

# Public School Capital Construction Assistance Board Meeting Agenda



**COLORADO**  
Department of Education

## Vision

*All students in Colorado will become educated and productive citizens capable of succeeding in society, the workforce, and life.*

## Goals

*Every student, every step of the way*



## 8/29/18 CCAB Meeting Minutes

### Capital Construction Assistance Board Members

Tim Reed –Chair

Kathy Gebhardt – Vice Chair

Brian Amack

Jane Crisler

Ken Haptonstall

Denise Pearson

Scott Stevens

Michael Wailes

Cyndi Wright

- I. Call to Order: yes
- II. Pledge of Allegiance: yes
- III. Roll Call: Reed, Gebhardt, Amack, Crisler, Haptonstall, Pearson, Wailes, Wright
- IV. Approve Agenda: Approved as well as can be heard
- V. Meeting Minutes from May and July on hold for distribution until new Office Manager Hired: Andy discussed issues with previous interviewing attempts.
- VI. Discussion Items
  - a. Introductions: yes, discussion of parking and travel directions, general conversation. Everyone shared their introduction. Andy reviewed the mythical creatures survey results. About 1.25 hours.
  - b. History of BEST, Kathy Gebhardt: yes, very extensive, about 35 minutes with discussion/commentary
  - c. BEST 101, Andy Stine: yes, discussed 10 year anniversary of program and how the program will be presented etc. Discussed what BEST is/does/funding/financial projections and revenue sources projections; applications/requests; cash vs. purchase grants; awarded vs. funded/ RMPs. About 20 minutes.
  - d. Facility Insight Update, Dustin Guerin: yes, discussed level of community involvement; qualifying; presented data; went over summary and information slides from the book; Q & A. About 30 minutes.
  - e. Lessons Learned from FY 17/18 Cycle, Andy Stine
    - Review Survey Monkey Results and get feedback from staff and board. Yes, reviewed findings of the survey; numbers responding; comments made. Andy invited those present to make suggestions – lots of discussion. COPs and debt structure, done with slides, very extensive, Q & A. Staticky.
  - f. SWOT Analysis, Andy Stine: Not sure where this presentation by (name not clear) begins at this juncture in the agenda; very fast speaker about COPs, debt structure, extensive, Q & A. Then Andy goes over more slides, did sticky notes with thoughts.
  - g. Digital Scoring Matrix, Anna Fitzer

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- Next steps in digitizing the grant scoring process.
  - h. Small Project and Large Project Lists, Julia Fitzpatrick and Anna Fitzer
    - Revisit discussions from previous cycle. Discuss risks and benefits. Determine path forward.
  - i. Review Waiver Process, Anna Fitzer
    - How they are used, who gets them, and why. Discussion and recommendations.
  - j. Reporting Capital Budgets, Jay Hoskinson
    - Discuss the value of the Operations, Maintenance, Facility Acquisition, & Construction (OMFAC) data point in last cycle.
  - k. Future Lease Purchase Cap Space and Assistance Fund Balance, Hilltop and Andy Stine
  - l. Legislative Platform, Andy Stine
    - Charter School Matching Moneys Loan Program
    - Statutory review of skipping priority score
    - Emergency Grants
    - Brainstorm with CCAB
- VII. Action Items
- a. Approve Timeline, Julia Fitzpatrick; there is an approval vote, not sure if this is what was approved.
- VIII. Rule Making Discussion
- a. HB 18-1277. Requires grant applicants to include a plan (and cost to implement the plan) for the future use or disposition of any public school facility that will be vacated as a result of a BEST grant award.
  - b. Plaque Language: Rule 8.2.6. reads: Upon completion of a new school, major renovation or addition Project, the Grantee shall affix a permanent sign that reads: “Funding for this school was provided through the Building Excellent Schools Today Program from School Trust Lands,” unless waived in writing by the Division.
- IX. Future Meetings: Typically 2<sup>nd</sup> Thursday of the month
- September 13, 2018; 1-3:30 PM at Colorado Talking Book Library, 180 Sheridan Boulevard, Denver, CO 80226
  - October 10, 2018; 2:30-5 PM; CASBO, Vail.
  - November 8, 2018; 1-3:30 PM at Colorado Talking Book Library, 180 Sheridan Boulevard, Denver, CO 80226
  - December 6-8, 2018; CASB, Colorado Springs
- X. Public Comment
- XI. Adjournment

**The mission of the Capital Construction Assistance Board is to protect the health and safety of students, teachers and other persons using public school facilities and maximize student achievement by ensuring that the condition and capacity of public school facilities are sufficient to provide a safe and un-crowded environment that is conducive to student’s learning.**