**Facility Schools Board**

**Minutes of Meeting**

**December 7, 2023**

**Shiloh House - Family Resource Pavilion/ Virtual**

**In attendance:**

Board Members Present: Carolena Steen, Steven Ramirez, Mylynda Herrick, Doug Hainley, Betsy Peffer, Sonjia Hunt

Staff Present: Judy Stirman, Annie Haskins, Robin Singer, Darren Serrato, Wendy Dunaway, Lori Kochevar, Ann Symalla, \*Kady Lanoha

Attorney General’s Office: Jenna Zyrelnick

Audience: Barb Taylor, Quixie Smith, Virginia Winter

Absent Board Members: None

**Meeting Commencement:**

Steven Ramirez calls the meeting to order. Betsy Peffer moves to open the Board meeting. Doug Hainley Seconds.

**Approval of Minutes for November 9, 2023:**

Steven Ramirez calls for a review of the Board minutes.

Sonjia Hunt makes a motion, and Betsy Peffer seconds to approve minutes. The Board unanimously approves minutes with corrections.

**Approval of Agenda:**

Steven Ramirez entertains a motion to accept the agenda.

A motion was made by Betsy Peffer, seconded by Sonjia Hunt to approve the December agenda; the Facility Schools Board unanimously approved the agenda.

| |  | **Board Interview**  The Board interviewed candidate Rebecca Carpenter for the open State Placing Agency Seat. Following the interview, Co-Chair Ramirez called for questions from the Board, followed by an invitation to Ms. Carpenter to ask the FSB questions.  Steven Ramirez calls for a motion from the Board regarding their decision to recommend/not recommend Rebecca Carpenter to fill the State Placing Agency Seat. Betsy Peffer makes a motion to approve the recommendation of Rebecca Carpenter to the State Board of Education as the State Placing Agency Representative on the Facility Schools Board.  Doug Hainley Seconds the Motion to recommend Rebecca Carpenter for the open state placing agency board seat.  The motion on the floor is to approve Rebecca Carpenter as the recommendation to the State Board of Education as the State Placing Agency representative on the Facility Schools Board, made by board member Peffer and seconded by board member Hainley.  Chair Steven Ramirez: **"The vote was 6 to 0. The motion to approve Rebecca Carpenter as the recommendation to the State Board of Education as the State Placing Agency representative, Passes."**  **Board Development-**   * The Board reviewed the revised Board Staff Responsibility matrix dated 11.13.2023. * Virginia/G defined the purpose of the Facility Board Work Plan for Jan. - Dec. 2024 and gave time for the Board to review and ask questions or comment on the initial DRAFT. * The Board reviewed a model of traditional Strategic Planning   Steven Ramirez entertained a motion to accept the responsibility matrix as is and to include it in the Board’s digital binder. Betsy Peffer makes a motion to approve seconded by Doug Hainley.    **Facility Schools Unit Update-**  CDE/ESSU/Facility Internal Updates- Judy- Governor is trying to reduce our footprint and will cut back on office spaces for multiple state departments. The Broadway CDE office will be closed in Summer 2024.  Our administrators, teachers and reading interventionists will need to meet READ ACT compliance due date is August 1, 2024. The April 11th FSB meeting will be held at Morgridge Academy, on the National Jewish Hospital campus.  Data Management and Systems Support, December Staff - Lori- Providing i-Ready and IC support and training. Working alongside Dede on December Count for the state and federal reporting mandates. December Staff collection is available, she is providing training and support for this as well. Attendance data is redacted and then shared with Dillinger RAD to provide for the workgroup.  Monitoring/Updates from the Field/Annual Report/ - Robin and Ann- Provided three IEP trainings and will hold another next semester. Attending lots of tuition cost prep meetings and providing revisions for the group. School Improvement Plans will be collected at the end of August 2024, rather than January. Visited a potential school site.  IEP System Updates/State Assessments/ELD Plan - Annie- Met with the Office of Information Technology to discuss state accessibility requirements for the new IEP system. Dede and Annie will meet with vendors to discuss requirements. ACCESS assessment is coming in January 2024. Looking at CLDE’s resources to establish an ELD Plan for facility schools.  Induction/Workgroup, Wendy- Six facility schools have begun to pilot the new BASE social and emotional program similar to 7-mindsets. Schools will report on the pilot program progress on a monthly basis. Kaleidoscope 2024 is on October 24th and 25th. New induction plan will separate teachers and Special Services Providers (SSP’s) into separate plans.  Program Support, Darren- Processing monthly invoices for vendors, preparing materials and printing for all board meetings. Started working on translating the Shiloh school calendar for Lori. Completed all Kaleidoscope travel. Will start working on a flow chart for the Specialized Day School requirements for the workgroup. Started the December Newsletter expected to be out by the end of next week. Assisting team members with conference purchases, supply purchases or just lending a helping hand when needed.  Attorney General’s Office update, Jenna- Yearly training for the Board will be provided in March 2023.  **Facility Schools Board Rulemaking Hearing/1 CCR304-1**  **Kady Lanoha**  The next item on the agenda is a Rulemaking Hearing: Rules for the Administration of the Facility Schools Act, 1 CCR 304-1. A public hearing to consider these rules was noticed for today's date (12/7/23) through publication in the Colorado Register. Kady Lanoha reviewed the updated rules for the Board.  Jennifer McCullough’s Testimony:  “Morgridge Academy at National Jewish Health would like to suggest the following changes to the Rules for the Administration of the Facility Schools Act.    In section 2.06, we would like to make an addition. Could language be added about the families of children with chronic illnesses? For example, we sometimes accept children living in the same household of students with illnesses if families ask us to due to the undue hardship on our population when children go to two or more different schools. Can language also be added about serving families where the caregiver has a chronic illness that requires their student to be in a specialized school due to medical necessity? We currently have a mom who is highly immune-compromised, and their kids would need to be homeschooled to protect her if not for our school.    In section 3.05(3)- Will the curriculum guide requirement still leave room for our PBL model (like wiggle room for standards we are working on at certain times of year based on what our PBL problems are)?” – Jennifer McCullough  **Board Approval of Rules**  Doug Hainley moved to approve the proposed amendments to the Rules for the Administration of the Facility Schools Act, 1 CCR 304-1 as published on the Facility Schools Board webpage. Betsy Peffer seconded the motion.  Chair Steven Ramirez:Darren Serrato took a roll call vote from the FSB**. The vote was 6 to 0. The motion to approve the proposed amendments to the rules for the Administration of the Facility Schools Act, 1 CCR 304-1, as published on the Facility Schools Board webpage, passes.**  **Tuition Cost Update, Robin/Ann:** Additional add ons to the tuition cost rules are being prepared for the State Board to notice the rules in March 2024 to be recognized the following school year.  **Review Changes to Operating Procedures, Judy-** Judy and Jenna will be working on the FSB Operating Procedure wording to ensure we adhere to state laws. Jenna indicated that she is willing to bring an initial 'red-lined' copy of the Board's Operating Procedures, with suggested updates, for the Board's consideration at the January meeting. |  | | --- | --- | --- | |  | **Opportunity for the Public to Address the Board**  Members of the public who wish to address the Board must sign up prior to the meeting. Presentations are limited to 5 minutes.   * How could we work in eligibility or a finance piece to the critical care kid facilities. - Michael Dickman   **Next Steps/Adjournment of Meeting**  Steven Ramirez entertains a motion to adjourn.  A motion was made by Betsy Peffer and seconded by Doug Hainley to adjourn.  The Facility Schools Board unanimously votes to adjourn the meeting. |  | |
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