



Colorado 21st CCLC and E2 OST Important Dates: 2024

COHORT VIII (CVIII) | **COHORT IX (CIX)** | **E2 OST (E2)** | **COHORT X (CX)** | **ALL COHORTS**

For the most current version of this document, please visit the [21st CCLC Subgrantee Resources](#) page.

Due dates and grant requirements are provided by month across the fiscal year. Please see the cohort colors above and review the corresponding dates.

JANUARY 2024

Jan. 15	ALL COHORTS:	December Attendance Data due for submission	EZReports
Jan. 18	ALL COHORTS:	Peer-to-Peer Learning Series (optional) – Topic: Health Equity	10-11 am, Zoom

FEBRUARY 2024

Feb. 1	ALL COHORTS:	Mandatory Spring Subgrantee Meeting	9 am-12 pm, Zoom (Registration Required)
Feb. 1	COHORT IX:	CDE will email subgrantees renewability information for FY2023-24	
Feb. 15	ALL COHORTS:	January Attendance Data due for submission	EZReports
Feb. 22	ALL COHORTS:	Peer-to-Peer Learning Series (optional) – Topic: Preventing Summer Slide	10-11 am, Zoom

MARCH 2024

March 1	COHORT IX:	FY24-25 Renewability Applications due to CDE	Submit to your Lead Consultant
March 1	ALL COHORTS:	Review funding requests and payments	CDE Competitive Grant Distribution Report
March 12	ALL COHORTS:	2023-24 EOY Webinar (no registration required)	10 am-11:30 am, Zoom
March 14	ALL COHORTS:	Peer-to-Peer Learning Series (optional) – Topic: Evaluation & Reporting	10-11 am, Zoom
March 15	ALL COHORTS:	February Attendance Data due for submission	EZReports
March 31	ALL COHORTS:	CDE will email subgrantees EOY Reporting Surveys for FY2023-24	
March 31	ALL COHORTS:	FY2023-24 Grant Award Reduction Request form due to CDE	Submit to your Lead Consultant

APRIL 2024

April 18	ALL COHORTS:	Peer-to-Peer Learning Series (optional) – Topic: EZReports & EOY Closeout	10-11 am, Zoom
April 15	ALL COHORTS:	March Attendance Data due for submission	EZReports
April 22	ALL COHORTS:	CDE/CAP Spring OST Showcase	9 am-3 pm, Adams 12 Conference Center
April 22-26		National Afterschool Professionals Appreciation Week	

MAY 2024

May 1	ALL COHORTS:	Last day to submit budget revisions for FY2023-24	Submit to your Lead Consultant
May 1	ALL COHORTS:	Completed FY2024-25 budget due to CDE	Smartsheet
May 15	ALL COHORTS:	April Attendance Data due for submission	EZReports

JUNE 2024

June 15	ALL COHORTS:	May Attendance Data due for submission	EZReports
June 15	ALL COHORTS:	Teacher Surveys due	EZReports
June 17	ALL COHORTS:	EZReports 2024-25 is open for set-up	
June 30	ALL COHORTS:	Review funding requests and payments	CDE Competitive Grant Distribution Report
June 30	ALL COHORTS:	Last day to spend funds for FY2023-24	
June 30	Non-renewed COHORT IX and E2 OST:	Last day of 21 st CCLC/E2 OST grant for FY2023-24	

JULY 2024

July 1	ALL COHORTS:	EZReports 2024-25 will be live!	
July 15	ALL COHORTS:	June Attendance Data due for submission	EZReports
July 15	COHORT IX, COHORT X:	All 2023-24 GPRA Measures data (except for Teacher Surveys due June 15) uploaded by subgrantees into EZReports	EZReports
July 15	ALL COHORTS:	FY2023-24 EOY Reporting Survey due to CDE via Qualtrics and EOY Supplemental Documents due to CDE	Unique Qualtrics links for subgrantees
By July 30	COHORT IX, COHORT X:	FY2024-25 GALs sent to subgrantees by CDE	

AUGUST 2024

August 15	ALL COHORTS:	July Attendance Data due for submission	EZReports
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SEPTEMBER 2024

Sept. 15	ALL COHORTS:	August Attendance Data due for submission	EZReports
Sept. 30	ALL COHORTS:	FY2023-24 AFR due to CDE	Smartsheet

OCTOBER 2024

Oct. 15	ALL COHORTS:	September Attendance Data due for submission	EZReports
Oct. 15	ALL COHORTS:	Last day to submit RFF for FY2023-24	Competitive Grant Formsite

Glossary of Terms

AFR	= Annual Financial Report
CDE	= Colorado Department of Education
CP	= Continuation Plan
EOY	= End Of Year
GAL	= Grant Award Letters
IFR	= Interim Financial Report
RFA	= Request for Application
RFF	= Request for Funds

*All Subgrantee Meetings are 9 am to 3 pm and in person, unless otherwise noted