**Capital Construction Assistance Board Meeting Minutes – September 12, 2019**

**Location: Colorado Talking Book Library**

**180 Sheridan Blvd., Denver, CO**

**Capital Construction Assistance Board Members:**

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| Kathy Gebhardt – Chair | Allison Pearlman | Scott Stevens |
| Brian Amack | Denise Pearson | Michael Wailes |
| Jane Crisler | Brett Ridgway | Cyndi Wright |

1. Call to Order: Meeting called to order at approximately 1:00PM
2. Pledge of Allegiance
3. Roll Call – Members Present: Kathy Gebhardt, Brian Amack, Jane Crisler, Allison Pearlman, Denise Pearson, Brett Ridgway, Scott Stevens, Cyndi Wright, Michael Wailes (via phone)
4. Approve Agenda
	1. Brian made a motion to approve the agenda with modification to add Board Report and Director’s Report.
	2. Denise Pearson seconded the motion.
	3. Motion to approve carried unanimously.

1. Board Report
	1. Kathy Gebhardt reported on a CASBO school tour with legislators to the Cherry Creek Innovation Center. Pickens Tech in Aurora Public Schools and others.
2. Director’s Report
	1. Andy Stine reported on visits to Swallows Charter Academy (for filming the BEST video) and Chavez Huerta (a potential BEST applicant) in Pueblo. Andy spoke of upcoming presentations about BEST (at CDE all hands meeting and, Charter School Annual Finance Seminar, and the Association of General Contactors). Andy mentioned a legislative audit committee meeting coming up soon to discuss State agencies’ focus on school security. BEST participated in the audit and shared project costs associated with security.
3. Action Items:
	1. HB19-1008 Rulemaking
		1. Scott Stevens made the following motion: Per CRS 22-43.7-106 I move to add Rule 6.2.4 to the Capital Construction Assistance Board rules pertaining to the Building Excellent Schools Today grant program, per the language on the September 12, 2019 Agenda Sheet.
		2. Cyndi Wright seconded the motion.
		3. The motion was approved unanimously.
4. Discussion Items:
	1. SWOT Analysis Review
		1. The group reviewed the SWOT analysis created last year and discussed items to be condensed, removed, or added.
	2. Strategic Working Groups—recap/takeaways from retreat
		1. The group discussed some of the Strategic Working Groups list and determined a couple to move forward as soon as possible:
			1. Future funding for BEST
			2. Funding smaller projects blocked by larger projects
		2. Term Limits was removed from the list.
		3. The group determined to continue discussing priorities at future meetings rather than cut any one conversation short.
5. Future Meetings
	1. **October 16, 2019**, 2:30 -5pm, Vail Marriot, Vail, CO; **November 14, 2019**, 1-3:30 pm, The CO Talking Book Library, Denver, CO; **December 5, 2019** 2:30 – 5pm, The Broadmoor Hotel, CO Springs, CO
6. Public Comment – None.
7. Adjournment
	1. Scott Stevens made a motion to adjourn the meeting.
	2. Cyndi Wright seconded the motion.
	3. Motion carried unanimously and the meeting ended at approximately 3:00PM.