

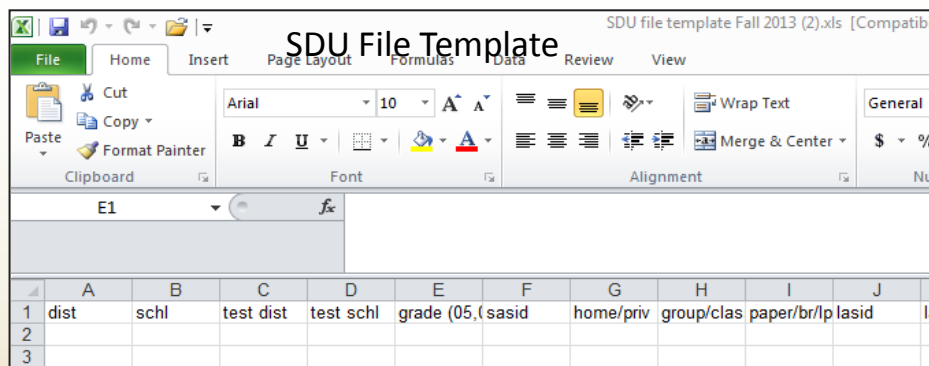
**Colorado Spring 2014 Test Administration
PearsonAccess CMAS**

**Invalidation Codes and
Accommodations after Testing**

Student Data Uploads

Invalidation codes and accommodations after testing *may* be recorded in PearsonAccess through a Student Data Upload (SDU) file or through the PearsonAccess User Interface.

For detailed instructions on loading SDUs, please see the **Student Data Upload Layout** posted on *PearsonAccess > Support > Templates*.



Test Invalidation using PearsonAccess User Interface

Once a student has completed testing and the student's test is in Completed or Marked Complete status Invalidation Codes may be applied using the following steps:

Test Invalidation using PearsonAccess User Interface

- Select the student's name within the test **Session Details** screen.

Home > Test Management > Manage Test Sessions > Session Details

Session Details

[Return to Manage Test Sessions](#)

[Restart](#) | [Authorizations](#) | [Proctor Caching](#) | [Session Roster](#) | [Advanced Ses](#)

Test Session Details

Test Session Status: **Stopped**

Session Name: **Group 1**

School: **SAMPLE COLORADO DEPT OF EDUCATION (33331111)**

Test to be Administered: **Grade 8 Science**

Read Aloud by Test Examiner: **No**

Default Form Group Type: **Main**

Test Code: **6BDF7F**

View By: ☒ Students in the Session

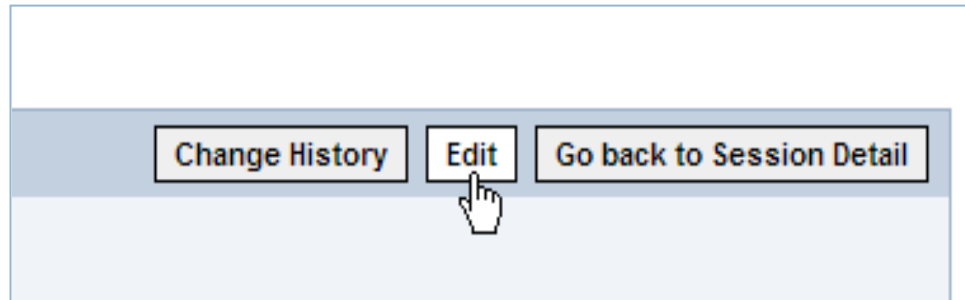
[Clear All Filters](#)

[Resume Test](#) | [Mark Test Complete](#) | [Add Students](#) | [Remove](#) | [Move](#)

☒ Student Name	☒ Pearson Student Code	☒ Group	☒ Status Refresh
STUDENT, TRAINING B	0000450575	TRAINING GROUP	Marked Complete Refresh

Test Invalidation using PearsonAccess User Interface

- Select **Edit** in the upper right corner of the **Student Test Details** screen.



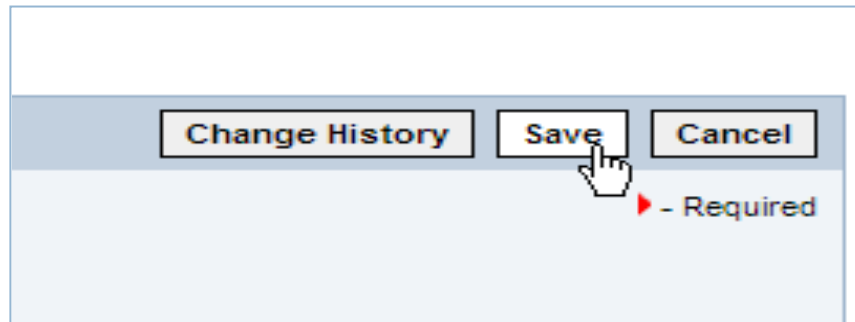
Test Invalidation using PearsonAccess User Interface

- Select the **Invalidation Code** from the drop-down menu.

The screenshot displays the 'Student Test Details' form in the PearsonAccess User Interface. The form is titled 'Student Test Details' and includes a 'Return to Session Details' link. It contains fields for 'G5 SAMPLE 17, SAMPLE FIRST', 'Gender: F', 'Date of Birth: 12/08/2004', and 'SASID: 9990990066'. Below these fields, there are sections for 'Group Name' (set to 'DEFAULT GROUP'), 'Online Testing' (set to 'Yes'), and 'CMAS Accommodations' (Text-to-Speech, Contrast Settings, and Extended Time, all set to 'No'). The 'Invalidation Codes' field is highlighted with a red arrow, and its dropdown menu is open, showing a list of options including '<select>', 'Student Tested all Sessions', 'Took other Assessment', 'Test not completed', 'Withdrew before completion', 'Test Refusal', 'Non approved accommodation', 'Misadministration', 'District Education Services', 'State Use 1', 'State Use 2', and '<select>'. The form also includes 'Change History', 'Save', and 'Cancel' buttons at the top and bottom right.

Test Invalidation using PearsonAccess User Interface

- Select **Save** in the upper right corner of the **Student Test Details** screen.



Accommodations Used PearsonAccess User Interface

Once a student has completed testing and the student's test is in **Completed** or **Marked Complete** status, accommodations after testing may be set using the following steps:

Accommodations Used PearsonAccess User Interface

- Select the student's name within the test **Session Details** screen.

Home > Test Management > Manage Test Sessions > Session Details

Session Details

[Return to Manage Test Sessions](#)

[Restart](#) | [Authorizations](#) | [Proctor Caching](#) | [Session Roster](#) | [Advanced Ses](#)

Test Session Details

Test Session Status: **Stopped**
Session Name: **Group 1**
School: **SAMPLE COLORADO DEPT OF EDUCATION (33331111)**
Test to be Administered: **Grade 8 Science**
Read Aloud by Test Examiner: **No**
Default Form Group Type: **Main**
Test Code: **6BDF7F**

View By: ☒ Students in the Session

[Clear All Filters](#)

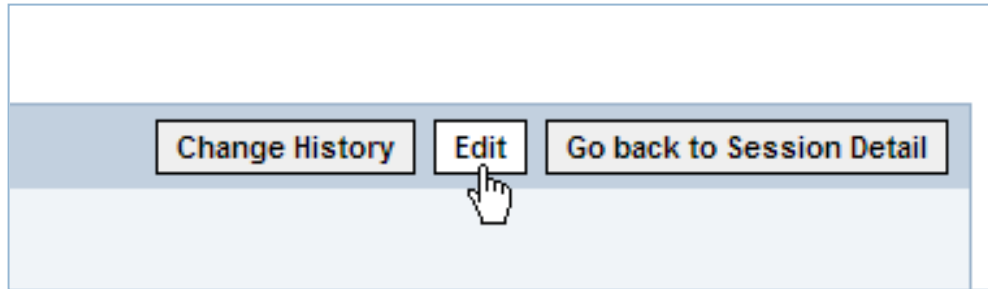
[Resume Test](#) | [Mark Test Complete](#) | [Add Students](#) | [Remove](#) | [Move](#)

☒ Student Name	☒ Pearson Student Code	☒ Group	☒ Status Refresh
STUDENT, TRAINING B	0000450575	TRAINING GROUP	Marked Complete

Accommodations Used

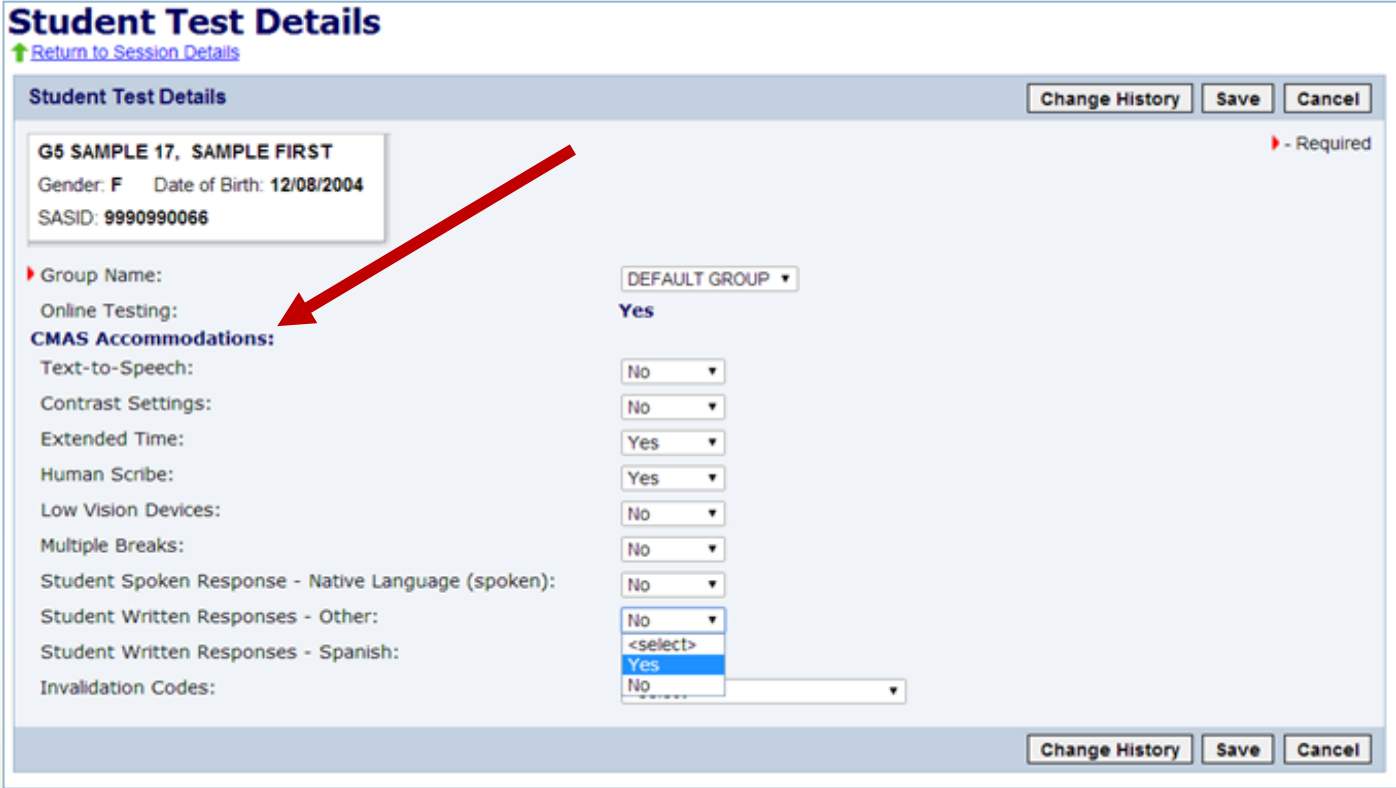
PearsonAccess User Interface

- Select **Edit** in the upper right corner of the **Student Test Details** screen.



Accommodations Used PearsonAccess User Interface

- Select the specific **CMAS Accommodations** options from the drop-down menus.

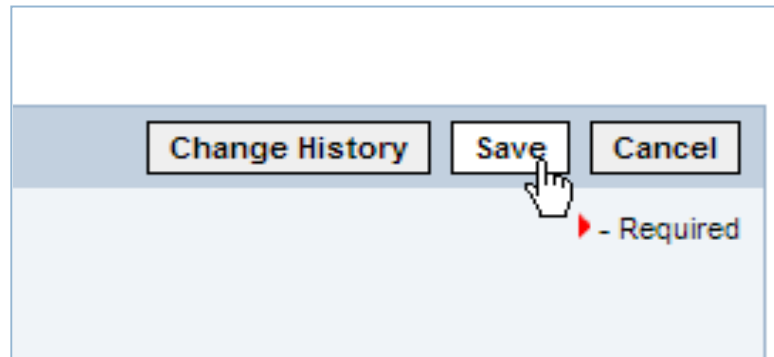


The screenshot displays the 'Student Test Details' form in the PearsonAccess system. A red arrow points to the 'CMAS Accommodations' section. The form includes a header with 'Student Test Details', a 'Return to Session Details' link, and buttons for 'Change History', 'Save', and 'Cancel'. The student information box shows 'G5 SAMPLE 17, SAMPLE FIRST', 'Gender: F', 'Date of Birth: 12/08/2004', and 'SASID: 9990990066'. The 'Group Name' is set to 'DEFAULT GROUP'. The 'Online Testing' option is 'Yes'. The 'CMAS Accommodations' section lists various options with drop-down menus: 'Text-to-Speech' (No), 'Contrast Settings' (No), 'Extended Time' (Yes), 'Human Scribe' (Yes), 'Low Vision Devices' (No), 'Multiple Breaks' (No), 'Student Spoken Response - Native Language (spoken):' (No), 'Student Written Responses - Other:' (No), 'Student Written Responses - Spanish:' (<select>), and 'Invalidation Codes:' (No). The 'Save' button is highlighted in the bottom right corner.

Field	Value
Group Name	DEFAULT GROUP
Online Testing	Yes
Text-to-Speech	No
Contrast Settings	No
Extended Time	Yes
Human Scribe	Yes
Low Vision Devices	No
Multiple Breaks	No
Student Spoken Response - Native Language (spoken):	No
Student Written Responses - Other:	No
Student Written Responses - Spanish:	<select>
Invalidation Codes:	No

Accommodations Used PearsonAccess User Interface

- Select **Save** in the upper right corner of the **Student Test Details** screen



CoAlt

- Please note that CoAlt invalidations and accommodations are entered on the **Score Entry Screen** via the CoAlt Examiner role.