# Colorado Charter Schools Program Grant

# Appendix L: Technical Assistance Proposal (3-Year)

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| Charter School Name:  |
| Grant Contact Person, including phone and email:  |
| **Session Title/Event** | **Participation** | **Target Dates** | **Attendees** |
|  |  | *Please "X" the event you intend to attend. Where not provided, please indicate the scheduled or targeted date.* | *Please "X" the proposed attendees for each event.* |
| **Planning Year Sub-Grantee Activities** |
| **Sub-Grantee Support** |
| CCSP Grant and Application Training | Required | \_\_\_ Fall | \_\_\_ Founder(s) \_\_\_ Board member(s)\_\_\_ Administrator(s)\_\_\_ Business professional(s)  |
| CCSP Grant Budget Workshop | 1 Encouraged | \_\_\_ Fall\_\_\_ Spring | \_\_\_ Founder(s)\_\_\_ Board member(s)\_\_\_ Administrator(s)\_\_\_ Business professional(s)  |
| CCSP All Sub-Grantee Call  | Encouraged | \_\_\_ September\_\_\_ December\_\_\_ March\_\_\_ May | \_\_\_ Sch grant contact\_\_\_ Founder(s)\_\_\_ Board member(s)\_\_\_ Administrator(s)\_\_\_ Business professional(s) |
| CCSP Grant Post-Award Webinar | Required(2-parts) | \_\_\_ Fall  | \_\_\_ Sch grant contact (required)\_\_\_ Founder(s) \_\_\_ Board member(s)\_\_\_ Administrator(s)\_\_\_ Business professional(s)  |
| **Governing Board Support** |
| Charter School Board Training Modules*(Choose either platform:* [*eNet Learnin*](http://onlinelearning.enetcolorado.org/login/)*g for 30 modules [available ending June 2023] or* [*Freestone*](https://coloradoleague.org/page/boardtrainingbundle) *for 11 modules [available beginning FY22-23])* | Required | Complete modules 1-6, 8-11, 14, 17, 18, 23, and 25 in eNet Learning by June 2022 \_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_Complete 3 Governing Board Basics modules in Freestone by March 2023\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_ | \_\_\_ Founder(s)\_\_\_ Board member(s) (required) |
| Board Fundamentals | 1 Required | \_\_\_ Fall\_\_\_ Spring | \_\_\_ Board member(s) (required)\_\_\_ Administrator(s) |
| Performance Management Training: CDE Unified Improvement Plan Training *(Training request form required; offered* [*on-demand*](https://bit.ly/2yZTGjV) *or schedule individually with an outside agency)* | Encouraged | On-demand or schedule individually | \_\_\_ Board member(s) \_\_\_ Administrator(s) |
| Performance Management Training: Data Dashboard with Academic, Culture, Financial and Operational Measures *(Training request form required; offered* [*on-demand*](https://bit.ly/2yZTGjV) *or schedule individually with an outside agency*) | Required | \_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_ Board member(s) (required)\_\_\_ Administrator(s) |
| Specialized Governing Board Training*(Training request form required; schedule individually with an outside agency)* | Encouraged | \_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_ Board member(s) \_\_\_ Administrator(s) |
| Topic-based Webinars | Encouraged | \_\_\_ November\_\_\_ December\_\_\_ January\_\_\_ February\_\_\_ March\_\_\_ May | \_\_\_ Founder(s)\_\_\_ Board member(s) \_\_\_ Administrator(s) |
| **Administrator Support** |
| Administrator Mentoring *(Signed mentor log and reflection required)* | 8-10 hours Required  | \_\_\_ Mentor: \_\_\_\_\_\_\_\_\_\_ | \_\_\_ Administrator(s) |
| CDE School Administrator Mentoring Cohort (Professional Development) | 3 Required | \_\_\_ September\_\_\_ October\_\_\_ November\_\_\_ February\_\_\_ March\_\_\_ May | \_\_\_ Administrator(s) |
| Specialized Instructional Leadership Training *(training request form required; schedule individually with an outside agency)* | \_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_ Board member(s)\_\_\_ Administrator(s) (required)\_\_\_ Instructional staff |
| Performance Management Training: CDE Unified Improvement Plan Training*(Training request form required; offered* [*on-demand*](https://bit.ly/2yZTGjV) *or schedule individually with an outside agency)* | Encouraged | On-demand or schedule individually | \_\_\_ Board member(s) \_\_\_ Administrator(s) |
| Topic-based Webinars | \_\_\_ November\_\_\_ December\_\_\_ January\_\_\_ February\_\_\_ March\_\_\_ May | \_\_\_ Founder(s) \_\_\_ Board member(s) \_\_\_ Administrator(s) |
| **Business Operations Support** |
| Business Operations Network Meeting | 1 Required | \_\_\_ November \_\_\_ February \_\_\_ April \_\_\_ June | \_\_\_ Board member(s)\_\_\_ Administrator(s)\_\_\_ Business professional(s)  |
| Specialized Business Operations Training *(Training request form required; schedule individually with an outside agency)* | \_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_ Board member(s)\_\_\_ Administrator(s)\_\_\_ Business professional(s)  |
| **Year 1 Implementation Sub-Grantee Activities** |
| **Sub-Grantee Support** |
| CCSP Grant Renewal Proposal Webinar | Required | \_\_\_ Fall  | \_\_\_ School grant contact (required) \_\_\_ Founder(s) \_\_\_ Board member(s) \_\_\_ Administrator(s) \_\_\_ Business professional(s)  |
| CCSP Grant Budget Workshop | 1 Required | \_\_\_ Fall\_\_\_ Spring | \_\_\_ Founder(s)\_\_\_ Board member(s)\_\_\_ Administrator(s)\_\_\_ Business professional(s)  |
| CCSP All Sub-Grantee Call  | 2 Required | \_\_\_ September\_\_\_ December\_\_\_ March\_\_\_ May | \_\_\_ Sch grant contact\_\_\_ Founder(s)\_\_\_ Board member(s)\_\_\_ Administrator(s)\_\_\_ Business professional(s) |
| CCSP Implementation Grant Site Visit | Required | CDE Schools of Choice will schedule with school | \_\_\_ Founder(s) \_\_\_ Board member(s) \_\_\_ Administrator(s) \_\_\_ Business professional(s)  |
| **Governing Board Support** |
| Charter School Board Training Modules*(Choose either platform:* [*eNet Learnin*](http://onlinelearning.enetcolorado.org/login/)*g for 30 modules [available ending June 2023] or* [*Freestone*](https://coloradoleague.org/page/boardtrainingbundle) *for 11 modules [available beginning FY22-23])* | Required | Complete modules 7, 12, 13, 15, 16, 19-22, 24, and 26-30 in eNet Learning by June 2023\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_Complete 5 Governing Board Effectiveness modules in Freestone by March 2024\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_ | \_\_\_ Founder(s)\_\_\_ Board member(s) (required) |
| Performance Management Training: CDE Unified Improvement Plan Training *(Training request form required; offered* [*on-demand*](https://bit.ly/2yZTGjV) *or schedule individually with an outside agency)* | Required | On-demand or schedule individually | \_\_\_ Board member(s) (required)\_\_\_ Administrator(s) |
| Specialized Governing Board Training*(Training request form required; schedule individually with an outside agency)* | Encouraged | \_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_ Board member(s) \_\_\_ Administrator(s) |
| Topic-based Webinars | \_\_\_ November\_\_\_ December\_\_\_ January\_\_\_ February\_\_\_ March\_\_\_ May | \_\_\_ Founder(s)\_\_\_ Board member(s) (required)\_\_\_ Administrator(s) |
| **Administrator Support** |
| Administrator Mentoring *(Signed mentor log required)* | 25-32 hours Required  | \_\_\_ Mentor: \_\_\_\_\_\_\_\_\_\_\_ | \_\_\_ Administrator(s) |
| CDE School Administrator Mentoring Cohort *(Professional Development)* | 3 Required | \_\_\_ September \_\_\_ October \_\_\_ November \_\_\_ February \_\_\_ March\_\_\_ May | \_\_\_ Administrator(s) |
| Specialized Instructional Leadership Training *(training request form required; schedule individually with an outside agency)*  | \_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_ Board member(s)\_\_\_ Administrator(s) (required)\_\_\_ Instructional staff |
| Performance Management Training: CDE Unified Improvement Plan Training *(Training request form required; offered* [*on-demand*](https://bit.ly/2yZTGjV) *or schedule individually with an outside agency)* | Required | On-demand or schedule individually | \_\_\_ Board member(s)\_\_\_ Administrator(s) (required)  |
| Topic-based Webinars | Encouraged | \_\_\_ November\_\_\_ December\_\_\_ January\_\_\_ February\_\_\_ March\_\_\_ May | \_\_\_ Founder(s)\_\_\_ Board member(s) (required)\_\_\_ Administrator(s) |
| **Business Operations Support** |
| Annual Finance Seminar | Required | \_\_\_ Fall | \_\_\_ Founder(s)\_\_\_ Board member(s)\_\_\_ Administrator(s)\_\_\_ Business professional(s)  |
| Topic-based Webinars | Encouraged | \_\_\_ November\_\_\_ December\_\_\_ January\_\_\_ February\_\_\_ March\_\_\_ May | \_\_\_Administrator(s) \_\_\_Board member(s)\_\_\_Business professional(s)  |
| Business Operations Networking Meeting | 3 Required | \_\_\_ November \_\_\_ February \_\_\_ April\_\_\_ June | \_\_\_ Board member(s)\_\_\_ Administrator(s)\_\_\_ Business professional(s)  |
| Specialized Business Office Training *(Training request form required)* | \_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_ Board member(s)\_\_\_ Administrator(s)\_\_\_ Business professional(s)  |
| Business Operations Mentoring *(Mentor log and growth plan required; 4 hours = 1 credit)* | 10-15 hours Encouraged | \_\_\_ Mentor: \_\_\_\_\_\_\_\_\_\_ | \_\_\_ Business professional(s) |
| **Year 2 Implementation Sub-Grantee Activities** |
| **Sub-Grantee Support** |
| CCSP Grant Budget Workshop | 1 Required | \_\_\_ Fall\_\_\_ Spring | \_\_\_ Founder(s)\_\_\_ Board member(s)\_\_\_ Administrator(s)\_\_\_ Business professional(s)  |
| CCSP All Sub-Grantee Call  | Encouraged | \_\_\_ September\_\_\_ December\_\_\_ March\_\_\_ May | \_\_\_ Sch grant contact\_\_\_ Founder(s)\_\_\_ Board member(s)\_\_\_ Administrator(s)\_\_\_ Business professional(s) |
| Charter School Support Initiative (CSSI) [Webinar](https://drive.google.com/file/d/1rJGrELMNBa7ruKfHJoOxnjs5Xok7nuBy/view) | Encouraged | \_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_ Founder(s)\_\_\_ Board member(s) \_\_\_ Administrator(s) \_\_\_ Business professional(s)  |
| Charter School Support Initiative (CSSI) Site Visit | Required | CSSI team lead will schedule with school | \_\_\_ Founder(s)\_\_\_ Board member(s) \_\_\_ Administrator(s) \_\_\_ Business professional(s) \_\_\_ Instructional staff |
| **Governing Board Support** |
| Charter School Board Training Modules*(Accessible via* [*Freestone*](https://coloradoleague.org/page/boardtrainingbundle) *beginning FY22-23)* | Required | Complete 3 Governing Board Continuous Improvement modules by March 2025\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_ | \_\_\_ Founder(s)\_\_\_ Board member(s) (required) |
| Performance Management Training: Board Self-Assessment *(Training request form required; conduct on board’s own or schedule individually with an outside agency)* | Required | \_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_ Board member(s) (required)\_\_\_ Administrator(s) |
| Performance Management Training: Strategic Planning Training *(Training request form required; conduct on board’s own or schedule individually with an outside agency)* | Required | \_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_ Board member(s) (required)\_\_\_ Administrator(s) |
| Topic-based Webinars | Encouraged | \_\_\_ November\_\_\_ December\_\_\_ January\_\_\_ February\_\_\_ March\_\_\_ May | \_\_\_ Board member(s) (required)\_\_\_ Administrator(s) |
| Specialized Governing Board Training*(Training request form required; schedule individually with an outside agency)* | \_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_ Board member(s) \_\_\_ Administrator(s) |

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| **Administrator Support** |
| Administrator Mentoring *(Signed mentor log and reflection required)* | 20-25 hours Required | \_\_\_ Mentor: \_\_\_\_\_\_\_\_\_\_ | \_\_\_ Administrator(s) |
| CDE School Administrator Mentoring Cohort *(Professional Development)* | 4 Required | \_\_\_ September \_\_\_ October \_\_\_ November \_\_\_ February \_\_\_ March\_\_\_ May | \_\_\_ Administrator(s) |
| Specialized Instructional Leadership Training *(Training request form required)* | \_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_ Board member(s) \_\_\_ Administrator(s) (required) \_\_\_ Business professional(s) \_\_\_ Instructional staff  |
| Topic-based Webinars | Encouraged | \_\_\_ November\_\_\_ December\_\_\_ January\_\_\_ February\_\_\_ March\_\_\_ May | \_\_\_ Board member(s) (required)\_\_\_ Administrator(s) |
| **Business Operations Support** |
| Annual Finance Seminar | Required | \_\_\_ Fall | \_\_\_ Founder(s) \_\_\_ Board member(s) \_\_\_ Administrator(s) \_\_\_ Business professional(s)  |
| Business Operations Networking Meeting | 3 Required | \_\_\_ November \_\_\_ February \_\_\_ April\_\_\_ June | \_\_\_ Board member(s) \_\_\_ Administrator(s) \_\_\_ Business professional(s)  |
| Specialized Business Office Training *(Training request form required)* | \_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_ Board member(s) \_\_\_ Administrator(s) \_\_\_ Business professional(s)  |
| Business Operations Mentoring *(Signed mentor log and growth plan required)* | 8-10 hours Encouraged | \_\_\_ Mentor: \_\_\_\_\_\_\_\_\_\_ | \_\_\_ Business professional(s) |
| **Other Support Options – All Years** |
| Equity Convening(s) | 1 Required | \_\_\_ Fall\_\_\_ Spring | \_\_\_ Instructional staff \_\_\_ Founder(s)\_\_\_ Board member(s)\_\_\_ Administrator(s) \_\_\_ Business professional(s)  |
| Rural and Non-Metro Charter School Support Seminar (formerly the Western Slope Seminar) | Encouraged | \_\_\_ Spring | \_\_\_ Board member(s)\_\_\_ Administrator(s) \_\_\_ Business professional(s)  |
| Colorado Charter School Conference or National Charter School Conference *(Training request form required)* | \_\_\_ March\_\_\_ June | \_\_\_Instructional staff \_\_\_ Founder(s)\_\_\_ Board member(s) \_\_\_ Administrator(s) \_\_\_ Business professional(s)  |