21st CCLC State and Subgrantee Evaluation

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Learning Objectives

1. Review of required monitoring and evaluation for the 21st CCLC Grant

2. Tips on how to think like an evaluator

3. Technical assistance and evaluation resources

Monitoring and Evaluation Timeline

Data Collection Type	Year 1	Year 2	Year 3	Year 4	Year 5
Compliance and Fiscal Monitoring	X	X	X	X	X
Program Monitoring Site Visits		X		X	
Sustainability Plan		X			
Grant and Center Level Process Tracking	X	X	X	X	X
Teacher Surveys	X	X	X	X	X
State Assigned Student Identifiers*	X	X	X	X	X
End-of-Year Reporting	X	X	X	X	X
Local Evaluations and Reporting*	X	X	X	X	X

Note: Only required for Cohort 8 but highly recommended for Cohort 7

Let's Move!

✓ *What is your program's evaluation level/experience?*

- 1= What evaluation?
- 2= Beginner
- 3= Intermediate
- 4= Advanced

✓ *Why did you choose your rating?*

Let's Move!

✓ *How confident are you in completing the evaluation requirements for this grant?*

- 1= No confidence
- 2= Slight confidence
- 3= Moderate confidence
- 4= High confidence

✓ *Why did you choose your rating?*

How to think like an evaluator...
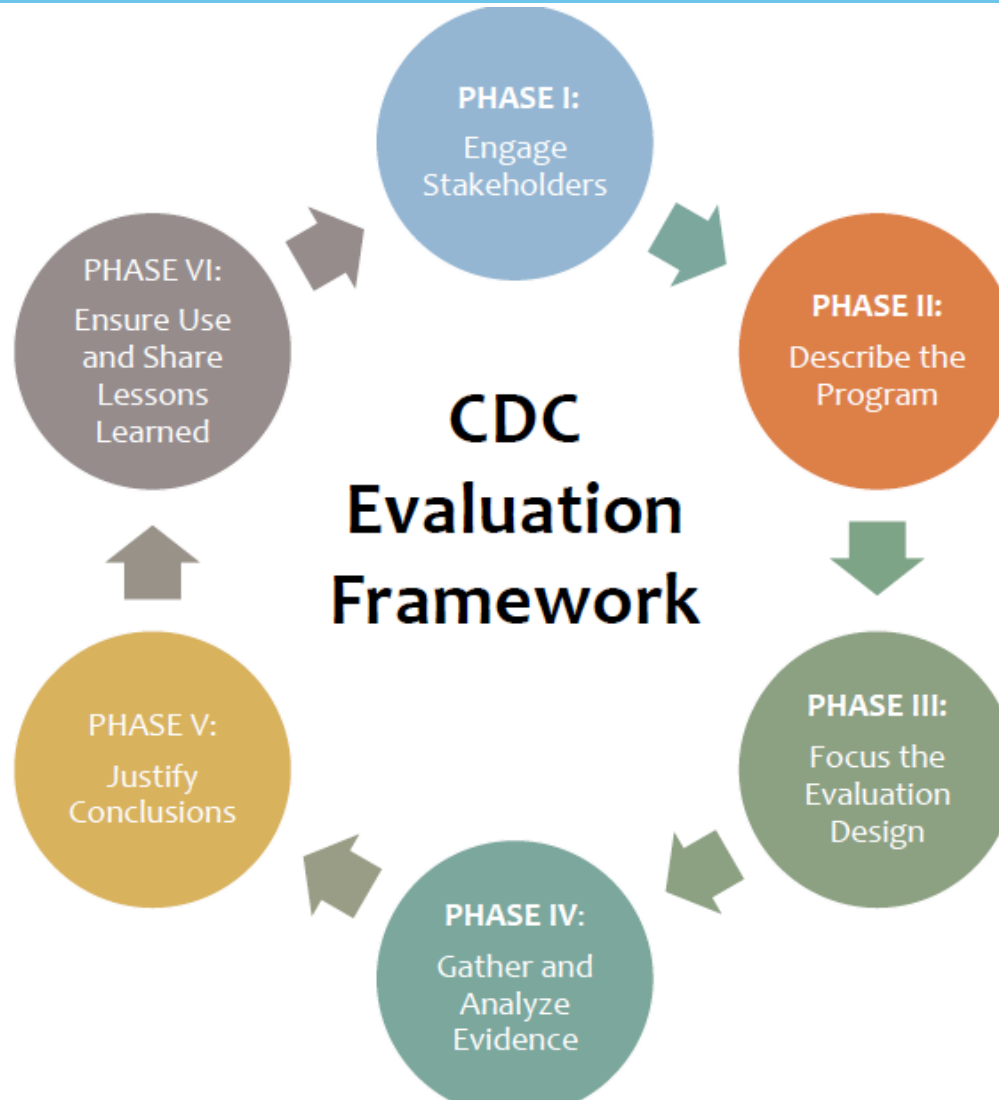
It's a about purpose...

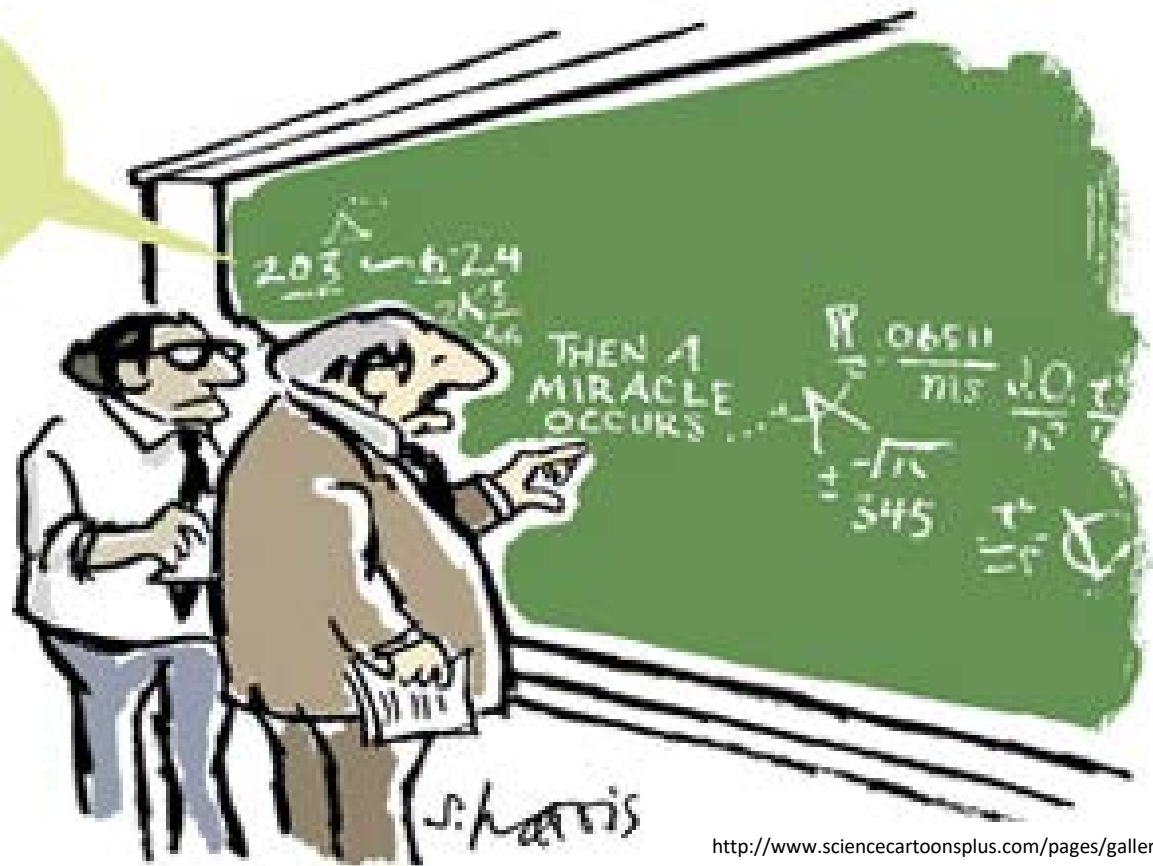| Federal and State	Local

• **Accountability**
   • Quality Programming
   • Implementation
 	
• **Specific Outcomes**
   • Academic Performance
   • Attendance
   • Disciplinary actions
 	
• **Technical Assistance**
	• **Meet your local needs**
	
	• **Demonstrate quality**
	
	• **Demonstrate unique outcomes**
	
	• **Promote your program**
	
	• **Continuous improvement**
	
	• **Sustainability**

Be systematic…

CDC Evaluation Framework

- PHASE I: Engage Stakeholders
- PHASE II: Describe the Program
- PHASE III: Focus the Evaluation Design
- PHASE IV: Gather and Analyze Evidence
- PHASE V: Justify Conclusions
- PHASE VI: Ensure Use and Share Lessons Learned

Create a program roadmap...

INPUTS

Inputs are the resources used by the program.

Examples: program staff, funding, time, external partners. volunteers. materials,

OUTPUTS

ACTIVITIES

Activities are what the program does with its inputs to fulfill its mission.

Examples: events, informational materials, products, workshops, trainings. conferences, exhibits, curricula

AUDIENCE

Audience refers to the participants. clients, or customers reached by the program.

Examples: number of people attending an event, workshop, and/or training: type of participants (grade levels, ages, ethnicities, etc. of participants)

Satisfaction refers to participants satisfaction with their experience in the program and how it was implemented

OUTCOMES

SHORT-TERM   INTERMEDIATE   LONG-TERM

Outcomes are the results of your program. They arc the changes that take place during or after the program for individuals, groups, communities, or organizations. These changes can take place over the short. intermediate, or long-term. Long-term outcomes are sometimes referred to as **Impacts.**

Examples of short/intermediate-term **Outcomes:** knowledge, attitudes. awareness, opinions, skills, behavior

Examples of **Impacts:** educational. environmental quality, or human health improvements

Create a program roadmap…

Strike a balance…

Process/Formative

Outcome/ Summative

Activities

Implementation

Quality

Dosage

Participant Experience

Outcomes

Impact

Economic
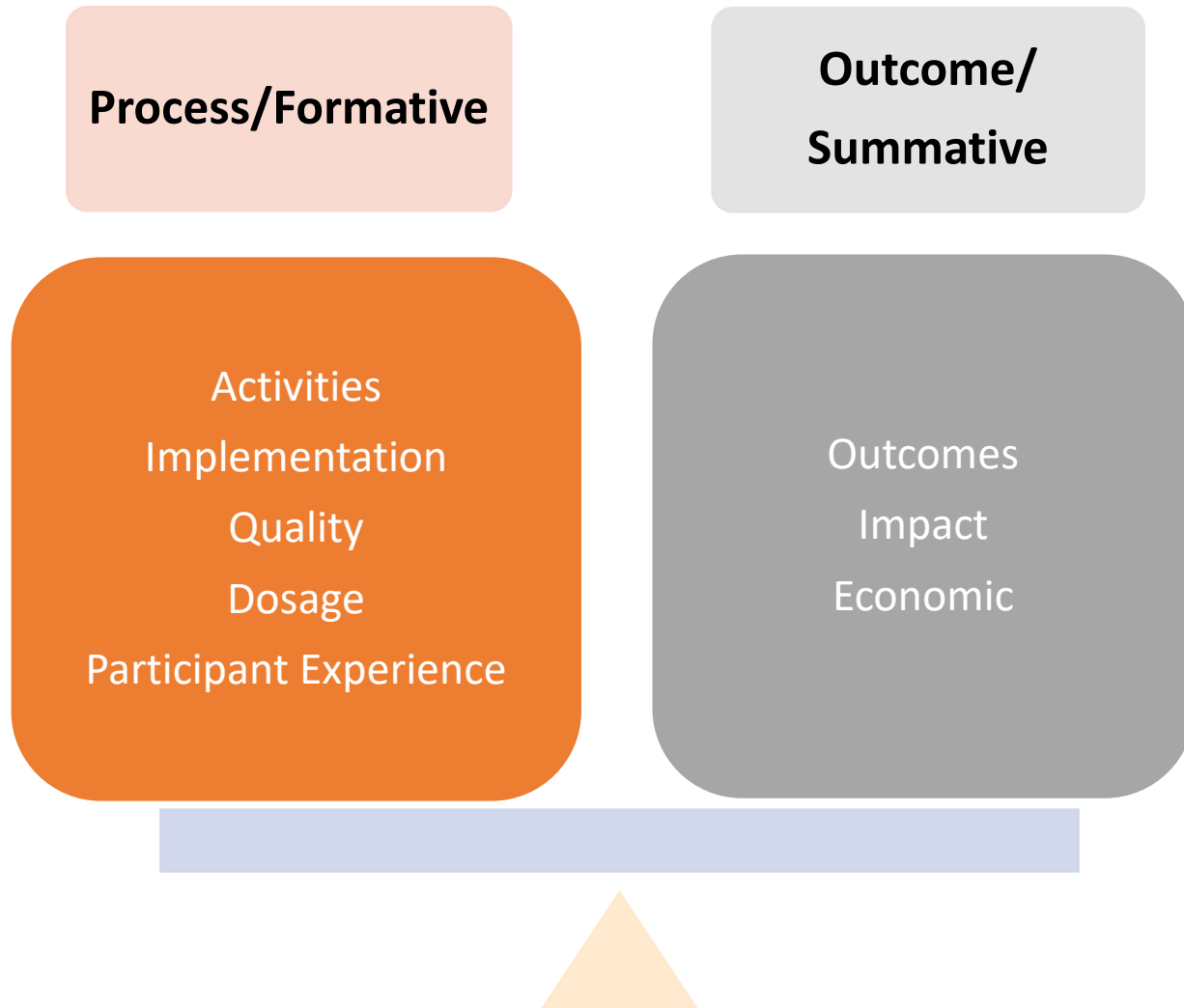
Let's Move!

✓ **What are you already evaluating in your program?**

- Pink sticker

✓ **What would you like to or plan to evaluate in your program?**

- Green sticker

Be question driven...

How is the program being implemented?

What is the quality of our program?

Are participants being reached as intended?

How satisfied are program participants?

What were the outcomes?

For whom, in what ways and in what circumstances?

What were the unintended outcomes ?

It is a process and not an event…

It is a process and not an event...
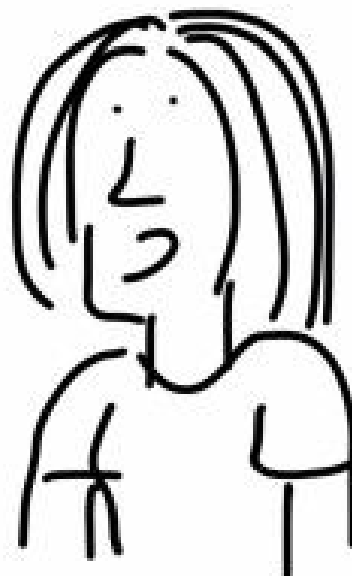
http://meera.snre.umich.edu/evaluation-what-it-and-why-do-it
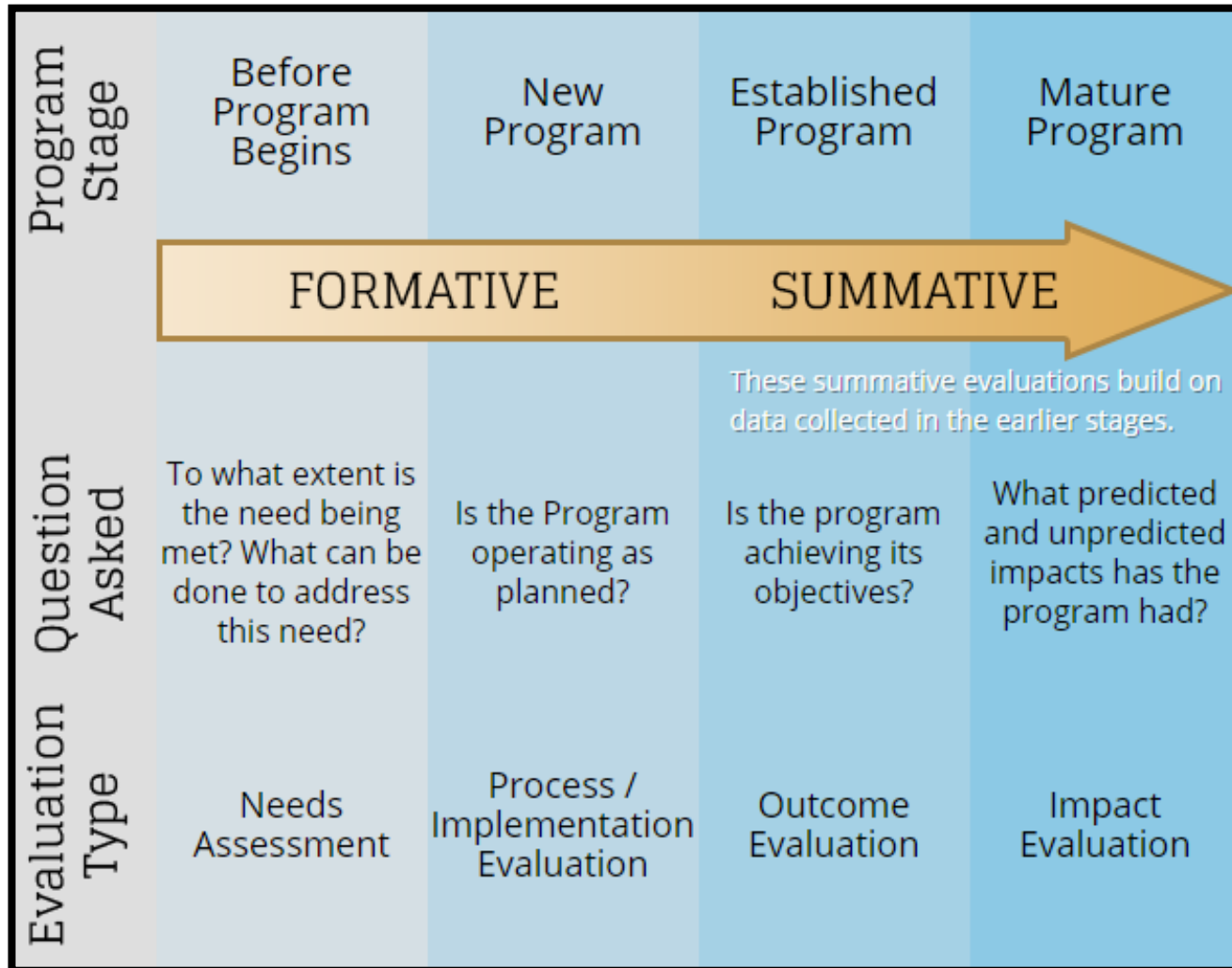
A plan is essential...

For each process and outcome you want to focus on answer the following...

Question/ Construct	Indicator	Method	Timing	Staff	Deliverable
Process or Outcome of Interest	*How will you know it?*	*How will the information be gathered?*	*When will this be collected?*	*Who will collect it?*	*What is due and when?*
Did the program reach the target audience?	Total number of participants Demographics of participants	Program logs	Weekly	Program Coordinator	Entered into data management system
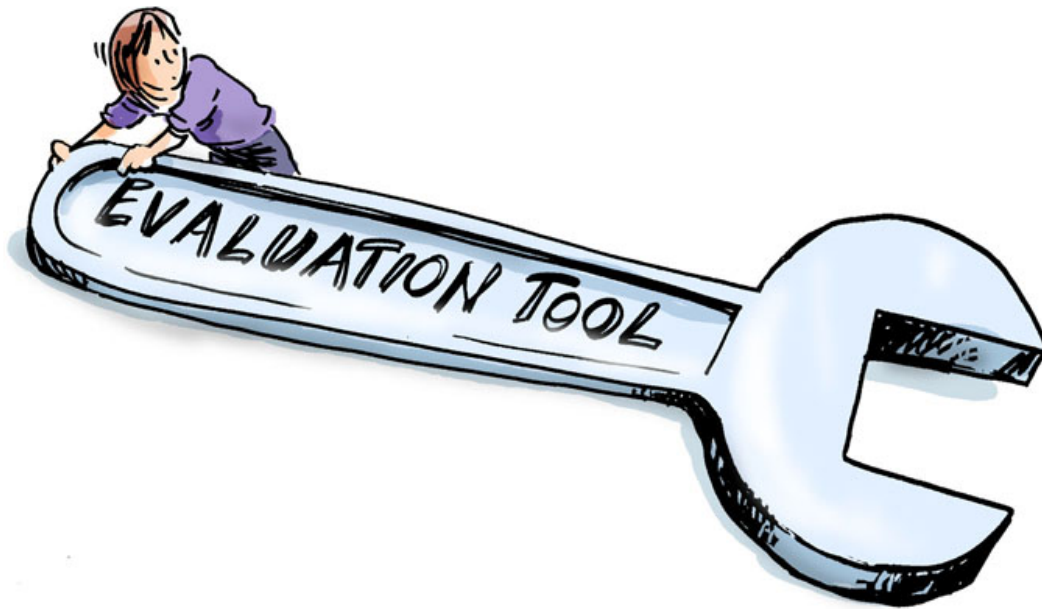
Let's Move!

Inventory Activity:

- ✓ Common tools, data sources, and measures are being used in your program evaluation?

- ✓ Match it up your sticky note to the flip charts

A plan is essential...

Data from School

- Identify and reach out to key personnel

- Share purpose and importance of data

- Provide them with the information and files they need

- Establish timeline

Data from Participants

- Share purpose and importance of data

- Convenient timing is important

Share and use results ...

Comprehensive reports for funders

Staff meetings/retreats

Regional or national conferences

Stakeholder and leadership meetings

Briefs, infographics, newsletters

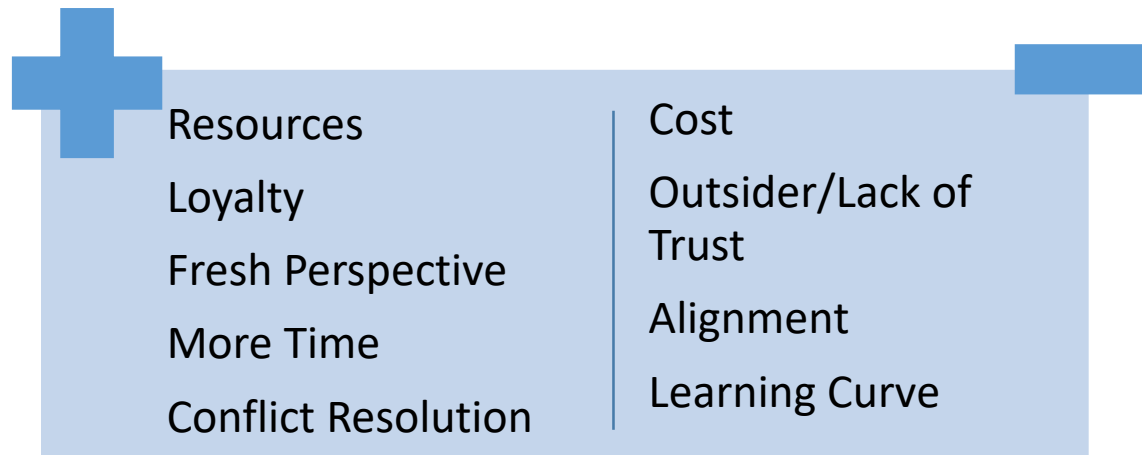Website/Social media

Share and <u>use</u> results …

Sent report in to CDE, now what?

- Highlight your achievements
- Make program improvements
- Inform your future evaluation activities
- Promote your program
- Sustainability

Build evaluation capacity...

What resources do we have and what resources do you need?

Will internal or external staff conduct the evaluation?

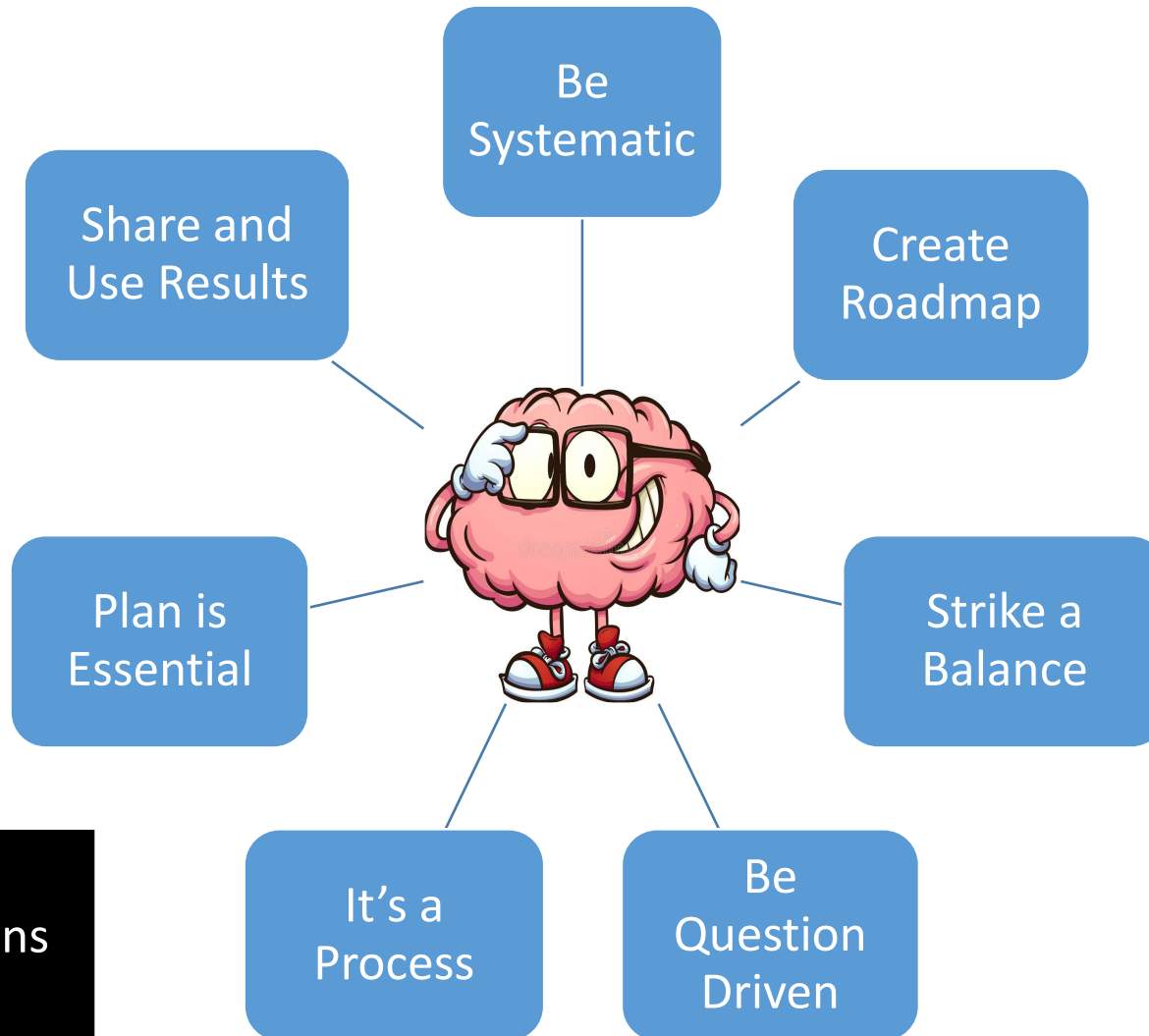| Resources	Cost
Loyalty	Outsider/Lack of Trust
Fresh Perspective	Alignment
More Time	Learning Curve
Conflict Resolution	

Where to find evaluators...

- American Evaluation Association

- Colorado Evaluation Network

- Evaluation centers at universities/colleges

Build evaluation capacity...

Annual evaluation costs can include all the costs associated with the evaluation:

- External evaluator
- Purchase of assessment/survey tools
- Evaluation and assessment trainings
- Data collection activities
- Recording and maintenance of data
- Data analysis
- CDE reporting
- Disseminating

Review

Be
Systematic

Create
Roadmap

Share and
Use Results

Plan is
Essential

Strike a
Balance

It's a
Process

Be
Question
Driven

Revisit:
- Initial Questions
- Parking Lot

We are here to help...

Contact us**!**

- [Resources page](https://www.cde.state.co.us/21stcclc/resources):
https://www.cde.state.co.us/21stcclc/resources