academic ▼

Select your academic institution: * ?
Morgan Community College ▼

Funding Approved * ?
5000

Expenditures to Date (do not include obligations or encumbrances): * ?
3700.00

Previously Requested Funds: * ?
1800.00

Total Amount of Current Request:
"Expenditures to Date" minus "Previously Requested Funds" ?
1900.00

Person who prepared initial request * ? Phone # of person who prepared initial request: * ?
Melissa Carlson 3038666910

Email of person who prepared the initial request * ?
carlson_m@cde.state.co.us

Name & Title of Authorized Representative: * ?
Melissa Carlson Program Man:

Email address for authorized representative: *
carlson_m@cde.state.co.us

By checking this box, I certify to the best of my knowledge and belief that the report is true, complete and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the award. *

I agree with the above statement.

By checking this box, I ensure that I am authorized to submit Request for Funds forms on behalf of my district/organization. * ?

Yes

Enter Authorized Representative's 4 digit code: * ?
1234

Frequently Asked Questions

Frequently Asked Questions - State Grants

Contents:

[A. Funding Questions](#)

[E. Uses of Funds](#)

[H. Population/Enrollment Counts](#)

[B. Filling Out and Submitting Form](#)

[F. Internet Filtering](#)

[I. Definitions](#)

[C. Eligibility](#)

[G. Colorado Libraries Collaborate](#)

[J. General Information](#)

[D. Maintenance of Effort](#)

Melissa at carlson_m@cde.state.co.us

www.cde.state.co.us/cdelib/faq-stategrants



Reminders

- ▶ There are three items each grantee will need to submit throughout the course of the grant cycle:
 - ▶ Eligibility form
 - ▶ At least one request for funds
 - ▶ Final report detailing how the funds were spent
- ▶ Refer to the State Grants website
 - ▶ All deadlines are listed and links to the forms you need
 - ▶ Review the eligible uses checklist before spending
- ▶ Last day to request funds is **June 30, 2024**

Coming Changes!



Transition to online grants management system

GAINS (Grants Administration Implementation and Navigation System)



Everything will be run through one portal



CDE's Grants Program Administration (GPA) will be providing training for all grantees in the coming year



More information will be sent from GPA when ready

Questions?



Contact Information

Melissa Carlson

Program Manager

Carlson_m@cde.state.co.us (preferred method)

303-866-6910

State Grants website:

www.cde.state.co.us/cdelib/stategrants

Or

www.coloradostatelibrary.org/stategrants

Survey

- ▶ Provide feedback on today's webinar:

<https://survey.alchemer.com/s3/7416241/carlson-m>

Thank you!