

**COLORADO ACCOUNTABILITY, ACCREDITATION, STUDENT PERFORMANCE
AND RESOURCE INEQUITY TASK FORCE**
(created by H.B. 23-1241)

Meeting Summary | October 22, 2024

Published Agenda

9:00-9:10 AM	Welcome and Overview
9:10-9:20 AM	Debrief Consensus from Friday
9:20-9:45 AM	Key Messaging for the Executive Summary
9:45-10:00 AM	Design and Layout Brainstorming
10:00-10:20 AM	Reflections on the Task Force
10:20-10:45 AM	Next Steps and Closing Appreciations

Note: Throughout the meeting, the chair and vice chair made real-time adjustments in conversation and facilitation, resulting in variations from the original agenda for some topics and time ranges.

In Attendance

Note: This meeting took place in a virtual-only format.

Task Force Members:

NAME	REPRESENTING	ATTENDANCE
Dr. Wendy Birhanzel (chair)	Superintendent	Present
Hon. Rebecca McClellan (vice chair)	State Board of Education	Present
Tomi Amos	Charter Network Leader	Absent
Dr. Rob Anderson	Superintendent (Urban)	Absent
Amie Baca-Oehlert	Statewide Teachers Organization	Present
Pamela Bisceglia	Statewide Organization Specializing in Equity and Inclusion	Absent
Dr. Brenda Dickhoner	Charter School Institute (Governing Board Member)	Absent
Kathleen Durán	Expert in English Language Acquisition and Bilingual Ed	Present
Lindsey Gish	Teacher (Middle School)	Absent
Alison Griffin	Workforce Development and Education Organization	Present
Don Haddad, Ed.D.	Superintendent	Present
Dr. Rhonda Haniford	Colorado Department of Education	Present
Tammi Hiler	Governor's Office Representative	Present
Ted Johnson	District Administrator (Rural Accountability)	Present

Erin Kane	<i>Superintendent</i>	Absent
Dr. Anne Keke	<i>Local School Board Member</i>	Present
Ryan Marks	<i>District Administrator (Accountability)</i>	Present
Nicholas Hernandez	<i>Statewide Parents/Families Organization</i>	Present
Tony May	<i>Local School Board Member (Rural)</i>	Present
Dr. Robert Mitchell	<i>Teacher (Rural)</i>	Present
James Parr	<i>District Administrator (Rural Accountability)</i>	Present
Catie Santos de la Rosa	<i>Teacher (Elementary)</i>	Absent
Mark Sass	<i>Statewide Teachers Organization</i>	Present
Dan Schaller	<i>Charter School Organization</i>	Present
Jen Walmer	<i>Statewide Education Policy Organization</i>	Present
Lisa Yates	<i>Superintendent (Rural Participant in Local Accountability System Grant)</i>	Present

CDE Staff: Megan Richardson

Facilitators: Sheila Briggs, Adam Brumer, and Kelly Jasiura

Summary

Welcome and Overview

The chairs welcomed the Task Force and thanked them again for their collaborative work at the meeting on October 18 to get to full consensus on the report. They previewed that today's short meeting would focus largely on celebrating the work of the Task Force.

Next, they previewed the objectives, which included:

- Reflect on the Task Force process
- Celebrate and appreciate the contributions of the 1241 Task Force and its members
- Provide input into the layout and formatting
- Understand the next steps to finalize the report

Then they reviewed the meeting agenda.

Debrief Consensus from Friday

As a recap of the October 18 meeting, the facilitators briefly recapped the changes and consensus reached on the report. To do this, they asked the Task Force to review the set of 30 final recommendations plus areas for further study and to note any major discrepancies or issues.

The facilitators emphasized that while there is not time during the day's meeting to reopen any discussions on the report from October 18, the chairs will be paying close attention to any final edits proposed by the group to ensure they are incorporated. The chairs will also be the final reviewers of the report before it is sent to the Legislature and other stakeholders.

Key Messaging for the Executive Summary

Next, the Task Force was asked to reflect on the major challenges and opportunities the Task Force considered to craft their recommendations to improve the accountability system. This exercise allowed the Task Force to look back on its work to date, and the answers generated by the Task Force would help the facilitators draft an executive summary that would concisely frame the overarching themes from the report's 30 recommendations and areas for further study.

Using a collaborative Zoom Whiteboard, the Task Force answered the following question:

- What high-level issues and opportunities do the report recommendations address?

Some themes that emerged about the recommendations were that they:

- emphasized the importance of sharing data with stakeholders,
- would help improve the accountability system and make individual schools and districts better; and
- are interconnected and build upon each other.

Design and Layout Brainstorming

Next, the facilitators asked the Task Force to share suggestions on how to format the report and make it as reader friendly as possible. Members were asked to answer the following questions in a Zoom Whiteboard:

- How might we better help our audience connect the Task Force's findings with the recommendations?
- How might we elevate key messaging?
- What visual aids (colors, icons, sections headers, etc.) or interactive features would be helpful to incorporate into the report?
- Do you have any links to reports that provide examples of formats that could inspire additional improvements?

The facilitators will copyedit and format the full report the week of October 28.

Reflections on the Task Force

Next, the facilitators shared an opportunity with the Task Force to submit a proposal for CCSSO's June 2025 National Conference on Student Assessment in Denver. Submissions were due November 1.

Then, the facilitators prompted the group to reflect on the Task Force process and experience. This exercise served as a celebration of the group's collective hard work, but also an opportunity to reflect on what the Task Force accomplished and what it could have done better throughout this process.

The Task Force responded to the following prompts in a Zoom Whiteboard:

- An example from the report that shows this Task Force's commitment to advancing equity...
- An example from a meeting when you were inspired by a colleague...
- An example from a small group when you learned something new...
- An example from a discussion when a belief of yours changed or shifted...
- An example from our work together that makes you proud to be on the Task Force...
- The impact you think this work will have on Colorado students...

The group debriefed their answers, and the facilitators noted that the answers shared may be incorporated as anonymous quotes in the final report or slide deck being used to present to the State Board in November.

Next Steps and Closing Appreciations

Lastly, the facilitators reminded the Task Force of the timeline to deliver the final report, and then prompted the Task Force to share appreciations and gratitude for each other by responding to the following prompts in the Zoom chat:

- Someone that pushed your thinking
- Someone that helped you understand an issue in a different way
- Someone that did some great work
- Someone that followed up with you between meetings
- Someone that took on an additional task
- Someone that made you laugh, or encouraged you when you were frustrated.
- Someone that you enjoyed working with.
- Someone that brought a particularly important/unique perspective.
- Other...

The chairs then closed out the meeting by acknowledging the hard work of the Task Force. They also thanked the CDE staff for their logistical and technical support, and for fulfilling data and other research requests to support the work of the Task Force.

Summary of next steps

- **October 23-25:** Chairs finalize report changes, with support from facilitators
- **Week of October 28:** Facilitators copy edit and format final version of report
- **November 1:** Report sent to CDE and Task Force for final look; Task Force will be able to raise copy edit changes and factual inaccuracies
- **November 15:** Final report due to Legislature and other entities

The meeting was adjourned.

Meeting summary prepared by Education First