**Public School Capital Construction Assistance Board Meeting Minutes**

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| **Date & Time:** | Thursday, September 15, 2022 – 1:00pm – 3:30pm |
| **Location:** | Virtual – Microsoft Teams |

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| **Capital Construction Assistance Board Members:** | | |
| Jane Crisler – Chair | Kevin Haas | Brett Ridgway |
| Wendy Wyman – Vice Chair | Vaishali McCarthy | Matt Samelson |
| Brian Amack | Allison Pearlman | Michael Wailes |

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| I. | **Call to Order:** Meeting called to order by Jane Crisler at 1:03pm |
| II. | **Roll Call:**  Members Present: Brian Amack, Kevin Haas, Vaishali McCarthy, Allison Pearlman, Matt Samelson, Michael Wailes, Brett Ridgway, Wendy Wyman, Jane Crisler  Guests: Joe Peters, AG’s Office |
| III. | **Approve Agenda:**  Motion moved: Brian Amack  Second by: Wendy Wyman  All for: Brian Amack, Kevin Haas, Vaishali McCarthy, Allison Pearlman, Matt Samelson, Michael Wailes, Brett Ridgway, Wendy Wyman, Jane Crisler  All opposed: None  Motion passed |
| IV. | **Approve Minutes:** August 18-19, 2022  Motion moved: Brian Amack - *Approve minutes with changes discussed*  Second by: Michael Wailes  All for: Brian Amack, Kevin Haas, Vaishali McCarthy, Allison Pearlman, Matt Samelson, Michael Wailes, Brett Ridgway, Wendy Wyman, Jane Crisler  All opposed: None  Motion passed |
| V. | **Board Report:**   * Allison Pearlman: Aurora Public Schools East MS will be holding their ribbon cutting on October 6th celebrating the completion of their new school. Allison also updated the group on the Green Schools Summit which will be held December 1st-2nd and will be virtual. * Michael Wailes: Johnstown Milliken SD opened their new elementary, a BEST project. The community loves the new facility. An official ribbon cutting celebration will be held next month. |
| VI. | **Staff Report:**   * Global Village Academy and Huerfano School District both recently held their groundbreaking ceremonies. * Fowler will have theirs on September 8th and Johnstown Milliken will have a ribbon cutting ceremony on October 19th. * Andy shared updates and photos from the assessment team in the field. |
| VII. | **Action Items:**   1. CCAB Officer Elections:   Motion moved: Michael Wailes – *I nominate Jane Crisler and Wendy Wyman as chair and vice chair of the CCAB.*  Second by: Vaishali McCarthy  All for: Brian Amack, Kevin Haas, Vaishali McCarthy, Allison Pearlman, Matt Samelson, Michael Wailes, Brett Ridgway, Wendy Wyman, Jane Crisler  All opposed: None  Motion passed   1. Rule Change to Eliminate Annual Grant Reserve Set Aside:   Motion moved: Matt Samelson – *Per CRS 22-43.7-106 I move to remove Rule 8.1.5 from the Capital Construction Assistance Board rules pertaining to the Building Excellent Schools Today grant program, per the language on the September 15, 2022 Agenda Sheet.*  Second by: Wendy Wyman  All for: Brian Amack, Kevin Haas, Vaishali McCarthy, Allison Pearlman, Matt Samelson, Michael Wailes, Brett Ridgway, Wendy Wyman, Jane Crisler  All opposed: None  Motion passed   1. Rule Change to Set Backup Project Award Process/Policy:   Motion moved: Vaishali McCarthy – *Per CRS 22-43.7-106 I move to revise rules 6.3 and 6.4 of the Capital Construction Assistance Board rules pertaining to the Building Excellent Schools Today grant program, per the language on the September 15, 2022 Agenda Sheet.*  Second by: Kevin Haas  All for: Brian Amack, Kevin Haas, Vaishali McCarthy, Allison Pearlman, Matt Samelson, Michael Wailes, Brett Ridgway, Wendy Wyman, Jane Crisler  All opposed: None  Motion passed |
| VIII. | **Discussion Items:**   1. Board Training and CCAB Responsibilities:    * Joe Peter’s, AG’s Office, reviewed legal requirements, guidelines and best practices related to the CCAB.    * Andy reviewed the responsibilities and expectations of the CCAB. 2. Review Priorities from Retreat:    * Andy went over topics and feedback discussed at the August retreat and how those will be prioritized moving forward. |
| IX. | **Future Meetings:**   * October 12, 2022 (CASBO, Vail CO) * November 17, 2022 – Microsoft Teams * December 15, 2022 – Microsoft Teams |
| X. | **Public Comment:** None |
| XI. | **Adjourn:** Meeting Adjourned by Jane Crisler at 4:11pm |