



COLORADO
Department of Education

Detention Center Students

2014-2015 Student October Count

Created by the Field Analyst Support Team (FAST)

Definition

Each year, there are students who are being held in short-term detention centers across the state on the pupil enrollment count day. These centers are:

- Adams Youth Service Center – Brighton
- Gilliam School – Denver
- Mountainview Youth Service Center – Golden
- Pueblo Youth Service Center – Pueblo
- Grand Mesa Youth Service Center – Grand Junction
- Platte Valley Youth Services Center – Greeley
- Marvin W. Foote Youth Services Center – Cherry Creek
- Robert Denier Youth Services Center – Durango
- Spring Creek Youth Services Center – Colorado Springs

Funding Eligibility

- Students in short-term detention centers on the pupil enrollment count day may be eligible to be counted by either the district of residence or the district of attendance (the district in which the detention center is located).
- Districts in which the detention centers are located will be responsible for obtaining a list of students who are in the detention center as of the pupil enrollment count day, and notifying the districts of residence.

District of Residence (other than the district in which the detention center is located)

- **If a student resides in a district other than that in which the detention center is located, the district of residence may include the student in their funded count if,**
 - The student was in attendance in the month preceding the pupil enrollment count day, and
 - The student was still actively enrolled with the district as of the pupil enrollment count day, and
 - If the student was a secondary student, had an active student schedule showing the student was scheduled as either part or full time, and
 - The district of residence received notification from the district in which the detention center was located indicating that the student was being held at the detention center on the pupil enrollment count day
- **If all the criteria above are met, the district of residence must complete the detention center notification form by answering 'yes' for that student and returning it to the district that send the notification. The district of residence must keep a copy as evidence of count day attendance**

District of Residence (other than the district in which the detention center is located)

Additional audit documentation:

- Enrollment history showing student was actively enrolled as of the pupil enrollment count day (had not been withdrawn)
- Daily attendance from the district of residence showing student established attendance in the month prior to the pupil enrollment count day
- Copy of the detention center notification showing that the district of residence responded stating the student was eligible to be counted by the district of residence
- If student is a secondary student (grades 6-12), individual student schedule and applicable district calendar/bell schedule for the school in which the student was actively enrolled

District of Residence (other than the district in which the detention center is located)

Helpful Hints!

- If a district of residence is notified in September that one of its students is in a detention center, and they are actively enrolled, have established attendance, and have a schedule, the district should consider not withdrawing the student (unless there is a formal request by the parent/guardian, etc.), as the student may be eligible to be included in their funded count in the event the district of residence receives notification from the detention center.

District in Which the Detention Center is Located

- **In the event the district of residence (other than the district in which the detention center is located) is unable to include a student in its funded count, the district in which the detention center is located may count the student for funding if one of the following scenarios is met:**
 - The student resides within the same district as the detention center, had established attendance prior to the pupil enrollment count day, was still enrolled with the district as of the pupil enrollment count day, and had an active schedule showing full or part time as of the pupil enrollment count day
 - The student resides within the same district as the detention center, but was not in attendance in the month preceding the count date
 - The student may still be counted by the district if the district enrolls the student, and established a schedule for the student with the intent to have the student attend a district school after release from the detention center.
 - If the student does not reside within the same district as where the detention center is located, the district of attendance (where the detention center is located) may still include the student in its funded count, if:
 - The district of attendance receives written notification from the district of residence that the student is not eligible to be counted by the district of residence, and
 - The district of attendance provides the education program at the detention center

District in Which the Detention Center is Located

- **Additional Audit Documentation:**

- If the district of residence and attendance are the same, and the student has established attendance prior to going to detention center, the documentation is the same as those required for the “District of Residence” in the previous slides
- If the student resides in the district of attendance and did not establish attendance, then district must enroll the student into the district and provide all required documents including copy of notification
- If the student does not reside within the district of attendance, and the district of residence is unable to include the student in its funded count, the district of attendance may include the student in its funded count if it provides the educational program at the detention center. Must provide the same required documentation (attendance, schedule, calendar, bell schedule, etc.)

Detention Center Example

District A has a student who is placed into a detention center in September. The student was in attendance prior to being placed in the detention center and is planning on returning in October after being released. Should the district withdraw the student on the day that they were placed into the detention center and re-enroll the student upon return to the district?

Detention Center Example

District A has a student who is placed into a detention center in September. The student was in attendance prior to being placed in the detention center and is planning on returning in October after being released. Should the district withdraw the student on the day that they were placed into the detention center and re-enroll the student upon return to the district?

No, the district should keep the student actively enrolled if they plan on including the student in their funded pupil count. They will be required to provide an enrollment history that shows that the student was actively enrolled with the district as of the pupil enrollment count day.

Questions?

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Thank you!