

How CARES ACT Funding Can Be Used

An Allowable Expenditure Checklist

LSTA CARES Act Grant funding (Public Law 116-136; 20 U.S.C.§9101 et seq.) is provided by the Institute of Museum and Library Services through the Colorado State Library to prevent, prepare for, and respond to coronavirus, including to expand digital network access, purchase internet accessible devices, and provide technical support services.

For the purposes of this grant offering, expenditures will be limited to the following:

- Device lending to patrons (hotspots, Chromebook, tablets, eReaders, etc.) Devices must be configured to ensure compliance with CIPA (filtering)
- Materials for virtual and low-touch passive programming (take and make crafts etc.)
- Unemployment resources (online tools, publications, etc.)
- eBooks / Audio Books

Item	Eligible	Not Eligible
Technology		
Hotspots	X	
Chromebook	X	
Tablets	X	
eReaders	X	
Laptops	X	
Staff Computers		X
Peripherals	X	
Collection Development		
eBooks & Audiobooks (All)	X	
Books (unemployment focus)	X	
Electronic Resources such as databases (unemployment focus), Continuing education courses for patrons (Lynda etc.)	X	
Materials		
Activities that are packaged for public use and circulated (kits, backpacks for home use)	X	
Materials for virtual and low-touch passive programming	X	
Office supplies, Printing, Postage Must be used in the implementation of the grant	X	
Swag- items given away for promotional purposes		X
Incentives or rewards		X
Personnel		
Staff Salaries		X
Advertising		
Costs associated with promoting the grant award project	X	
Costs associated with promoting the library		X
Advocacy		X
Misc.		
Furniture		X

Capital expenditures (costs used to acquire or upgrade physical assets)		X
Building construction and renovations		X
Food		X

The list is not meant to be all inclusive. It is representative of the most common expenditures requested in grant applications. If you have a question regarding an expenditure, please contact Jean Marie Heilig at Heilig_j@cde.state.co.us.