

Unified Improvement Planning

Guidance for January Submission



January Submission Eligibility

All schools and districts who are newly identified as Priority Improvement or Turnaround (Year 0), and/or Comprehensive Support in 2022 are eligible to submit their UIP by January 17, 2023. Schools must seek approval from their district to submit in January.

UIP Online System Guidance

Prior to the October submission deadline, District Admins/Users or Accountability Contacts must take the following steps to denote if eligible schools/the district will be submitting their plan in January:

1. Log into the [UIP Online System](#).
2. On the Home Tab, click on the name of the district or school UIP from the List Views to navigate to the UIP's Details page.

The screenshot shows the UIP Online System interface. At the top, there is a navigation bar with the Colorado Department of Education logo, a search bar, and various icons. Below the navigation bar, there are two main sections: "District List View" and "School List View".

District List View: This section shows a table with one item. The table has columns for UIP Name, District Name, Organizational Unit, UIP Status, Plan Type, Entered Date, Biennial Cycle, Last Modified By, and Last Modified Date. The first row contains the following data:

UIP Name	District Name	Organiz...	UIP Status	Plan Type	Enterin...	Biennial...	Last Modified By	Last Modified Date
Test District UIP 2022-23	CDE Test District		In Progress	Pending			Victoria Rilett	8/16/2022 3:46 PM

School List View: This section shows a table with one item. The table has columns for UIP Name, District Name, Organizational Unit, UIP Status, School Name, School Type, Plan Type, Entered Date, Biennial Cycle, Last Modified Date, and Last Modified By. The first row contains the following data:

UIP Name	District Name	Org...	UIP Status	School Name	Sch...	Plan Type	Ent...	Bie...	Last Modified Date	Last Modif...
Test School UIP 2022-23	CDE Test District		In Progress	CDE Test School 1		Pending			8/17/2022 8:27 PM	Lisa Steffen

3. On the UIP Details Page, click on the pencil icon next to the "January Submission" checkbox. Check the box and press the Save button.



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UIP
Test District UIP 2022-23

Related **Details**

UIP Name	Test District UIP 2022-23	UIP Status	In Progress
Record Type	District UIP 2022	UIP Annual CDE Plan	2022 District Template
District Name	CDE Test District	Year	
Organization Code		Entering Year	
School Code		Copy from Last Year Done	<input type="checkbox"/>
City		Last Year's UIP	
AU Code		Biennial Plan Eligible	<input type="checkbox"/>
AU Name		District Only Plan	<input checked="" type="checkbox"/>
Is Version	<input type="checkbox"/>	Required Year	<input type="checkbox"/>
Submit to CDE	<input type="checkbox"/>	Recommended Year	<input type="checkbox"/>
Title I School Wide	No	Review Required	<input type="checkbox"/>
Conga Test URL	District_Test	Re-Review Required	<input type="checkbox"/>
Section IV Major Imp Strategies Complete	<input type="checkbox"/>	Feedback_Question1	<input type="checkbox"/>
Public Facing	<input type="checkbox"/>	Feedback_Question2	<input type="checkbox"/>
ZPIF UIP Identifier		Feedback_Question3	<input type="checkbox"/>
Combined Plan	<input type="checkbox"/>	Feedback_Question4	<input type="checkbox"/>
Combined Plan Eligible	No	Diagnostic Review Grant Type	
Combined Plan Approved	<input type="checkbox"/>	SIS Grant Type	
Combined Plan Approved Instructions		CGP Plan Type	
Early Literacy Grant		READ Act	
Early Literacy Grant Instructions		Received TIG	
January Submission	<input type="checkbox"/>		

UIP Roadmap

January Submission

Cancel Save

To track which UIPs have been marked as January Submission, reference the “January UIP Submission Tracking” components of the UIP Dashboard on the Home tab.

January UIP Submission Tracking

January Submission	Record Count
false	2
true	1

[View Report \(January UIP Submission Tracking 22-23\)](#)

January UIP Submission Tracking

Organization Co...	District Name: School/District ...	School ...	School Name: School/District ...	UIP Name	Plan...	Entering...	January Submi...
-	CDE Test District	-	-	Test District UIP 2022-23	Pendir	-	<input checked="" type="checkbox"/>
-	CDE Test District	-	-	Test District UIP 2022-23	Pendir	-	<input type="checkbox"/>
-	CDE Test District	-	CDE Test School 1	Test School UIP 2022-23	Pendir	-	<input type="checkbox"/>

[View Report \(January UIP Submission Tracking 22-23\)](#)