**School to School Personnel**

Dear \_\_\_\_\_\_\_\_\_\_\_\_\_:

SCHOOL NAME is working with the Colorado Department of Education (CDE) to pilot a survey to measure family-school-community partnership outreach. The purpose of this pilot is to test the validity and reliability of the survey. Upon completion of the pilot, the survey will be available as a free resource for schools and districts.

The survey will take approximately 30 minutes to complete. It includes questions about school outreach to families that align with the National Standards for Family-School Partnerships. The questionnaire requires no personally identifying information and your participation is voluntary.

You will receive the survey on START DATE and it will need to be completed by DUE DATE. If SCHOOL NAME has over 50% participation, CDE will analyze the data which will in turn help us to improve family-school-community partnership for improving student outcomes.

If you have any questions, you may contact \_\_\_\_\_\_\_\_.

Sincerely,

SCHOOL CONTACT