**Public School Capital Construction Assistance Board Meeting Minutes**

|  |  |
| --- | --- |
| **Date & Time:** | December 17, 2020, 1-3PM |
| **Location:** | Web – Microsoft Teams |

|  |  |  |
| --- | --- | --- |
| **Capital Construction Assistance Board Members:** | | |
| Scott Stevens - Chair | Vaishali McCarthy | Matt Samelson |
| Jane Crisler – Vice Chair | Allison Pearlman | Michael Wailes |
| Brian Amack | Brett Ridgway | Wendy Wyman |

|  |  |
| --- | --- |
| I. | **Call to Order:** Meeting called to order by Scott Stevens at 1:03pm |
| II. | **Roll Call:**  Members Present: Brian Amack, Jane Crisler, Allison Pearlman, Vaishali McCarthy, Brett Ridgway, Matt Samelson, Scott Stevens, Michael Wailes, Wendy Wyman  Guests: Cathern Smith, AG’s Office, Mattie Prodanovic, Hilltop Securities, Eric Rothus, Treasurers Office, Jennifer Oakes, CDE. |
| III. | **Approve Agenda:**  Motion moved: Michael Wailes - Approve agenda as presented  Second by: Brian Amack  All for: Brian Amack, Jane Crisler, Allison Pearlman, Vaishali McCarthy, Brett Ridgway, Matt Samelson, Scott Stevens, Michael Wailes, Wendy Wyman  All opposed: None  Motion passed |
| IV. | **Approve Previous Meeting Minutes:** November 19, 2020  Motion moved: Brian Amack - Approve previous meeting minutes as written  Second by: Matt Samelson  All for: Brian Amack, Jane Crisler, Allison Pearlman, Vaishali McCarthy, Brett Ridgway, Matt Samelson, Scott Stevens, Michael Wailes, Wendy Wyman  All opposed: None  Motion passed |
| V. | **Board Report:**   * Matt: With the help of BEST staff, has been looking at ways that we can improve our expertise on ventilation systems. |
| VI. | **Directors Report:**   * Andy attended the National Council of School Facilities virtual conference last week. A lot of the focus was on pandemic relief for schools. * The JBC hearing was held on 12/16/20. There was a lot of productive discussion. * Brush, Mapleton and Deer Trail all recently BEST completed projects. * 4projects were recently recognized and given awards through A4LE. * Meeker groundbreaking ceremony has been rescheduled for January 14th. |
| VII. | **Discussion Items:**   1. Advocacy – Jennifer Oakes    * Jennifer introduced herself and explained her role and background with CDE.    * She discussed budget cuts and how to navigate them.    * Future funding for the BEST program was discussed.    * Jennifer discussed communication with the SBE and how the CCAB can best communicate with them. |
| VIII. | **Action Items:**   1. Rulemaking Hearing for SB20 – 124/Adding to the Construction Guidelines a Requirement to Consult with the Local Electric Utility.  * Mike Krueger (COSSA) provided testimony feedback and suggestions on the rule.   Motion moved: Allison Pearlman - *I move Per CRS 22-43.7-106, I move to add Section 4.4.2.1.1 to the Public School Facility Construction Guidelines, per the language as shown in the notice of proposed rule making.*  Second by: Jane Crisler  All for: Brian Amack, Jane Crisler, Allison Pearlman, Vaishali McCarthy, Brett Ridgway, Matt Samelson, Scott Stevens, Michael Wailes, Wendy Wyman  All opposed: None  Motion passed.   1. Consideration of Animas High School Request to Modify Scope  * Andy reviewed the request received from Animas HS. * The group discussed the implications, timing and feasibility of approving this request.   Motion Moved: Bret Ridgway – *I move to instruct BEST staff to reply to Animas HS group that a change in scope would not be endorsed.*  Second: Michael Wailes  All for: Brian Amack, Jane Crisler, Allison Pearlman, Vaishali McCarthy, Brett Ridgway, Matt Samelson, Scott Stevens, Michael Wailes, Wendy Wyman  All opposed: None  Motion passed. |
| IX. | **Future Meetings:**   * + January 21, 2021, 1-3pm – Microsoft Teams   + February 18, 2021, 1-3pm – Microsoft Teams   + March 18, 2021, 1-3pm – Microsoft Teams |
| V. | **Public Comment:**  None |
| XI. | **Adjournment:**  Motion moved: Jane Crisler - Adjourn  Second by: Bret Ridgway  All for: Brian Amack, Jane Crisler, Allison Pearlman, Vaishali McCarthy, Brett Ridgway, Matt Samelson, Scott Stevens, Michael Wailes, Wendy Wyman  All opposed: None  Motion passed Motion passed. Meeting Adjourned at 2:42pm |